#### **American Dental Association**

### **ADACommons**

Constitution & Bylaws

**ADA Archives** 

1981

# ADA Constitution & Bylaws (1981)

American Dental Association

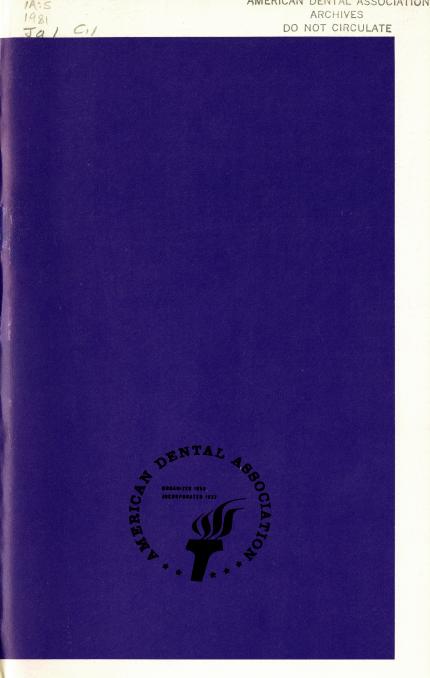
Follow this and additional works at: https://commons.ada.org/cab

Part of the Bioethics and Medical Ethics Commons, Dentistry Commons, and the History of Science, Technology, and Medicine Commons

#### **Recommended Citation**

American Dental Association, "ADA Constitution & Bylaws (1981)" (1981). *Constitution & Bylaws*. 64. https://commons.ada.org/cab/64

This Book is brought to you for free and open access by the ADA Archives at ADACommons. It has been accepted for inclusion in Constitution & Bylaws by an authorized administrator of ADACommons. For more information, please contact commons@ada.org.



# Constitution and Bylaws

1981



# Constitution and Bylaws

1941

AMERICAN DENTAL ASSOCIATION

Revised to January 1, 1981

### **Contents**

Constitution of American Dental Association	4
Amendments, Article VIII	6
Annual Session, Article VI	5
Government, Article IV	5
Name, Article I	4
Object, Article II	4
Officers, Article V	5
Organiation, Article III	4
Principles of Ethics and Code of Professional Conduct, Article VII	5
Bylaws of American Dental Association	7
Amendments, Chapter XX	
American Dental Association Health Foundation, Chapter XIII	
Appointive Officers, Chapter VIII	32
Auxiliary to American Dental Association, Chapter XVIII	55
Board of Trustees, Chapter VI	
Bureaus, Chapter XII	
Commissions, Chapter XIV	
Component Societies, Chapter III	
Constituent Societies, Chapter II	
Councils, Chapter IX	33
Elective Officers, Chapter VII	30
Finances, Chapter XVII	54
House of Delegates, Chapter V	20
Indemnification, Chapter XIX	58
Membership, Chapter I	7
Principles of Ethics and Code of Professional Conduct and Judicial Procedure, Chapter XI	41
Publications, Chapter XVI	53
Scientific Session, Chapter XV	
Special Committees, Chapter X	
Trustee Districts, Chapter IV	18

Articles of Incorporation of American Dental Association.....56

# Constitution

#### ARTICLE I • NAME

- 1 The name of this organization shall be the American Dental
- 2 Association, hereinafter referred to as "the Association" or
- 3 "this Association."

#### ARTICLE II · OBJECT

- 4 The object of this Association shall be to encourage the im-
- 5 provement of the health of the public, to promote the art and
- 6 science of dentistry and to represent the interests of the mem-
- 7 bers of the dental profession and the public which it serves.

#### ARTICLE III • ORGANIZATION

- 8 Section 10. Incorporation: This Association is a non-profit
- 9 corporation organized under the laws of the State of Illinois.
- 10 If this corporation shall be dissolved at any time, no part of
- 11 its funds or property shall be distributed to, or among, its
- 12 members but, after payment of all indebtedness of the cor-
- 13 poration, its surplus funds and properties shall be used for
- 14 dental education and dental research in such manner as the
- 15 then governing body of the Association may determine.
- 16 Section 20. HEADQUARTERS OFFICE: The registered office of 17 this Association shall be known as the Headquarters Office
- 18 and shall be located in the City of Chicago, County of Cook,
- 19 State of Illinois.
- 20 Section 30. Branch Offices: Branch offices of this Associa-
- 21 tion may be established in any city of the United States by
- 22 a majority vote of the House of Delegates.
- 23 Section 40. Membership: The membership of this Associa-
- 24 tion shall consist of dentists and other persons whose qualifi-
- 25 cations and classifications shall be as established in Chapter
- 26 I of the Bylaws

4 Constitution

- 27 Section 50. Constituent Societies: Constituent societies of
- 28 this Association shall be those dental societies or dental as-
- 29 sociations chartered as such in conformity with Chapter II
- 30 of the Bylaws.
- 31 Section 60. Component Societies: Component societies of
- 32 this Association shall be those dental societies or dental as-
- 33 sociations organized as such in conformity with Chapter III
- 34 of the Bylaws of this Association and in conformity with the
- 35 bylaws of their respective constituent societies.
- 36 Section 70. Trustee Districts: The constituent societies of
- 37 this Association and the federal dental services shall be
- 38 grouped into fourteen (14) trustee districts, as provided in
- 39 Chapter IV of the Bylaws.

#### ARTICLE IV • GOVERNMENT

- 40 Section 10. LEGISLATIVE BODY: The legislative and govern-
- 41 ing body of this Association shall be a House of Delegates,
- 42 which may be referred to as "the House" or "this House".
- 43 as provided in Chapter V of the Bylaws.
- 44 Section 20. Administrative Body: The administrative body
- 45 of this Association shall be a Board of Trustees, which may
- 46 be referred to as "the Board" or "this Board" as provided in
- 47 Chapter VI of the Bylaws.

#### ARTICLE V • OFFICERS

- 48 Section 10. Elective Officers: The elective officers of this
- 49 Association shall be a President, a President-elect, a First
- 50 Vice President, a Second Vice President and a Speaker of
- 51 the House of Delegates, each of whom shall be elected by
- 52 the House of Delegates as provided in Chapter VII of the
- 54 Section 20. Appointive Officers: The appointive officers of
- 55 this Association shall be an Executive Director, a Treasurer
- 56 and an Editor, each of whom shall be appointed by the Board
- 57 of Trustees as provided in Chapter VIII of the Bylaws.

#### ARTICLE VI · ANNUAL SESSION

- 58 The annual session of this Association shall be conducted in
- 59 accordance with Chapters V and XV of the Bylaws.

#### ARTICLE VII • PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL CONDUCT

- 60 The Principles of Ethics and Code of Professional Conduct
- 61 of this Association and the codes of ethics of the constituent
- 62 and component societies which are not in conflict with the

#### ARTICLE VIII · AMENDMENTS

- 63 Principles of Ethics and Code of Professional Conduct of 64 this Association, shall govern the professional conduct of all 65 members.
- 66 This Constitution may be amended by a two-thirds (%) 67 affirmative vote of the members of the House of Delegates, 68 provided that the proposed amendments have been presented
- 69 in writing at any previous session of the House of Delegates.
- 70 This Constitution may also be amended at any session of 71 the House of Delegates by a unanimous vote, provided the
- 72 proposed amendments have been presented in writing at a
- 73 previous meeting of such session.

# **Bylaws**

#### CHAPTER I • MEMBERSHIP

- 74 Section 10. CLASSIFICATION: The members of this Associa-
- 75 tion shall be classified as follows:
- 76 Active members
- 77 Life members
- 78 Student members
- 79 Honorary members
- 80 Affiliate members81 Associate members
- Associate member
- 82 Retired Members
- 83 Section 20. QUALIFICATIONS:
- 84 A. Active Member. A dentist shall be classified as an active
- 85 member of this Association who is licensed to practice in a
- 86 state, the District of Columbia, the Commonwealth of Puerto
- 87 Rico or a dependency of the United States, providing the
- 88 dentist is a member in good standing of this Association, its 89 constituent and component societies, if such exist, or is a
- 90 member in good standing of this Association and licensed
- 91 to practice in a dependency of the United States "(including
- 92 until December 31, 1999, the Panama Canal area where citi-
- 93 ens of the United States are assigned by the United States 94 Government and reside)" wherein a constituent society does
- 95 not exist or is a member in good standing of this Association
- 96 while serving actively in one of the federal dental services
- 96 while serving actively in one of the federal dental service
- 97 or is a member in good standing of this Association and
- 98 licensed to practice in a state, the District of Columbia, the
- 99 Commonwealth of Puerto Rico or a dependency of the
- 100 United States, "(including until December 31, 1999, the Pan-
- 101 ama Canal area where citizens of the United States are
- 102 assigned by the United States Government and reside)"
- 103 practicing in a country other than the United States and
- 104 consequently not accepted for membership in a constituent
- 105 and component society, if such exist.
- 106 A retired member of a federal dental service who is serving
- 107 on a faculty of a dental school, or is receiving compensation

#### CHAPTER I • MEMBERSHIP

- 108 as a dental administrator or consultant, or is engaged in any 109 activity for which a license to practice dentistry or dental 110 hygiene is required by the state, the District of Columbia,
- 111 the Commonwealth of Puerto Rico or a dependency of the
- 112 United States "(including until December 31, 1999, the Pan-
- 113 ama Canal area where citizens of the United States are
- 114 assigned by the United States Government and reside)"
- 115 wherein the activity is conducted shall obtain and maintain
- 116 membership in this Association through its component and
- 117 constituent society, if such exist, for the duration of such 118 activity.
- 119 Explanatory Note: The term "federal dental services" as 120 used in this Constitution and Bylaws shall mean the dental
- 121 departments of the Air Force, the Army, the Navy, the Pub-
- 122 lic Health Service, the Veterans Administration and other
- 123 federal agencies.
- 124 B. LIFE MEMBER. A member in good standing who has been 125 an active member in good standing for thirty-five (35) con-
- secutive years or a total of forty (40) years of active mem-
- 127 bership, having attained the age of sixty-five (65) years, may
- 128 be classified as a life member upon application to the Execu-
- 129 tive Director and upon proof of qualification. Such applicant
- 130 shall be a member in good standing at the time of classifica-
- 131 tion as a life member. Maintenance of membership in good
- 132 standing in the applicant's constituent and component soci-
- 133 eties, if such exist, shall be requisite for continuance of life
- 134 membership in this Association.
- A dentist who has held twenty-five (25) years of member-135
- ship in the National Dental Association and who has sub-136 sequently held at least ten (10) years of membership in this
- Association, after complying with other requirements for
- life membership in this Association as stated in Chapter I, 139 Section 20B, may be classified as a life member of this
- 141 Association.
- A dentist, who was an active member but subsequently 142
- became a student member, shall be entitled to have the year 143
- 144 or years of such subsequent membership counted as active
- membership for the sole purpose of establishing possible
- later eligibility for life membership.
- 147 C. Student Member. A pre-doctoral student of a dental
- 148 school accredited by the Commission on Dental Accredita-
- 149 tion of this Association shall be classified as a student mem-150 ber of this Association and a member of the American
- 151 Student Dental Association; or any dentist eligible for mem-
- 152 bership in this Association who is engaged full time in (1)
- 153 an advanced training course of not less than one academic
- 154 year's duration in an accredited school or residency program
- 155 in areas neither recognized by the Association nor accred-
- 156 ited by the Commission on Dental Accreditation of this
- 157 Association or (2) a residency program or advanced educa-
- 158 tion program in areas recognized by the Association and in
- 159 a program accredited by the Commission on Dental Ac-
- 160 creditation of this Association may be classified as a student
- 161 member of this Association.

- 162 D. Honorary Member. An individual who has made out-
- 163 standing contributions to the advancement of the art and
- 164 science of dentistry, upon nomination by the Board of Trus-
- 165 tees and election by the House of Delegates, shall be classi-
- 167 E. Affiliate Member. A dentist practicing in a country

166 fied as an honorary member of this Association.

