



JACD

The Official Journal of the American College of Dentists

Submission Guidelines

The Journal of the American College of Dentists

The Journal of the American College of Dentists (JACD) is a scholarly publication presenting proactive and informative perspectives on issues affecting the dental profession and society. The *Journal* has been published since 1934, and its first editor was Dr. William John Gies. The College's communication policy is to identify and present to the Fellows, the profession, and other interested parties those issues that affect the dental profession and oral health. The goal is to stimulate this community to remain informed, engage actively, and help shape public policy and personal leadership to advance the College's purpose and objectives.

Submissions must include:

1. Between 1500 and 3000 words, including an abstract of no more than 250 words.
2. 5-7 keywords after the abstract. These terms represent the key topics presented in the article.
3. Inclusive language, including gender-neutral pronouns, unless referring to specific persons.
4. Sufficiently de-identified descriptions of patients and/or clinical encounters as appropriate.
5. Formatting of text and references in *The American Medical Association Manual of Style, 11th Edition*.
6. A cover page that includes:
 - A designated corresponding author.
 - The full name, e-mail address, mailing address, and phone number for each author. If the article is selected for publication, a headshot photo will be required for each author.
 - Degrees and institutional affiliation (if appropriate) of each author. If an author is an ACD Fellow, include the FADC designation as part of their official credentials.
 - A disclosure statement of any conflicts of interest.
 - A statement that affirms the work is original and that it has been authored entirely by the submitting authors and their research team. If Artificial Intelligence (AI) is used to generate content, follow the guidelines below.

Guidelines for AI Use:

AI tools cannot be credited as authors. Authors must disclose any use of AI in *generating content* for their submissions on the cover page of the article. A disclosure statement should specify the tool used and its purpose. However, authors *do not* need to disclose the use of AI for grammar and language refinement. Authors remain fully responsible for the accuracy, integrity, and originality of their work.

Peer Review Process:

The editor (or, in some instances, a "guest editor") will review the manuscript within 21 days of receipt to determine whether it meets the general content and quality criteria for publication in the *JACD*. All manuscripts that are suitable for publication will undergo blinded peer review. Typically, there are two anonymous peer reviewers, both subject-matter experts. Because all peer reviewers are volunteers, the review may take between 4 and 6 weeks. Once reviewer comments are received by the editor, a decision will be made to accept the manuscript as is, accept it with minor revisions, accept it with significant revisions, or reject it. *JACD* reserves the right to edit manuscripts to ensure conciseness, clarity, and stylistic consistency.

Important Dates for Submission:

Issue	Submission Deadline	Publication Timeframe
Spring	January 15	April Publication
Summer	May 15	July Publication
Fall	July 15	September Publication
Winter	November 15	January Publication

Please direct all questions and submissions to editor@acd.org

AMA 11th Edition Style Guide resources with examples (Accessed March 4, 2026)

- https://mym.cdn.usa.edu/WritingCenter/AMA_References_11th.pdf
- https://researchguides.uic.edu/ld.php?content_id=54861424