- 168 other than the United States who is a member of a national
- 169 dental organization, if such exists, in such country may be
- 170 classified as an affiliate member upon application to the
- 171 Executive Director and upon proof of qualification.
- 172 F. ASSOCIATE MEMBER. A person, not eligible for any other
- 173 type of membership in this Association, who contributes to
- 174 the advancement of the objectives of this Association and 175 has not met the educational requirements for licensure as a
- 176 dentist anywhere in the United States, upon application to
- 177 and approval by the Board of Trustees, shall be classified
- 178 as an associate member of this Association.
- 179 G. Retired Member. An active member in good standing 180 who has been an active member for twenty-five (25) years
- 181 or more, and is now a retired member of a constituent
- 182 society, if such exists, and no longer earning income from
- 183 the performance of service as a member of the faculty of a
- 184 dental school, as a dental administrator or consultant, or
- 185 as a practitioner of any activity for which a license to prac-
- 186 tice dentistry or dental hygiene is required by the state, the
- 187 District of Columbia, the Commonwealth of Puerto Rico or
- 188 a dependency of the United States, "(including until Decem-
- 189 ber 31, 1999, the Panama Canal area where citizens of the
- 190 United States are assigned by the United States Government
- 191 and reside)" may be classified as a retired member upon
- 192 application to the Executive Director and upon proof of
- 193 qualification. To qualify for retired membership status, the
- 194 active member shall submit an affidavit attesting to the
- 195 member's retirement through said component and constitu-
- 196 ent societies, if such exist, and said component and constitu-
- 197 ent societies shall submit certificates verifying such retire-
- 198 ment. Maintenance of active or retired membership in good
- standing in the member's component society, if such exist,
- 200 entitling such member to all the privileges of an active mem-
- 201 ber, shall be requisite for entitlement to and continuance of
- 202 retired membership in this Association.
- 203 Section 30. Definition of "In Good Standing". A member 204 of this Association whose dues for the current year have been
- 205 paid shall be in good standing; provided, however, that a
- 206 member in good standing who is under disciplinary sentence
- 207 of suspension shall be designated as a "member in good
- 208 standing temporarily under suspension" until the member's
- 209 disciplinary sentence has terminated and provided further
- 210 that a member, to remain in good standing, may be required.
- 211 under the bylaws of the member's constituent or component
- 212 society, to meet standards of continuing education, pay spe-
- 213 cial assessments, or cooperate with peer review bodies or
- 214 committees on ethics.

Bylaws 9 8 Bylaws

#### CHAPTER I · MEMBERSHIP

The requirement of paying current dues does not apply to life members of this Association for the purpose of determining their good standing.

A member of this Association receiving assistance from the American Dental Association Relief Fund shall be exempt from payment of dues and shall be in good standing during the period of such assistance.

A dentist who has been totally disabled during active military duty and who is unable to practice dentistry within the definition of these *Bylaws* and who was a member in good standing at the time total disability was incurred may be entitled to remission of dues upon certification by an agency of the federal government that the dentist is permanently and totally disabled in accordance with the standard schedule of rating disabilities in current use by the Veterans Administration.

231 A member of this Association who is totally disabled for a period of one year and who is unable to engage in the duties 232 of the dental profession and who is a member in good stand-233 ing at the time total disability was incurred, shall be exempt 234 from the payment of dues and shall be in good standing 236 during the period of total disability. A totally disabled mem-237 ber, other than one totally disabled during active military 238 service, in order to receive entitlement to dues exemption, 239 shall submit through the member's component and constitu-240 ent societies to this Association a medical certificate attest-241 ing total disability and a certificate from said component 242 and constituent societies attesting this total disability. 243 During the period of exemption from dues, further such 244 certificates shall be presented on request to this Association.

#### 245 Section 40. PRIVILEGES:

#### 246 A. ACTIVE MEMBER.

a. An active member in good standing shall receive annually a certificate of membership and *The Journal of the American Dental Association*, the subscription price of which shall be included in the annual dues. An active member shall be entitled to attend any scientific session of this Association and such other services as are provided by the Association.

b. An active member in good standing shall be eligible for
election as a delegate or alternate delegate to the House of
Delegates and for election or appointment to any office or
agency of this Association, except as otherwise provided
in these Bylaws.

c. An active member under a disciplinary sentence of sus-259 pension shall not be privileged to hold office, either elec-260 tive or appointive including delegate or alternate delegate, 261 262 in this Association, to vote or otherwise participate in the selection of Association officials. This does not preclude 263 the constituent or component societies concerned from 264 limiting further the privileges extended exclusively by 265 266 them to one of their members under suspension. A sentence of suspension shall not abrogate any contractual re-267 lation between the disciplined member and a third party. 268

#### CHAPTER I • MEMBERSHIP

269 B. LIFE MEMBER. A life member in good standing shall 270 receive a certificate of life membership. A life member shall 271 be entitled to all the privileges of an active member except 272 that the life member shall not receive *The Journal of the 273 American Dental Association* except by subscription.

274 C. STUDENT MEMBER. A student member in good standing 275 shall receive annually a certificate of membership and *The 276 Journal of the American Dental Association*, the subscrip-277 tion price of which shall be included in the annual dues.

278 A student member shall be entitled to attend any scientific

279 session of this Association.

280 D. Honorary Member. An honorary member shall receive 281 a certificate of honorary membership and *The Journal of the 282 American Dental Association*. An honorary member shall be 283 entitled to attend any scientific session of this Association 284 and such other services as are authorized by the Board of 285 Trustees.

286 E. AFFILIATE MEMBER. An affiliate member in good stand-287 ing shall receive annually a certificate of affiliate member-288 ship and *The Journal of the American Dental Association*, 289 the subscription price of which shall be included in the an-290 nual dues. An affiliate member shall be entitled to attend 291 any scientific session of this Association and such other 292 services as are authorized by the Board of Trustees.

293 F. ASSOCIATE MEMBER. An associate member in good stand-294 ing shall receive annually a certificate of associate member-295 ship and *The Journal of the American Dental Association*, 296 the subscription price of which shall be included in the 297 annual dues. An associate member shall be entitled to 298 attend any scientific session of this Association and such 299 other services as are authorized by the Board of Trustees.

300 G. Retired Member. A retired member in good standing 301 shall receive annually a certificate of retired membership. 302 A retired member shall be entitled to all the privileges of 303 an active member except that the years of retired member-304 ship shall not be included as years of active membership for 305 the purpose of determining eligibility for life membership.

#### 306 Section 50. Dues and Reinstatement:

307 A. ACTIVE MEMBERS. The dues of active members shall be 308 one hundred fifty dollars (\$150.00) due January 1 of each 309 year except that any dentist who is an active member of 310 component and constituent societies of this Association and 311 who is engaged full time in (1) an advanced training course 312 of not less than one academic year's duration in an accredi-313 ted school or residency program in areas neither recognized 314 by the Association nor accredited by the Commission on 315 Dental Accreditation of this Association or (2) a residency 316 program or advanced education program in areas recognized 317 by the Association and in a program accredited by the 318 Commission on Dental Accreditation of this Association 319 shall pay three dollars and fifty cents (\$3.50) due on Janu-

#### CHAPTER I • MEMBERSHIP

- 320 ary 1 of each year until the December 31 following comple-
- 321 tion of such a residency or advanced education program.
- The payment of dues for the first three years of active membership immediately following graduation from dental
- 323 membership immediately following graduation from dental
- 324 school or completion of an advanced training course of not
- 325 less than one academic year's duration or residency program
- 326 which was commenced upon graduation from dental school
- 327 shall be as follows:
- 328 First full year after termination of student membership:
- 329 \$3.50.
- 330 Year of and/or first full year after graduation or comple-
- 331 tion of an advanced training course or residency program by
- 332 an applicant for membership who did not maintain student
- 333 membership: 50 percent of dues for active members, subject
- 334 to the further reductions permitted under the provisions of
- 335 Chapter I, Section 50H, of these Bylaws.
- 336 Second year: 50 percent of dues for active members, sub-
- 337 ject to the further reductions permitted under the provisions
- 338 of Chapter I, Section 50H, of these Bylaws.
- Commencing with the third year: 100 percent of dues for
- 340 active members, subject to the further reductions permitted
- 341 under the provisions of Chapter I, Section 50H, of these
- 342 Bylaws.343 Eligibility for the foregoing schedule of reduced dues is
- 344 based upon continuous membership. A dentist who accepts
- 344 based upon continuous membership. A dentist who accepts
- 345 classification as a student member while enrolled in an ad-
- 346 vanced training course of not less than one year's duration
- 347 or a residency program, after having previously paid dues as
- 348 an active member under the foregoing schedule or reduced
- 349 dues for active members, will again commence payment of
- 350 dues for active members upon completion of such program
- 351 at the next period-in-time level of the foregoing schedule.
- 352 B. LIFE MEMBERS. Life members shall be exempt from pay-
- 353 ment of dues.
- 354 C. Student Members. The dues of student members shall
- 355 be three dollars and fifty cents (\$3.50) due January 1 of
- 356 each year. Student membership terminates on December 31
- 357 after graduation or on completion of a residency or graduate
- 358 work as provided in Chapter I, Section 20C.
- 359 D. Honorary Members. Honorary members shall be exempt
- 360 from payment of dues.
- 361 E. Affiliate Members. The dues of affiliate members shall
- 362 be twenty dollars (\$20.00) due January 1 of each year.
- 363 F. ASSOCIATE MEMBERS. The dues of associate members shall
- 364 be twenty dollars (\$20.00) due on January 1 of each year.
- 365 G. Retired Members. The dues of retired members shall be
- 366 twenty-five dollars (\$25.00) due January 1 of each year.
- 367 H. MEMBERS ELECTED AFTER JULY 1 AND OCTOBER 1. Active
- 368 members elected to active membership in this Association 369 for the first time, and who are elected after July 1, shall pay
- 370 one-half (1/2) the curent year's dues; and who are elected

## CHAPTER I • MEMBERSHIP CHAPTER II • CONSTITUENT SOCIETIES

- 371 after October 1, shall pay one-quarter (1/4) of the current
- 372 year's dues; except that a student member, upon classifi-
- 373 cation as an active member by a constituent society shall
- 374 pay no further dues for the remainder of the calendar year
- 375 in which the member was entitled to the benefits of student
- 376 membership.
- 377 I. Loss of Membership and Reinstatement.
- 378 a. An active or student member whose dues have not been
- 379 paid by March 31 of the current year shall cease to be a
- 380 member of this Association.
- 381 b. Reinstatement of membership may be secured on the
- 382 payment of dues of this Association in accordance with
- 383 Chapter I, Section 50A and on compliance with the perti-
- 384 nent bylaws and regulations of the constituent and com-
- 385 ponent societies involved.
- 386 c. A former active member of this Association upon being
- 387 re-elected or reinstated to active membership shall be re-
- 388 quired to pay the full year's dues.
- 389 J. Acceptance of Back Dues. Back dues, except as other-
- 390 wise provided in these Bylaws, shall be accepted for not more
- 391 than the three years of delinquency prior to the date of
- 392 application for such payment. The rate of such dues, except
- 393 as otherwise provided in these Bylaws, shall be in accordance
- 394 with Chapter I, Section 50A of these Bylaws.
- 395 An active member, who had been such when entering
- 396 upon active duty in one of the armed services or equivalent
- 397 duty in the Public Health Service but who, during such mili-
- 398 tary or equivalent duty, interrupted the continuity of active
- 399 membership because of failure to pay dues and who, within
- 400 one year after separation from such military or equivalent
- 401 duty, resumed active membership, may pay back dues for
- 402 any missing period of active membership at the rate of
- 403 dues current during the missing years of membership for
- 404 the purpose of establishing continuity of active membership
- 405 in order to qualify for life membership.
- 406 K. Exempt Dues for Members Who Suffer Severe Fi-
- 407 NANCIAL HARDSHIP. Those active members who have suf-
- 408 fered hardship due to catastrophe or medical illness as cer-409 tified by component and constituent society secretaries
- 410 shall be excluded from the payment of the current year's
- 411 membership dues provided they are also exempt from pay-
- 412 ing component and constituent dues.

#### CHAPTER II · CONSTITUENT SOCIETIES

- 413 Section 10. Organization: A constituent society may be
- 414 organized and chartered, subject to the approval of the
- 415 House of Delegates, upon application of at least one hundred
- 416 (100) dentists, practicing in any state, District of Columbia, 417 the Commonwealth of Puerto Rico, or a dependency of the
- 418 United States "(including until December 31, 1999, the Pan-
- 419 ama Canal area where citizens of the United States are
- 420 assigned by the United States Government and reside)" who
- 421 are active, life or retired members of the Association in good

- 422 standing. No such society shall be chartered in any state,
- 423 District of Columbia, the Comomnwealth of Puerto Rico, or
- 424 a dependency of the United States in which a constituent
- 425 society is already chartered by this Association.
- 426 Section 20. NAME: A constituent society shall take its name
- 427 from the state, territory, the District of Columbia or de-
- 428 pendency.
- 429 Section 30. Powers and Duties:
- 430 A. A constituent society shall have the power to elect its
- 431 active and life members as active members of this Associa-
- 432 tion within the limits of Section 40 of this Chapter.
- 433 B. It shall have the power to organize its members into com-
- 434 ponent societies within the limits imposed by Chapter III,
- 435 Section 10 of these Bylaws.
- 436 C. It shall have the power to provide for its financial sup-
- 437 port and to establish bylaws, rules and regulations to govern
- 438 its members provided such bylaws, rules and regulations do
- 439 not conflict with, or limit, these Bylaws.
- 440 D. It shall have the power to discipline any of its members
- 441 subject to the provisions in Chapter XI, Section 20 of these
- 442 Bylaws.
- 443 E. It shall be its duty to collect membership dues for this
- 444 Association in conformity with Chapter I, Section 50, of
- 445 these Bylaws.
- 446 Section 40. MEMBERSHIP:
- 447 A. The active and life membership of each constituent so-
- 448 ciety, except as otherwise provided in these Bylaws, shall
- 449 be limited to dentists practicing within the territorial juris-
- 450 diction of such constituent society or to dentists in a federal
- 451 dental service, provided that such dentists are in good stand-
- 452 ing in a component society thereof, if such exists, and pro-
- 453 vided that they are active or life members in good standing
- 454 of this Association, or to a member of a federal dental service
- 455 who has never practiced within the territorial limits of a
- 456 component society and is a member in good standing of the
- 457 constituent society and this Association.
- 458 Explanatory Note: A dentist who has retired from active
- 459 practice or who is engaged in activities furthering the object
- 460 of this Association shall be considered to be practicing den-
- 461 tistry within the meaning of this section.
- 462 B. Removal from One Jurisdiction to Another. A mem-
- 463 ber who has changed the location of the member's practice
- 464 from the jurisdiction of one constituent society to that of
- 465 another constituent society may maintain active member-
- 466 ship in the constituent society in which membership is
- 467 being held for the calendar year following that of the mem-
- 468 ber's removal from the jurisdiction of such society. The
- 469 same privilege shall apply to a member who is separated
- 470 from a federal dental service and who enters practice in an
- 471 area under the jurisdiction of a constituent society or a

- 472 member who is retired from a federal dental service and 473 who is serving on a faculty of a dental school, or is receiv-
- 474 ing compensation as a dental administrator or consultant,
- 475 or is engaged in any activity in the area under the jurisdic-
- 476 tion of a constituent society for which a license to practice 477 dentistry or dental hygiene is required by the state, the
- 478 District of Columbia, the Commonwealth of Puerto Rico or
- 479 a dependency of the United States "(including until Decem-
- 480 ber 31, 1999, the Panama Canal area where citizens of the
- 481 United States are assigned by the United States Government
- 482 and reside)" wherein the activity is conducted. A dentist
- 483 who retires from active practice and establishes residence in
- 484 an area outside of the jurisdiction of the constituent society
- 485 in which the dentists holds membership shall be permitted
- 486 to continue membership in such constituent society for the 487 period of retirement.
- 488 A member who is unsuccessful in transferring member-
- 489 ship from one constituent society to another shall be entitled
- 490 to appeal from a denial of the member's application for
- 491 transfer of membership to the Council on Bylaws and Judi-492 cial Affairs of this Association in accordance with the proce-
- 493 dure of Chapter XI, Section 20C and D of these Bylaws
- 494 even though a disciplinary penalty is not involved.
- 495 C. Privileges. An active or life member in good standing
- 496 shall enjoy all privileges of constituent society membership
- 497 without exception.
- 497 Willout exception.
- 498 D. MULTIPLE JURISDICTIONS. A member may hold member-
- 499 ship in two constituent societies with the consent of the con-
- 500 stituent societies involved. A member is required to main-
- 501 tain active membership in the component and constituent
- 502 society, if accepted therein, in whose jurisdiction the mem-
- 503 ber maintains or uses a secondary or "branch" office. If such
- 504 a member is accused of unethical conduct and disciplinary
- 505 proceedings are brought, then those proceedings shall be
- 506 instituted in the component or constituent society where 507 the alleged unethical conduct occurred. A disciplinary ruling
- 508 affecting membership in one constituent society shall affect
- 509 membership in both societies and in the Association. A
- 510 member shall have the right of appeal as provided in Chap-
- 511 ter XI of the Bylaws. Such member shall pay dues in this
- 512 Association only through the constituent society in whose
- 513 jurisdiction the member conducts the major part of the
- 514 member's practice.
- 515 Section 50. Officers: The officers of a constituent society
- 516 shall be president, secretary, treasurer and such others as
- 517 may be prescribed in its bylaws.
- 518 Section 60. Sessions: A constituent society shall hold a busi-
- 519 ness session at least once each calendar year.
- 520 Section 70. Constitution and Bylaws: Each constituent
- 521 society shall adopt and maintain a constitution and bylaws
- 522 which shall not be in conflict with, or limit, the Constitution
- 523 and Bylaws of this Association and shall file a copy thereof

14 Bylaws Bylaws 15

#### CHAPTER II · CONSTITUENT SOCIETIES

- 524 and any changes which may be made thereafter, with the 525 Executive Director of this Association.
- 526 Section 80. PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL
- 527 CONDUCT: The Principles of Ethics and Code of Professional
- 528 Conduct of this Association and the code of ethics adopted
- 529 by the constituent society shall be the code of ethics of that
- 530 constituent society for governing the professional conduct of
- 531 its members.
- 532 Section 90. RIGHT OF HEARING AND APPEAL: Disputes arising
- 533 between constituent societies or between a constituent soci-
- 534 ety and one or more of its component societies may be re-
- 535 ferred to the Council on Bylaws and Judicial Affairs of this
- 536 Association for hearing and decision as provided in Chapter
- 537 IX, Section 110Bd in accordance with the procedure of Chap-
- 538 ter XI, Section 20C and D of these Bylaws even though a
- 539 disciplinary penalty is not involved.
- 540 Section 100. PRIVILEGE OF REPRESENTATION: Each constitu-
- 541 ent society and each federal dental service shall be entitled
- 542 to at least one delegate without regard to the number of
- 543 members. The remaining number of delegates, to the limit
- 544 established in Chapter V, Section 10, shall be allocated to
- 545 constituent societies proportionally to their number of active
- 546 and life members.
- 547 Each constituent society and each federal dental service
- 548 may select from among its active and life members the same
- 549 number of alternate delegates as delegates and shall desig-
- 550 nate the alternate delegate who shall replace an absent
- 551 delegate.
- 552 For the purpose of this section, the number of active and
- 553 life members of each constituent society shall be deter-
- 554 mined as of the last day of the calendar year preceding an
- 555 annual session.
- 556 Section 110. CHARTERED CONSTITUENT SOCIETIES: The Exec-
- 557 utive Director of the Association is authorized to issue a
- 558 charter to each constituent society denoting its name and
- 559 territorial jurisdiction. The following societies are chartered
- 560 as constituent societies of this Association:
- 561 Alabama Dental Association
- 562 Alaska Dental Society
- 563 Arizona State Dental Association
- 564 Arkansas State Dental Association
- 565 California Dental Association
- 566 Colorado Dental Association
- 567 Connecticut State Dental Association, The
- 568 Delaware State Dental Society
- 569 District of Columbia Dental Society, The
- 570 Florida Dental Association
- 571 Georgia Dental Association
- 572 Hawaii Dental Association
- 573 Idaho State Dental Association
- 574 Illinois State Dental Society
- 575 Indiana Dental Association
- 576 Iowa Dental Association

#### CHAPTER II • CONSTITUENT SOCIETIES CHAPTER III • COMPONENT SOCIETIES

- 577 Kansas State Dental Association. The
- 578 Kentucky Dental Association
- 579 Louisiana Dental Association, The
- 580 Maine Dental Association
- 581 Maryland State Dental Association
- 582 Massachusetts Dental Society
- 583 Michigan Dental Association
- 584 Minnesota Dental Association
- 585 Mississippi Dental Association, The
- 586 Missouri Dental Association
- 587 Montana Dental Association
- 588 Nebraska Dental Association, The
- 589 Nevada Dental Association
- 590 New Hampshire Dental Society
- 591 New Jersey Dental Association
- 592 New Mexico Dental Association
- 593 New York, The Dental Society of the State of
- 594 North Carolina Dental Society, The
- 595 North Dakota Dental Association
- 596 Ohio Dental Association
- 597 Oklahoma Dental Association
- 598 Oregon Dental Association
- 599 Panama Canal Dental Society
- 600 Pennsylvania Dental Association
- 601 Puerto Rico, Colegio de Cirujanos Dentistas de
- 602 Rhode Island Dental Association
- 603 South Carolina Dental Association
- 604 South Dakota Dental Association
- 605 Tennessee Dental Association
- 606 Texas Dental Association
- 607 Utah Dental Association
- 608 Vermont State Dental Society
- 609 Virgin Islands Dental Association
- 610 Virginia Dental Association
- 611 Washington State Dental Association
- 612 West Virginia Dental Association
- 613 Wisconsin Dental Association
- 614 Wyoming Dental Association

#### **CHAPTER III • COMPONENT SOCIETIES**

- 615 Section 10. ORGANIZATION: Component societies may be or-
- 616 ganized in conformity with a plan approved by the con-
- 617 stituent society of which they shall be recognized entities
- 618 provided, however, that the active or life members of each
- 619 component society shall consist of dentists who are members
- 620 in good standing of their respective constituent societies
- 621 and of this Association. Each component society shall adopt
- 622 and maintain a constitution and bylaws, which shall not be
- 623 in conflict with, or limit, the Constitution and Bylaws of
- 624 this Association or that of its constituent society, and shall
- 625 file a copy thereof and any changes which may be made 626 thereafter with the Executive Director of this Association.
- 627 Section 20. Powers and Duties:
- 628 A. A component society shall have the power to elect its

#### CHAPTER III · COMPONENT SOCIETIES CHAPTER IV • TRUSTEE DISTRICTS

- 629 active and life members as active members of the constit-
- 630 uent society in accordance with Chapter II, Section 40, of
- 631 these Bylaws.
- 632 B. It shall have the power to provide for its financial sup-
- 633 port, to establish bylaws, rules and regulations, not in con-
- 634 flict with, or limiting, the Constitution and Bylaws of this
- 635 Association or that of its constituent society, and to adopt
- 636 a code of ethics, not in conflict with the Principles of Ethics
- 637 and Code of Professional Conduct of this Association or
- 638 code of ethics of its constituent society.
- 639 C. It shall have the power to discipline any of its members
- 640 subject to the provisions in Chapter XI, Section 20 of these
- 641 Bylaws.
- 642 Section 30. PRIVILEGES OF MEMBERSHIP: An active or life
- 643 member in good standing shall have the opportunity of
- 644 enjoying all privileges of component society membership
- 645 without exception.
- 646 Section 40. Transfer from One Component to Another:
- 647 A member who has changed residence or location of the
- 648 member's practice within the jurisdiction of a constituent
- 649 society so that the member no longer fulfills the member-
- 650 ship requirements of the component society of which a
- 651 member may maintain active membership in that compo-
- 652 nent society for the calendar year following such change of
- 653 residence or practice location.
- A member who is required to transfer membership from 654
- 655 one component society to another and whose application
- 656 for transfer of membership is denied shall be entitled to
- 657 appeal from that denial to the member's constituent society
- 658 and the Council on Bylaws and Judicial Affairs of this As-
- 659 sociation in that order in accordance with the procedures in
- 660 Chapter XI, Section 20C and D of these Bylaws even 661 though a disciplinary penalty is not involved. A component
- 662 society which receives an application for transfer of mem-
- 663 bership from a dentist who has moved from the jurisdiction
- 664 of another constituent society is governed by Chapter II,
- 665 Section 40B of these Bylaws.

#### CHAPTER IV • TRUSTEE DISTRICTS

- 666 Section 10. ORGANIZATION: The constituent societies and the
- 667 federal dental services shall be organized into fourteen (14)
- 668 trustee districts.
- 669 Section 20. Purpose: The purpose of establishing trustee
- 670 districts is to provide representation of the members of the
- 671 constituent societies and the federal dental services on the
- 672 Board of Trustees.
- 673 Section 30. Composition: The trustee districts are numbered
- 674 and composed as follows:

#### DISTRICT 1

675 Connecticut State Dental Association, The

#### CHAPTER IV • TRUSTEE DISTRICTS

- 676 Maine Dental Association
- 677 Massachusetts Dental Society
- 678 New Hampshire Dental Society
- 679 Rhode Island Dental Association
- 680 Vermont State Dental Society

#### DISTRICT 2

681 New York, The Dental Society of the State of

#### DISTRICT 3

Pennsylvania Dental Association 682

#### DISTRICT 4

- Air Force Dental Corps 683
- 684 **Army Dental Corps**
- 685 Delaware State Dental Society
- 686 District of Columbia Dental Society. The
- 687 Maryland State Dental Association
- 688 Navy Dental Corps
- 689 New Jersey Dental Association
- 690 Panama Canal Dental Society
- 691 Public Health Service
- 692 Puerto Rico, Colegio de Cirujanos Dentistas de
- 693 Veterans Administration
- 694 Virgin Islands Dental Association

#### DISTRICT 5

- Alabama Dental Association 695
- Florida Dental Association 696
- 697 Georgia Dental Association
- 698 Mississippi Dental Association. The
- 699 North Carolina Dental Society, The
- 700 South Carolina Dental Association
- 701 Virginia Dental Association

#### DISTRICT 6

- Kentucky Dental Association 702
- 703 Missouri Dental Association
- Tennessee Dental Association 704
- 705 West Virginia Dental Association

#### DISTRICT 7

- 706 Indiana Dental Association
- Ohio Dental Association 707

#### DISTRICT 8

708 Illinois State Dental Society

#### DISTRICT 9

- Michigan Dental Association 709
- Wisconsin Dental Association 710

#### DISTRICT 10

- 711 Iowa Dental Association
- 712 Minnesota Dental Association
- 713 Nebraska Dental Association, The

#### CHAPTER IV • TRUSTEE DISTRICTS CHAPTER V • HOUSE OF DELEGATES

The

714	North Dakota Dental Association
715	South Dakota Dental Association
	DISTRICT 11
716	Alaska Dental Society
717	Idaho State Dental Association
718	Montana Dental Association
719	Oregon Dental Association
720	Washington State Dental Association
	DISTRICT 12
721	Arkansas State Dental Association
722	Kansas State Dental Association, The
723	Louisiana Dental Association, The
724	Oklahoma Dental Association

#### DISTRICT 13

· 725

#### 726 California Dental Association DISTRICT 14

**Arizona State Dental Association** 727 Colorado Dental Association 728

Texas Dental Association

- Hawaii Dental Association 729 Nevada Dental Association 730
- 731 **New Mexico Dental Association**
- **Utah Dental Association** 732
- **Wyoming Dental Association** 733

#### CHAPTER V · HOUSE OF DELEGATES

734	Section 10. Composition: The House of Delegates shall be
735	limited to four hundred seventeen (417) voting members. It
	shall be composed of the officially certified delegates of each
	constituent society and one (1) officially certified delegate
	from each federal dental service. The elective and appointive
	officers and trustees of this Association shall be ex officio
	members of the House of Delegates without the power to
	vote. They shall not serve as delegates. Past presidents of
	this Association shall be ex officio members of the House of
743	Delegates without the power to vote unless designated as
744	delegates.
745	
	shall be entitled to at least one delegate without regard to
	the number of members. The remaining number of delegates
	shall be allocated to constituent societies proportionally to
749	their number of active and life members. "The Method of

751 culate the number of delegates allocated annually to each 752 constituent society. Each constituent society and each federal dental service 753

750 Least Proportionate Error" shall be the formula used to cal-

- 754 may select from among its active and life members the same
- 755 number of alternate delegates as delegates.
- For the purpose of this section, the number of active and 757 life members of each constituent society shall be determined

#### CHAPTER V • HOUSE OF DELEGATES

- 758 as of the last day of the calendar year preceding an annual 759 session.
- 760 Section 20. CERTIFICATION OF DELEGATES AND ALTERNATE
- 761 DELEGATES: The secretary of each constituent society and
- 762 the ranking administrative officer of each federal dental ser-
- 763 vice shall file with the Executive Director of this Association.
- 764 at least sixty (60) days prior to the first day of the annual
- 765 session of the House of Delegates, the names of delegates
- 766 and alternate delegates designated by such society or service.
- 767 The Executive Director of this Association shall provide
- 768 each delegate and alternate delegate with credentials which
- 769 shall be presented to the Committee on Credentials of the
- 770 House of Delegates. In the event of a contest over the cre-
- 771 dentials of any delegate or alternate delegate, the Commit-
- 772 tee on Credentials shall hold a hearing and report its find-
- 773 ings and recommendations to the House of Delegates for
- 774 final action.
- 775 Section 30. Powers:
- 776 A. The House of Delegates shall be the supreme authorita-
- 777 tive body of this Association.
- 778 B. It shall possess the legislative powers.
- 779 C. It shall determine the policies which shall govern this
- 780 Association in all of its activities.
- 781 D. It shall have the power to enact, amend and repeal the
- 782 Constitution and Bylaws.
- 783 E. It shall have the power to adopt and amend the Princi-
- 784 ples of Ethics and Code of Professional Conduct for govern-
- 785 ing the professional conduct of the members.
- 786 F. It shall have the power to grant, amend, suspend or
- 787 revoke charters of constituent societies. It shall also have
- 788 the power by a two-thirds majority to suspend the repre-789 sentation of a constituent society in the House of Delegates
- 790 upon a determination by the House that the bylaws of the
- 791 constituent society violate the Constitution or Bylaws of this
- 792 Association providing, however, such suspension shall not be 793 in effect until the House of Delegates has voted that the con-
- 794 stituent society is in violation and has one year after notifi-
- 795 cation of the specific violation in which to correct its con-
- 796 stitution or bylaws.
- 797 G. It shall have the power to create special committees of
- 798 the Association.
- 799 H. It shall have the power to establish branch offices of the
- 800 Association.
- 801 I. It shall have the power to approve all memorials, reso-
- 802 lutions or opinions issued in the name of the American Den-
- 803 tal Association.
- 804 Section 40. Duties: It shall be the duty of the House of
- 805 Delegates:

#### CHAPTER V . HOUSE OF DELEGATES

- 806 A. To elect the elective officers.
- 807 B. To elect the members of the Board of Trustees.
- 808 C. To elect the members of the councils and commissions
- 809 except as otherwise provided by these Bylaws.
- 810 D. To receive and act upon reports of the committees of the
- 811 House of Delegates.
- 812 E. To adopt an annual budget.
- 813 F. To serve as the court of appeal from decisions of the
- 814 Council on Bylaws and Judicial Affairs except those deci-
- 815 sions involving discipline of members.
- 816 Section 50. Transfer of Powers and Duties of the House
- 817 OF DELEGATES: The powers and duties of the House of Dele-
- gates, except the power to amend, enact and repeal the Con-
- 819 stitution and Bylaws, and the duty of electing the elective
- 820 officers and the members of the Board of Trustees, may be
- 821 transferred to the Board of Trustees of this Association in
- 822 time of extraordinary emergency. The existence of a time of
- 823 extraordinary emergency may be determined by unanimous
- 824 consent of the members of the Board of Trustees present
- 825 and voting at a regular or special session. Such extraordinary
- 826 emergency may also be determined by mail vote of the last
- 827 House of Delegates on recommendation of at least four (4)
- 828 of the elective officers. A mail vote to be valid shall consist of
- 829 ballots received from not less than one-fourth (1/4) of the
- 830 members of the last House of Delegates. A majority of the
- 831 votes cast within thirty (30) days after the mailing of the
- 832 ballot shall decide the vote.
- 833 Section 60. Annual Session: The House of Delegates shall
- 834 meet annually.
- 835 Section 70. Special Sessions: A special session of the House
- 836 of Delegates shall be called by the President on three-fourths
- (3/4) affirmative vote of the members of the Board of Trus-
- 838 tees or on written request of delegates representing at least
- 839 one-third (1/3) of the constituent societies and not less than
- 840 one-fifth  $(\frac{1}{5})$  of the number of officially certified delegates
- 841 of the last House of Delegates. The time and place of a spe-
- 842 cial session shall be determined by the President, provided 843 the time selected shall be not more than forty-five (45) days
- 844 after the request was received. The business of a special ses-
- 845 sion shall be limited to that stated in the official call except
- 846 by unanimous consent.
- 847 Section 80. OFFICIAL CALL:
- 848 A. Annual Session. The Executive Director of the Associa-
- 849 tion shall cause to be published in The Journal of the Ameri-
- 850 can Dental Association an official notice of the time and
- 851 place of each annual session, and shall send to each member
- 852 of the House of Delegates an official notice of the time and
- 853 place of the annual session at least thirty (30) days before
- 854 the opening of such session.

#### CHAPTER V • HOUSE OF DELEGATES

- 855 B. Special Session. The Executive Director of the Associa-
- 856 tion shall send an official notice of the time and place of each 857 special session and a statement of the business to be con-
- 858 sidered to every officially certified delegate and alternate 859 delegate of the last House, not less than fifteen (15) days
- 860 before the opening of such session.
- 861 Section 90. QUORUM: One-fourth (1/4) of the voting members
- 862 of the House of Delegates, representing at least one-fourth
- 863  $(\frac{1}{4})$  of the constituent societies and federal dental services.
- 864 shall constitute a quorum for the transaction of business at
- 865 any meeting.
- 866 Section 100. Officers:
- 867 A. SPEAKER AND SECRETARY. The officers of the House shall
- 868 be the Speaker of the House of Delegates and the Secre-
- 869 tary of the House of Delegates. The Executive Director of
- 870 this Association shall serve as Secretary of the House of
- 871 Delegates.
- In the absence of the Speaker the office shall be filled by 872
- 873 the President. In the absence of the Secretary of the House
- 874 of Delegates the Speaker shall appoint a Secretary of the
- 875 House of Delegates pro tem.
- 876 B. Duties.
- 877 a. Speaker. The Speaker shall preside at all meetings of
- 878 the House of Delegates and, in accordance with Chapter V.
- 879 Section 130Cb, determine the order of business for all
- 880 meetings subject to the approval of the House of Dele-
- gates, appoint tellers to assist in determining the result 881
- 882 of any action taken by vote and perform such other
- 883
- duties as custom and parliamentary usage require. The de-
- 884 cision of the Speaker shall be final unless an appeal from
- 885 such decision shall be made by a member of the House.
- 886 in which case final decision shall be by majority vote.
- b. Secretary. The Secretary of the House of Delegates 887
- 888 shall serve as the recording officer of the House and the
- 889 custodian of its records, and shall cause a record of the
- proceedings of the House to be published as the official 890
- transactions of the House.
- 892 Section 110. Order of Business: The order of business shall
- 893 be that order of business adopted by the House of Delegates
- 894 in conformity with Chapter V, Section 100Ba and Chapter V.
- 895 Section 130Cb.
- 896 Section 120. RULES OF ORDER:
- 897 A. STANDING RULES AND REPORTS.
- 898 a. Reports. All reports of elective officers, councils and
- 899 committees, except supplemental reports, shall be sent to 900
- each delegate and alternate delegate at least fourteen (14)
- 901 days in advance of the opening of the annual session. All
- 902 supplemental reports shall be distributed to each delegate
- 903 before such report is considered by the House of Delegates. b. Appropriation of Funds. Any resolution proposing an 904
- 905 appropriation of funds, except those relating to the annual

- 906 budget, shall be referred to the Board of Trustees for a 907 report at the same session on the availability of funds for 908 the purpose specified.
- 909 c. Approval of Annual Budget. The proposed annual 910 budget shall be submitted by the Board of Trustees to the
- 911 members of the House of Delegates at least fourteen (14)
- 912 days prior to the opening meeting of the annual session,
- 913 shall be referred to a special reference committee on 914 budget for hearings at the annual session and then shall be
- 915 considered for approval as a special order of business at
- 916 the second meeting of the House of Delegates. In the event
- 917 the budget as submitted is not approved, all recommenda-
- 918 tions for changes shall be referred to the Board of Trustees
- 919 to prepare and present a revised budget. This procedure
- shall be repeated until a budget for the ensuing fiscal year 920 921 shall be adopted.
- d. Introduction of New Business. No new business 922
- shall be introduced into the House of Delegates less than 923 924 15 days prior to the opening of the annual session, unless
- 925 submitted by a Trustee District. No new business shall
- 926 be introduced into the House of Delegates at the last
- meeting of a session except when such new business is 927
- 928 submitted by a trustee district and is permitted to be introduced by a two-thirds (%) vote of the House of Dele-929
- gates. The motion introducing such new business shall not 930
- be debatable. Approval of such new business shall require 931
- a majority vote except new business introduced at the last 932
- 933 meeting of a session that would require a bylaw amend-
- ment cannot be adopted at such last meeting. 934
- 935 B. ADDITIONAL RULES. The rules contained in the current
- 936 edition of Sturgis Standard Code of Parliamentary Proce-
- 937 dure shall govern the deliberations of the House of Delegates
- 938 in all cases in which they are applicable and not in conflict
- with the standing rules or these Bylaws.
- 940 Section 130. COMMITTEES: The committees of the House of
- 941 Delegates shall be:
- 942 A. COMMITTEE ON CONSTITUTION AND BYLAWS.
- 943 a. Composition. The Committee shall consist of the mem-
- bers of the Council on Bylaws and Judicial Affairs of this 944
- Association. 945
- b. DUTIES. It shall be the duty of the Committee (1) to 946
- 947 draft or approve the proposed text of all amendments to
- 948 the Constitution and Bylaws prior to their submission to
- the House of Delegates for action; (2) to consider other 949
- matters referred to it, to hold hearings thereon and to 950
- report its findings and recommendations to the House of 951
- Delegates. 952
- 953 B. COMMITTEE ON CREDENTIALS.
- 954 a. Composition. The Committee, consisting of five (5)
- officially certified delegates, shall be appointed by the 955
- President at least sixty (60) days in advance of each 956
- 957
- b. Duties. It shall be the duty of the Committee (1) to 958

- 959 record and report the roll call of the House of Delegates 960 at each meeting; (2) to conduct a hearing on any contest
- 961 regarding the certification of a delegate or alternate dele-
- 962 gate and to report its recommendations to the House of
- 963 Delegates.
- 964 C. COMMITTEE ON RULES AND ORDER.
- a. Composition. The Committee, consisting of five (5) 965
- 966 officially certified delegates, shall be appointed by the
- 967 President at least sixty (60) days in advance of each
- 968 session.
- b. Duties. It shall be the duty of the Committee (1) to 969
- 970 prepare a report, in consultation with the Speaker and
- 971 Secretary of the House of Delegates, on matters relating
- 972 to the order of business and special rules of order; (2) to
- 973 consider all matters referred to it and report its recom-
- mendations to the House of Delegates. 974
- 975 D. RESOLUTIONS COMMITTEE.
- a. Composition. The Resolutions Committee shall consist
- 977 of the Speaker and the Secretary of the House of Delegates
- and the chairmen of the reference committees authorized 978
- by Subsection E of this Chapter. 979
- b. Duties. The duties of the Resolutions Committee shall 980
  - be to examine resolutions after action by the reference
- 982 committees and arrange a sequence for House action based
- 983 upon the importance of the resolutions' subject matter.
- 984 E. REFERENCE COMMITTEES.
  - a. Composition. Reference committees, consisting of five
- 986 (5) officially certified delegates, shall be appointed by the
- President at least sixty (60) days in advance of each 987 988 annual session.
- b. Duties. It shall be the duty of a reference committee 989
- 990 to consider reports referred to it, to conduct open hearings
- 991 and to report its recommendations to the House of Dele-
- 992
- 993 F. SPECIAL COMMITTEES. The Speaker, with the consent of
- 994 the House of Delegates, shall appoint special committees to
- 995 perform duties not otherwise assigned by these Bylaws, to
- 996 serve until adjournment sine die of the session at which they
- 997 were appointed.
- 998 Section 140. Election Procedure. Elective officers, mem-
- 999 bers of the Board of Trustees and members of councils and
- 1000 committees shall be elected by the House of Delegates ex-
- 1001 cept as otherwise provided in these Bylaws. Voting shall be
- 1002 by ballot, except that when there is only one candidate for
- 1003 an office, council or committee, such candidate may be de-
- 1004 clared elected by the Speaker. The Secretary shall provide 1005 facilities for voting. The polls shall be open for at least
- 1006 three (3) hours.
- 1007 a. When one is to be elected, and more than one has been
- 1008 nominated, the majority of the ballots cast shall elect. In
- the event no candidate receives a majority of the votes 1009 1010 cast on the first ballot, the two (2) candidates receiving
- 1011 the greatest number of votes shall be balloted upon again.

#### CHAPTER V • HOUSE OF DELEGATES CHAPTER VI • BOARD OF TRUSTEES

- b. When more than one is to be elected, and the nominees 1012 exceed the number to be elected, the votes cast shall be 1013
- 1014 non-cumulative, and the candidates receiving the greatest
- 1015 number of votes shall be elected.

#### CHAPTER VI • BOARD OF TRUSTEES

- 1016 Section 10. Composition: The Board of Trustees shall con-1017 sist of one (1) trustee from each of the fourteen (14) trustee
- 1018 districts. Such fourteen (14) trustees, the President-elect 1019 and the two Vice Presidents shall constitute the voting mem-
- 1020 bership of the Board of Trustees. In addition, the President
- 1021 and the appointive officers of the Association, except as
- 1022 otherwise provided in the Bylaws, shall be ex officio mem-
- 1023 bers of the Board without the right to vote.
- 1024 Section 20. QUALIFICATIONS: A trustee must be an active, life
- 1025 or retired member, in good standing, of this Association and
- 1026 an active or life member of one of the constituent societies
- 1027 of the trustee district which the trustee is elected to repre-
- 1028 sent. Should the status of any trustee change in regard to
- 1029 the preceding qualifications during the trustee's term of
- 1030 office, that office shall be declared vacant by the President
- 1031 and the President shall fill such vacancy as provided in
- 1032 Chapter VI, Section 70, of these Bylaws.
- 1033 Section 30. TERM OF OFFICE: The term of office of a trustee
- 1034 shall be three (3) years. The consecutive tenure of a trustee
- 1035 shall be limited to two (2) terms of three (3) years each.
- 1036 Section 40. Nomination: The delegates from the constituent
- 1037 societies of the trustee district in which the term of the
- 1038 trustee is to terminate shall hold a caucus to select a nomi-
- 1039 nee or nominees for the office of trustee. Such caucus shall 1040 be called by the trustee whose term is about to expire, or by
- 1041 the trustee's designee. The notice of the time and place of
- 1042 such caucus shall be reported to the Secretary of the House.
- 1043 At the caucus the delegates shall nominate one (1) or two
- 1044 (2) candidates for the office of trustee, whose name or names
- 1045 shall be presented to the House of Delegates in accordance
- 1046 with the following rules. An action taken at a duly consti-
- 1047 tuted caucus of the trustee district to nominate or select a
- 1048 trustee may be reconsidered at a later caucus during the
- 1049 appropriate annual session.
- 1050 A. A person receiving the unanimous vote of the delegates
- 1051 present and voting at the caucus shall be the only nominee
- 1052 presented by the district.
- 1053 B. In the event that one (1) candidate receives a majority
- 1054 vote, one (1) or more of the delegates voting in the minority
- 1055 may select another nominee and the names of both nominees
- 1056 shall be presented to the House of Delegates as the nominees
- 1057 of that district.
- 1058 C. The number of votes received by each nominee in the
- 1059 caucus shall be reported to the House of Delegates.
- 1060 D. A nominating speech of four (4) minutes shall be allowed

#### CHAPTER VI · BOARD OF TRUSTEES

- 1061 in the House of Delegates on behalf of each nominee. Sec-
- 1062 onding speeches are not permitted except that two (2) mem-
- 1063 bers of the House of Delegates will be permitted to indicate
- 1064 their second from the floor.
- 1065 Section 50. ELECTION: The trustee shall be elected by the
- 1066 House of Delegates according to the following rules:
- 1067 A. If there is only one (1) nominee from a trustee district,
- 1068 the Speaker shall declare such nominee elected.
- 1069 B. If there are two (2) nominees from a trustee district, the
- 1070 election shall be by ballot in accordance with Chapter V,
- 1071 Section 140. The nominee receiving the larger number of
- 1072 votes cast shall be declared elected.
- 1073 Section 60. Installation: The trustee shall be installed by
- 1074 the President or by the President's designee.
- 1075 Section 70. VACANCY AND ABSENCE.
- 1076 A. VACANCY. In the event of a vacancy in the office of 1077 trustee, an active, life or retired member shall be appointed
- 1078 by the President to fill such office until a successor is elected
- 1079 by the next House of Delegates for the remainder of the un-
- 1080 expired term in accordance with the following:
- a. In a single constituent society trustee district, the 1081
- 1082 President shall appoint an active, life or retired member
- 1083 of that constituent society with its advice and consent, un-1084 less vielded.
- b. In a multi-constituent society trustee district, the 1085
- President shall appoint an active, life or retired member 1086
- 1087 of the former trustee's district in accordance with that dis-
- 1088 trict's rules, which rules to be effective for this purpose
- 1089 must be on file with this Association's Executive Director.
- or in the absence of such rules being on file, shall appoint 1090
- either (1) an active, life or retired member of the former 1091
- 1092 trustee's constituent society with its advice and consent,
- 1093 unless yielded, or (2) with the consent of the former
- 1094 trustee's constituent society, an active, life or retired
- member from another society within the trustee district 1095
- with the advice and consent, unless yielded, of the pro-1096
- 1097 posed trustee's constituent society.
- 1098 B. ABSENCE FOR ENTIRE OR PART OF SESSION. In the event a
- 1099 trustee is to be absent for an entire session or part of a ses-
- 1100 sion of the Board of Trustees, the appointment of a substi-
- 1101 tute active, life or retired member shall be made by the
- 1102 President as follows:
- 1103 a. In a single constituent society trustee district, the
- 1104 President shall appoint an active, life or retired member
- of the former trustee's district in accordance with that dis-1105
- trict's rules, which rules to be effective for this purpose 1106
- must be on file with this Association's Executive Director, 1107
- 1108 or in the absence of such rule's being on file, shall appoint an active, life or retired member of that constituent society
- 1109 with its advice and consent, unless yielded. 1110
- 1111 b. In a multi-constituent society trustee district, the

#### CHAPTER VI • BOARD OF TRUSTEES

- 1112 President shall appoint in accordance with that district's
- 1113 rules, which rules to be effective for this purpose must be
- 1114 on file with this Association's Executive Director, or in the
- absence of such rules being on file shall appoint either (1)
- 1116 an active, life or retired member of the absent trustee's
- 1117 constituent society with its advice and consent, unless
- 1118 yielded, or (2) with the consent of the absent trustee's
- 1119 constituent society, an active, life or retired member from
- another constituent society within the trustee district with
- 1121 the advice and consent, unless yielded, of such proposed
- 1122 substitute's constituent society.
- 1123 Section 80. Powers:
- 1124 A. The Board of Trustees shall be the managing body of
- 1125 the Association, vested with full power to conduct all busi-
- 1126 ness of the Association, subject to the laws of the State of
- 1127 Illinois, the Articles of Incorporation, the Constitution and
- 1128 Bylaws and the mandates of the House of Delegates.
- 1129 B. It shall have the power to establish rules and regulations
- 1130 not inconsistent with these Bylaws to govern its organization
- 1131 and procedure.
- 1132 C. It shall have the power to direct the President to call a
- 1133 special session of the House of Delegates as provided in
- 1134 Chapter V, Section 70, of the Bylaws.
- 1135 D. It shall have full discretionary power to cause to be pub-
- 1136 lished in, or to be omitted from, any official publication of
- 1137 the Association any article in whole or in part, except the
- 1138 editorials written or approved by the Editor.
- 1139 E. It shall have the power to establish ad interim policies
- 1140 when the House of Delegates is not in session and when such
- 1141 policies are essential to the management of the Association,
- 1142 provided, however, that all such policies must be presented
- 1143 for review at the next session of the House of Delegates.
- 1144 F. It shall have the power to remove a council member for
- 1145 cause in accordance with procedures established by the
- 1146 Board of Trustees in its Rules.
- 1147 G. It shall have the power to elect honorary members.
- 1148 Section 90. DUTIES: It shall be the duty of the Board of
- 1149 Trustees:
- 1150 A. To provide for the purchase, sale, mortgage, maintenance
- 1151 and supervision of the Headquarters Office and all other
- 1152 property or offices owned or operated by this Association.
- 1153 B. To appoint active or life members of the Association to
- 1154 the offices of Executive Director, Treasurer and Editor.
- 1155 C. To determine the date and place for convening each an-
- 1156 nual session and provide for the management and general
- 1157 arrangements for each annual session as provided in Chapter
- 1158 XV, Section 30.

#### CHAPTER VI • BOARD OF TRUSTEES

- 1159 D. To cause to be bonded by a surety company all appoin-
- 1160 tive officers and employees of the Association entrusted with
- 1161 Association funds.
- 1162 E. To provide guidelines and directives to govern the Trea-
- 1163 surer's custody, investment and disbursement of Association
- 1164 funds and other property as provided in Chapter VIII, Sec-
- 1165 tion 40B, of these Bylaws; and to cause all accounts of the
- 1166 Association to be audited by a certified public accountant
- 1167 at least once a year.
- 1168 F. To prepare a budget for carrying on the activities of the
- 1169 Association for each ensuing fiscal year.
- 1170 G. To cause to be distributed to the secretary of each con-
- 1171 stituent society and component thereof all approved plans
- 1172 for increasing the principal of the Relief Fund of this Asso-
- 1173 ciation and to approve the rules and regulations for granting
- 1174 financial aid to dentists, their dependents and survivors.
- 1175 H. To submit to the House of Delegates at the opening
- 1176 meeting of the annual session, in printed form, nominations
- 1177 for membership to the councils, except as otherwise pro-
- 1178 vided in these Bylaws.
- 1179 I. To appoint annually the chairman of each council, except
- 1180 as otherwise provided in these Bylaws, and to act upon
- 1181 council nominations for consultants and advisors as pro-
- 1182 vided in Chapter IX, Section 50A of these Bylaws.
- 1183 J. To review the reports of councils and special committees
- 1184 of the Association and to make recommendations concerning
- 1185 such reports to the House of Delegates.
- 1186 K. To act upon applications for active membership from
- 1187 applicants practicing in dependencies of the United States
- 1188 in which no constituent society exists or in federal dental
- 1189 services.
- 1190 L. To submit an annual report to the House of Delegates of
- 1191 its activities and those of the appointive officers.
- 1192 M. To elect associate members.
- 1193 N. To establish other funds as divisions of the General Fund
- 1194 in accordance with the provisions of Chapter XVII, Sec-
- 1195 tion 40.
- 1196 O. To appoint special committees of the Association in ac-
- 1197 cordance with Chapter X, Section 10 of these Bylaws.
- 1198 P. To appoint members of the Board of Trustees to commit-
- 1199 tees that shall have the power to perform any duty that the
- 1200 Board of Trustees may lawfully delegate.
- 1201 Q. To perform such other duties as are prescribed by these
- 1202 Bylaws.
- 1203 Section 100. SESSIONS:



#### CHAPTER VI • BOARD OF TRUSTEES CHAPTER VII • ELECTIVE OFFICERS

- 1204 A. REGULAR SESSIONS: The Board of Trustees shall hold a 1205 minimum of three regular sessions each year. The number of
- 1206 actual regular meetings to be held in excess of three for the
- 1207 ensuing year shall be determined in advance by the Board of
- 1208 Trustees.
- 1209 B. Special Sessions: Special sessions of the Board of Trust-
- 1210 ees may be called at any time either by the President or at
- 1211 the request of five voting members of the Board, provided
- 1212 notice is given to each member in advance of the session.
- 1213 C. SPECIAL MEETINGS VIA TELEPHONE: The members of the
- 1214 Board of Trustees may participate in and act at a meeting of
- 1215 the Board of Trustees called by the President on matters of
- 1216 the Association requiring immediate attention through the
- 1217 use of conferences via telephone and other communications
- 1218 equipment. Such conferences and any actions taken shall be
- 1219 governed by the rules of the Board of Trustees. These Con-
- 1220 ferences are considered as meetings which shall be recorded
- 1221 and made a part of the action of the Board of Trustees.
- 1222 Section 110. QUORUM: A majority of the voting members of
- 1223 the Board of Trustees shall constitute a quorum.
- 1224 Section 120. OFFICERS:
- 1225 A. CHAIRMAN AND SECRETARY: The officers of the Board of
- 1226 Trustees shall be the President of the Association who shall
- 1227 be the Chairman, and the Executive Director of the Associa-
- 1228 tion who shall be the Secretary.
- 1229 In the absence of the President, the office of Chairman
- 1230 shall be filled by the First or Second Vice President in that
- 1231 order and, in their absence, a voting member of the Board
- 1232 shall be elected Chairman pro tem.
- 1233 In the absence of the Secretary, the Chairman shall ap-
- 1234 point a Secretary pro tem.
- 1235 B. Duties:
- 1236 a. CHAIRMAN. The Chairman shall preside at all meetings
- 1237 of the Board of Trustees. The Chairman shall cast the
- 1238 deciding vote in case of a tie.
- 1239 b. Secretary. The Secretary shall serve as the recording
- 1240 officer of the Board of Trustees and as the custodian of its
- 1241 records. The Secretary shall cause a factual record of the
- 1242 proceedings to be published as the official transactions of
- 1243 the Board.

#### CHAPTER VII • ELECTIVE OFFICERS

- 1244 Section 10. TITLE: The elective officers of this Association
- 1245 shall be President, President-elect, First Vice President,
- 1246 Second Vice President and Speaker of the House of Dele-
- 1247 gates, as provided in Article V of the Constitution.
- 1248 Section 20. ELIGIBILITY: Only an active, life or retired mem-
- 1249 ber, in good standing, of this Association shall be eligible to
- 1250 serve as an elective officer.

#### **CHAPTER VII • ELECTIVE OFFICERS**

- 1251 Section 30. Nominations: Nominations for the offices of
- 1252 President-elect, First Vice President, Second Vice President
- 1253 and Speaker of the House shall be made in accordance with
- 1254 the order of business. The nominating speech shall not ex-
- 1255 ceed four (4) minutes in length. Seconding speeches are not
- 1256 permitted except that two (2) members of the House of
- 1257 Delegates will be permitted to indicate their second from
- 1258 the floor.
- 1259 Section 40. Elections: The elective officers shall be elected
- 1260 in accordance with Chapter V, Section 140.
- 1261 Section 50. TERM OF OFFICE: The elective officers shall serve
- 1262 for a term of one (1) year, except as otherwise provided in
- 1263 this chapter of the Bylaws, or until their successors are
- 1264 elected and installed.
- 1265 Section 60. Installation: The elective officers shall be in-
- 1266 stalled at the last meeting of the annual session of the House
- 1267 of Delegates. The President-elect shall be installed as Presi-
- 1268 dent at the next annual session of the House following
- 1269 election.
- 1270 Section 70. VACANCIES: In the event the office of President
- 1271 becomes vacant, the President-elect shall become President
- 1272 for the unexpired portion of the term. In the event the office
- 1273 of President becomes vacant for the second time in the same
- 1274 term or at a time when the office of President-elect is also 1275 vacant, the First Vice-President shall become President for
- 1275 vacant, the First vice-resident shall become resident for 1276 the unexpired portion of the term. A vacancy in the office of
- 1277 the Second Vice-President shall be filled by a majority vote
- 1278 of the Board of Trustees. In the event of a vacancy in the
- 1279 office of Speaker of the House of Delegates, the President,
- 1280 with approval of the Board of Trustees, shall appoint a
- 1281 Speaker pro tem. In the event the office of President-elect
- 1282 becomes vacant by reason other than the President-elect
- 1283 succeeding to the office of the President earlier than the next
- 1284 annual session following election as President-elect, the
- 1285 office of President for the ensuing year shall be filled at the
- 1286 next annual session of the House of Delegates in the same
- 1287 manner as that provided for the nomination and election of
- 1288 elective officers, except that the ballot shall read "President
- 1289 for the Ensuing Year."

#### 1290 Section 80. DUTIES:

- 1291 A. PRESIDENT. It shall be the duty of the President:
- 1292 a. To serve as an official representative of this Association
- in its contacts with governmental, civic, business and pro-
- 1294 fessional organizations for the purpose of advancing the
- 1295 objects and policies of this Association.
- 1296 b. To serve as Chairman and ex officio member of the
- 1297 Board of Trustees and to perform such duties as are pro-
- 1298 vided in Chapters V and VI of these Bylaws.
- 1299 c. To call special sessions of the House of Delegates and 1300 the Board of Trustees as provided in Chapters V and VI
- 1301 of these Bylaws.
- 1302 d. To appoint the members of all committees of the House

# CHAPTER VII • ELECTIVE OFFICERS CHAPTER VIII • APPOINTIVE OFFICERS

- 1303 of Delegates except as otherwise provided in these Bylaws.
- 1304 e. To fill vacancies in the office of trustee as provided in
- 1305 Chapter VI, Section 70, of these Bylaws and to fill other
- 1306 vacancies in accordance with these Bylaws.
- 1307 f. To submit an annual report to the House of Delegates.
- 1308 g. To perform such other duties as may be provided in
- 1309 these Bylaws.
- 1310 B. PRESIDENT-ELECT. It shall be the duty of the President-
- 1311 elect:
- 1312 a. To assist the President as requested.
- 1313 b. To serve as an ex officio member of the House of Dele-
- 1314 gates without the right to vote.
- 1315 c. To serve as an ex officio member of the Board of Trus-
- 1316 tees.
- 1317 d. To succeed to the office of President at the next annual
- 1318 session of the House of Delegates following election as
- 1319 President-elect.
- 1320 e. To succeed immediately to the office of President in the
- 1321 event of vacancy not only for the unexpired term but also
- 1322 for the succeeding year.
- 1323 C. VICE PRESIDENTS. It shall be the duty of the Vice Presi-
- 1324 dents:
- 1325 a. To assist the President as requested.
- 1326 b. To serve as ex officio members of the House of Dele-
- 1327 gates without the right to vote.
- 1328 c. To serve as ex officio members of the Board of Trustees.
- 1329 d. To succeed to the office of President or First Vice
- 1330 President, as provided in this chapter of these Bylaws.
- 1331 D. SPEAKER OF THE HOUSE OF DELEGATES. The Speaker shall
- 1332 preside at the meetings of the House of Delegates and shall
- 1332 preside at the meetings of the House of Delegates and shall 1333 perform such duties as custom and parliamentary usage re-
- 1334 quire. The Speaker shall cast the deciding vote in case of a
- 1335 tie. The Speaker shall not be a member of the Board of
- 1336 Trustees.

#### CHAPTER VIII • APPOINTIVE OFFICERS

- 1337 Section 10. TITLE: The appointive officers of this Association
- 1338 shall be Executive Director, Treasurer and Editor, as pro-
- 1339 vided in Article V of the Constitution.
- 1340 Section 20. APPOINTMENTS: Any active, life or retired mem-
- 1341 ber in good standing may be appointed to an appointive
- 1342 office by the Board of Trustees in accordance with its rules
- 1343 and regulations.
- 1344 Section 30. TERM OF OFFICE AND SALARY: The Board of Trus-
- 1345 tees shall determine the salary and tenure of each appoin-
- 1346 tive officer for periods not to exceed three (3) years.
- 1347 Section 40. Duties: The duties of the appointive officers
- 1348 shall be as follows:
- 1349 A. EXECUTIVE DIRECTOR. The Executive Director shall be
- 1350 the executive head of the Headquarters Office and all its

## CHAPTER VIII • APPOINTIVE OFFICERS CHAPTER IX • COUNCILS

- 1351 branches. The Executive Director shall engage all employees
- 1352 except as otherwise provided in these Bylaws. The Executive
- 1353 Director shall supervise and coordinate the activities of all
- 1354 councils, committees and bureaus in regard to their specific
- 1355 assignments and systematize the preparation of their reports.
- 1356 B. TREASURER. The Treasurer shall serve as custodian of
- 1357 all monies, securities and deeds belonging to the Association
- 1358 which may come into the Treasurer's possession and shall
- 1359 hold, invest and disburse same, subject to the direction of
- 1360 the Board of Trustees, and perform such other duties as are
- 1361 prescribed by the Board of Trustees or these Bylaws.
- 1362 C. Editor. The Editor shall be Editor-in-chief of all journals
- 1363 of the Association and shall exercise full editorial control
- 1364 over such publications, subject only to policies established
- 1365 by the Board of Trustees and these Bylaws. The Editor shall
- 1366 perform other duties prescribed by the Board of Trustees
- 1367 and these Bylaws.

- 1368 Section 10. NAME: The councils of this Association shall be:
- 1369 Council on Annual Session
- 1370 Council on Bylaws and Judicial Affairs
- 1371 Council on Dental Care Programs
- 1372 Council on Dental Education
- 1373 Council on Dental Health and Health Planning
- 1374 Council on Dental Materials, Instruments and Equipment
- 1375 Council on Dental Practice
- 1376 Council on Dental Research
- 1377 Council on Dental Therapeutics
- 1378 Council on Federal Dental Services
- 1379 Council on Hospital and Institutional Dental Services
- 1380 Council on Insurance
- 1381 Council on International Relations
- 1382 Council on Journalism
- 1383 Council on Legislation
- 1384 Council on Prosthetic Services and Dental Laboratory
- 1385 Relations
- 1386 Section 20. Members, Selections, Nominations and Elec-1387 tions.
- 1388 A. All councils except as otherwise provided for in these
- 1389 Bylaws shall be composed of seven (7) members. Nomina-
- 1390 tions for all councils shall be made by the Board of Trustees
- 1391 except as otherwise provided in these Bylaws. Nominations
- 1392 made by the Board of Trustees shall adhere to a rotational
- 1393 system. The elective and appointive officers and the trustees
- 1394 of this Association shall not serve as members of councils.
- 1395 Additional nominations may be made by the House of Dele-
- 1396 gates pursuant to the rotational system for council nomina-
- 1397 tions unless otherwise provided for in these *Bylaws*. Addi-1398 tional nominations for the Council on Dental Care Programs
- 1399 shall be made from the appropriate trustee district so that

- 1400 no district shall have two seats on that Council. Members of
- 1401 councils shall be elected by the House of Delegates in accor-
- 1402 dance with Chapter V, Section 140 except as otherwise pro-
- 1403 vided in these Bylaws.
- 1404 Delegates in accordance with Chapter V. Section 140 except
- 1405 as otherwise provided in these Bylaws.
- 1406 B. Selections, Nominations and Elections for the Council on
- 1407 Dental Education. The Council on Dental Education shall be
- 1408 composed of twelve (12) members selected as follows:
- a. Nominations and Selection. 1409
- 1410 (1) Four (4) members shall be nominated by the Board of
- 1411 Trustees from the active, life or retired members of this
- 1412 Association, no one of whom shall be a member of a fac-
- 1413 ulty of a school of dentistry or a member of a state board
- 1414 of dental examiners.
- 1415 (2) Four (4) members who are active, life or retired mem-
- 1416 bers of this Association shall be selected by the American
- 1417 Association of Dental Examiners from the active member-
- 1418 ship of that body, no one of whom shall be a member of a
- 1419 faculty of a school of dentistry.
- 1420 (3) Four (4) members who are active, life or retired mem-
- 1421 bers of this Association shall be selected by the American
- 1422 Association of Dental Schools from its active membership.
- 1423 These members shall hold positions of professorial rank in
- 1424 dental schools accredited by this Association and shall
- 1425 not be members of any state board of dental examiners.
- 1426 b. Election. The four (4) members of the Council on
- 1427 Dental Education nominated by the Board of Trustees
- 1428 shall be elected by the House of Delegates from nominees
- selected in accordance with this section. 1429
- 1430 C. Nominations and Elections for the Council on Legis-
- 1431 LATION. The Council on Legislation shall be composed of
- 1432 eight (8) members nominated and elected as follows:
- 1433 a. Nominations.
- (1) Seven (7) members shall be nominated in accordance 1434
- 1435 with Section 20A of this Chapter.
- (2) One (1) member, who is a physician, shall be nomi-1436
- 1437 nated annually by the American Medical Association.
- 1438 b. Election. All members shall be elected by the House
- 1439 of Delegates from nominees in accordance with this sec-
- 1440
- 1441 D. Removal for Cause. The Board of Trustees may remove
- 1442 a council member for cause in accordance with procedures
- 1443 established by the Board of Trustees.
- 1444 Section 30. ELIGIBILITY:
- 1445 A. All members of councils must be active, life or retired
- 1446 members in good standing of this Association except as
- 1447 otherwise provided in these Bylaws.
- 1448 B. A member of the Council on Dental Education who was
- 1449 selected by the American Association of Dental Examiners
- 1450 and who is no longer an active member of the American

- 1451 Association of Dental Examiners, may continue as a member 1452 of the Council for the balance of that member's term.
- 1453 C. When a member of the Council on Dental Education who
- 1454 was selected by the American Association of Dental Schools.
- 1455 shall cease to be a member of the faculty of a member school 1456 of that Association, such membership on either council shall
- 1457 terminate, and the President of the Association shall declare
- 1458 the position vacant.
- 1459 Section 40. CHAIRMEN: One member of each council shall
- 1460 be appointed annually by the Board of Trustees to serve as
- 1461 chairman with exception of the Council on Dental Educa-
- 1462 tion. The Chairman of the Council on Dental Education
- 1463 shall be appointed from nominations submitted by the
- 1464 Council.
- 1465 Section 50. Consultants, Advisers and Secretaries:
- 1466 A. CONSULTANTS AND ADVISERS: Each council shall have the
- 1467 authority to nominate consultants and advisers in conform-
- 1468 ity with rules and regulations established by the Board of
- 1469 Trustees except as otherwise provided in these Bylaws.
- 1470 B. Secretaries: Secretaries of councils, in the event they are
- 1471 employees, shall be employed by the Executive Director of
- 1472 the Association subject to the approval of the Board of
- 1473 Trustees.
- 1474 Section 60. TERM OF OFFICE: The term of office of members
- 1475 of councils shall be three (3) years except that the physician
- 1476 nominated by the American Medical Association for mem-
- 1477 bership on the Council on Legislation shall be elected for a
- 1478 one (1) year term. The consecutive tenure of a member of a
- 1479 council shall be limited to two (2) terms of three (3) years
- 1480 each except that the physician nominated by the American
- 1481 Medical Association for membership on the Council on
- 1482 Legislation shall not be limited as to the number of consecu-
- 1483 tive one (1) year terms that the physician may serve.
- 1484 Section 70. VACANCY: In the event of a vacancy in the mem-
- 1485 bership of any council, the President shall appoint a mem-
- 1486 ber of the Association possessing the same qualifications as
- 1487 established by these Bylaws for the previous member, to fill
- 1488 such vacancy until a successor is elected by the next House
- 1489 of Delegates for the remainder of the unexpired term. In the
- 1490 event such vacancy involves the chairman of the council, the
- 1491 President shall have the power to appoint an ad interim
- 1492 chairman.
- 1493 Section 80. QUORUM: A majority of the members of any
- 1494 council shall constitute a quorum.
- 1495 Section 90. PRIVILEGE OF THE FLOOR: Chairmen and mem-
- 1496 bers of councils who are not members of the House of Dele-
- 1497 gates shall have the right to participate in the debate on 1498 their respective reports but shall not have the right to vote.
- 1499 Section 100. ANNUAL REPORT AND BUDGET:
- 1500 A. Annual Report. Each council shall submit, through the

- 1501 Executive Director, an annual report to the House of Dele-1502 gates and a copy thereof to the Board of Trustees.
- 1503 B. PROPOSED BUDGET. Each council shall submit to the Board
- 1504 of Trustees, through the Executive Director, a proposed
- 1505 itemized budget for the ensuing fiscal year.
- 1506 Section 110. Duties:
- 1507 A. COUNCIL ON ANNUAL SESSION. The Council shall be com-
- 1508 posed of seven (7) members. In addition, the General Chair-
- 1509 man of the Local Arrangements committee for the current
- 1510 year and the General Chairman-elect for the succeeding year
- 1511 shall serve as ex officio members with the right to vote and
- 1512 shall not be eligible to serve as Council Chairman. The duties
- 1513 of the Council shall be:
- a. To serve as the program and coordinating committee 1514
- 1515 for the annual session.
- 1516 b. To establish rules and regulations governing section
- 1517 officers in the performance of their duties, subject to the
- 1518 approval of the Board of Trustees.
- 1519 B. COUNCIL ON BYLAWS AND JUDICIAL AFFAIRS. The duties 1520 of the Council shall be:
- 1521 a. To consider proposals for amending the Principles of
- 1522 Ethics and Code of Professional Conduct.
- b. To provide advisory opinions regarding the interpreta-1523
- 1524 tion of the Principles of Ethics and Code of Professional
- 1525 Conduct.
- c. To consider appeals from members of the Association, 1526
- or from component societies subject to the requirements 1527
- of Chapter XI, Section 20 of these Bylaws. 1528
- 1529 d. To hold hearings and render decisions in disputes aris-
- 1530 ing between constituent societies or between constituent
- 1531 and component societies.
- e. To review the articles of the Constitution and Bylaws in 1532
- 1533 order to keep them consistent with the Association's pro-
- 1534
- f. To recommend editorial corrections in the Bylaws. 1535
- g. To act as the Standing Committee on Constitution and 1536
- Bylaws during the annual session of the House of Dele-1537
- gates. 1538
- 1539 h. To review the bylaws of all commissions of this Asso-
- ciation in order to keep such bylaws consistent with the 1540
- Constitution and Bylaws of this Association. 1541
- 1542 Decisions of the Council shall be subject to appeal to the
- 1543 House of Delegates except in the event of appeals which are
- 1544 covered by the provisions of Chapter XI, Principles of Ethics
- 1545 and Code of Professional Conduct and Judicial Procedures,
- 1546 Section 20, Discipline of Members.
- 1547 C. COUNCIL ON DENTAL CARE PROGRAMS. The Council shall
- 1548 be composed of fourteen (14) members, one (1) member
- 1549 from each trustee district, and its studies shall be:
- 1550 a. To formulate and recommend policies relating to the
- 1551 planning, administration and financing of dental care pro-
- 1552 grams.

- b. To study, evaluate and disseminate information on the 1553
- planning, administration and financing of dental care pro-1554
- 1555
- 1556 c. To assist the constituent societies and other agencies in
- developing programs for the planning, administration and 1557
- financing of dental care programs. 1558
- 1559 D. COUNCIL ON DENTAL EDUCATION. The duties of the Coun-1560 cil shall be:
- a. To act as the agency of the Association in matters re-1561
- lated to the evaluation and accreditation of all dental edu-1562
- cational, dental auxiliary educational and associated sub-1563
- jects and as liaison to provide the staff assistance for the 1564
- Commission on Dental Accreditation. 1565
- b. To study and make recommendations including the 1566 formulation and recommendation of policy on: 1567
- 1568 (1) Dental education and dental auxiliary education.
- (2) The recognition of special areas of dental practice. 1569
  - (3) The recognition of categories of dental auxiliaries.
- 1570 1571 (4) The approval or disapproval of national certifying
- boards for special areas of dental practice and for dental 1572 1573 auxiliaries.
- 1574 (5) The educational and administrative standards of
- 1575 the certifying boards for special areas of dental practice
- 1576 and for dental auxiliaries.
- 1577 (6) Associated subjects that affect all dental, dental
- 1578 auxiliary and related education.
- 1579 (7) Dental licensure and dental auxiliary credentialing. c. To act on behalf of this Association in maintaining
- 1580
- effective liaison with certifying boards and related agen-1581
- cies for special areas of dental practice and for dental 1582
- 1583 auxiliaries.
- 1584 E. COUNCIL ON DENTAL HEALTH AND HEALTH PLANNING.
- 1585 The Council shall be composed of seven (7) members, and
- 1586 the duties of the Council shall be:
- 1587 a. To formulate plans and recommend policies concerning
- 1588 activities related to dental health and preventive den-
- tistry, including consideration of adequate organization, 1589
- community projects, and public health initiatives as well 1590
- as formulating future plans and maintaining an inventory 1591
- 1592 of existing and projected resources.
- 1593 b. To support creation and maintenance of appropriate
- dental health agencies, to monitor and evaluate programs 1594
- 1595 of such agencies and to disseminate information concern-
- ing the activities of such agencies. 1596
- 1597 c. To assist constituent and component societies, dental
- public health and other agencies in dental public health 1598
- affairs in planning resources and facilities for preventive 1599
- 1600 dentistry and community health programs.
- 1601 d. To cooperate with other public interest organizations in
- 1602 undertaking dental health initiatives at the national level.
- 1603 F. COUNCIL ON DENTAL MATERIALS, INSTRUMENTS AND
- 1604 EQUIPMENT. The Council shall be composed of seven (7)
- 1605 members and its duties shall be:

- 1606 a. To determine the safety and effectiveness of, and dis-1607 seminate information on, materials, instruments and 1608 equipment which are offered to the public or to the pro-1609 fession and further critically evaluate statements of effi-1610 cacy and advertising claims.
- b. To encourage the development and improvement of
   materials, instruments and equipment for use in dental
   practice or to improve the oral health of the public.
- 1614 c. To coordinate development of national and interna-1615 tional standardization programs and the evaluation of 1616 materials, instruments and equipment with federal agen-1617 cies as well as with other concerned organizations.
- 1618 d. To maintain liaison with the National Institute of Oc-1619 cupational Safety and Health and other organizations in 1620 the development and promulgation of recommendations 1621 for the safe use of materials, instruments and equipment
- for the safe use of materials, instruments and eq as well as technique in dentistry.
- 1623 G. COUNCIL ON DENTAL PRACTICE.\* The duties of the Coun-1624 cil shall be:
- 1625 a. To study, evaluate and disseminate information con-1626 cerning various forms of business organization of a dental 1627 practice, economic factors related to dental practice, prac-1628 tice management techniques and related current develop-1629 ments to the end that dentists may continue to improve 1630 services to the public.
- 1631 b. To develop and provide educational and other pro-1632 grams to assist dentists in improved practice management 1633 so that they may continue to improve the delivery of their 1634 services to the public.
- 1635 c. To assist constituent and component societies and other 1636 dental organizations in the development of programs de-1637 signed to improve practice management techniques so 1638 that dentists may continue to improve the delivery of their 1639 services to the public.
- 1640 H. COUNCIL ON DENTAL RESEARCH. The duties of the Coun-1641 cil shall be:
- 1642 a. To guide and assist and act as liaison to the American
   1643 Dental Association Health Foundation and its agencies.
- b. To encourage efforts demonstrating the relationship of
   oral health research to the practice of dentistry.
- 1646 c. To report results of significant research which provide
   1647 new knowledge, affect the practice of dentistry and in 1648 volve a transfer of technology.
- d. To formulate and recommend policies identifying and promoting needed research in oral health.
- 1651 e. To evaluate and promulgate its opinion regarding the

- scientific efficacy of concepts, procedures and techniques for use in the treatment of patients.
- 1654 I. COUNCIL ON DENTAL THERAPEUTICS. The Council shall be 1655 composed of seven (7) members and its duties shall be:
- a. To study, evaluate and disseminate information with
- 1657 regard to dental therapeutic agents, their adjuncts and
- dental cosmetic agents which are offered to the public or
- 1659 to the profession.
- 1660 b. To formulate plans for encouraging, establishing and
- supporting programs of research in the field of dental
- 1662 therapeutics.
- 1663 J. COUNCIL ON FEDERAL DENTAL SERVICES. The duties of the 1664 Council shall be:
- a. To serve as liaison for the American Dental Association
- with those agencies of the federal government which em-
- ploy dental personnel in direct dental care delivery programs and the dentists in those services.
- b. To recommend programs and policies which will ensure
- 1670 that eligible beneficiaries of federal dental service pro-
- 1671 grams have access to quality dental care.
- 1672 c. To recommend programs and policies which promote
- 1673 an efficient and effective dental care delivery system with-
- 1674 in the federal dental services.
- 1675 d. To assist in the development of dental manpower re-
- 1676 quirements and appropriate mobilization programs in
- 1677 times of emergency.
- 1678 e. To formulate and recommend policies which are de-
- 1679 signed to advance the professional status of federally em-
- 1680 ployed dentists.
- 1681 f. To monitor dental training programs conducted by the
- 1682 federal dental services.
- 1683 Members of the Council shall not be in the full-time employ
- 1684 of the federal government, and at least three (3) members
- 1685 shall be service veterans.
- 1686 K. Council on Hospital and Institutional Dental Ser-
- 1687 VICES. The duties of the Council shall be:
- 1688 a. To examine dental services in hospitals and patient 1689 care units other than hospitals and to issue, in the name
- 1690 of the American Dental Association, certificates of ap-
- 1691 proval to those institutions having dental services which
- meet the basic standards or requirements established by
- 1693 the House of Delegates.
- 1694 b. To act on behalf of the Association in the inspection
- and improvement of dental services in hospitals and pa-
- 1696 tient care units other than hospitals.
- 1697 c. To study and make recommendations on the effective
- 1698 involvement of hospital dental services in community,
- 1699 state, regional and federal health care programs.
- 1700 L. COUNCIL ON INSURANCE. The duties of the Council shall 1701 be:
- 1702 a. To evaluate on a continuing basis all Association spon-

<sup>\*</sup>The members elected at the 1978 annual session will serve their first term on a staggered basis with one term expiring 1979, one term expiring 1980, two terms expiring 1981, one term expiring 1982, one term expiring 1983 and one term expiring 1984. Members elected to a second term will serve a three (3) year term of office. The effect of this footnote lapses at the close of 1984 annual session.

- 1704 b. To examine and evaluate other insurance programs
- that might be of benefit to the membership. 1705
- 1706 c. To advise and recommend courses of action on insur-
- 1707 ance programs.
- d. To assist constituent societies in matters related to in-1708
- 1709 surance programs.
- e. To serve as Trustees for the American Dental Associa-1710
- tion Members' Retirement Fund. 1711
- 1712 M. COUNCIL ON INTERNATIONAL RELATIONS. The duties of
- 1713 the Council shall be:
- 1714 a. To act as the Association's liaison for international
- 1715 affairs, to formulate and recommend policies in this spe-
- 1716 cialized area and to exert appropriate leadership in the in-
- ternational community. 1717
- b. To initiate and cooperate in international programs 1718
- that will help to advance the status of the dental profes-1719
- 1720 sion and improve the health of people throughout the
- 1721
- 1722 c. To monitor developments in dentistry in other coun-
- 1723 tries that may be of interest to the profession in this
- 1724 country.
- d. To collect, develop and disseminate information on 1725
- dentistry in other countries, on academic and scientific 1726
- 1727 exchange, on international travel and foreign protocol.
- e. To assist Association members planning to go abroad 1728
- or seeking information on international dentistry. 1729
- f. To provide information to foreign dentists who wish to 1730
- 1731 visit or study in the United States.
- 1732 g. To assist constituent societies and other agencies in the
- 1733 development of international activities.
- 1734 N. COUNCIL ON JOURNALISM. The duties of the Council shall
- 1735 be:
- a. To formulate and recommend policies related to dental 1736
- iournalism. 1737
- b. To formulate and disseminate guidelines and standards 1738
- for dental publications. 1739
- 1740 c. To develop and operate educational programs for den-
- 1741
- d. To assist dental editors in reviewing and improving 1742
- their publications. 1743
- 1744 The Editor of the Association shall be a consultant of the
- 1745 Council.
- 1746 O. COUNCIL ON LEGISLATION. The duties of the Council shall
- 1747 be:
- a. To protect and further the interests of the public and 1748
- 1749 the dental profession in matters of legislation, patents and
- regulations by appropriate activities. 1750
- 1751 b. To disseminate information which will assist the con-
- 1752 stituent and component societies in their problems involv-
- ing legislation and affecting the dental health of the public 1753
- 1754 or the practice of dentistry.
- 1755 P. COUNCIL ON PROSTHETIC SERVICES AND DENTAL LABORA-

#### CHAPTER IX · COUNCILS CHAPTER X • SPECIAL COMMITTEES CHAPTER XI • PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL CONDUCT AND JUDICIAL PROCEDURE

1756 TORY RELATIONS. The duties of the Council shall be:

- a. To conduct studies and make recommendations on pro-
- grams which will maintain for the dental profession the 1758
- complete legal, as well as professional, responsibility for 1759
- providing prosthetic dental services to members of the 1760
- 1761
- b. To encourage and develop satisfactory relations with 1762
- 1763 the various organizations representing the dental labora-
- 1764 tory industry and craft.
- c. To formulate programs for establishing and maintaining 1765
- 1766 the greatest efficiency of the dental laboratory industry
- and craft in their relation to the dental profession. 1767

#### CHAPTER X · SPECIAL COMMITTEES

- 1768 Section 10. Appointment and Term: Special committees of
- 1769 this Association may be created at any session of the House
- 1770 of Delegates or, when the House is not in session, by the
- 1771 Board of Trustees, for the purpose of performing duties not
- 1772 otherwise assigned by these Bylaws. Such special commit-
- 1773 tees may serve until adjournment sine die of the next annual
- 1774 session of the House of Delegates. The authority for appoint-
- 1775 ing the members of a special committee and their number
- 1776 shall be set forth in the resolution creating such committee.
- 1777 Section 20. Privilege of the Floor: Chairmen and members
- 1778 of special committees who are not members of the House of
- 1779 Delegates shall have the right to participate in the debate on
- 1780 their respective reports but shall not have the right to vote.

#### CHAPTER XI • PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL CONDUCT AND JUDICIAL PROCEDURE

- 1781 Section 10. PROFESSIONAL CONDUCT OF MEMBERS: The pro-
- 1782 fessional conduct of a member of this Association shall be
- 1783 governed by the Principles of Ethics and Code of Profes-
- 1784 sional Conduct of this Association and by the codes of ethics
- 1785 of the constituent and component societies within whose
- 1786 jurisdiction the member practices, or conducts or partici-
- 1787 pates in other professional dental activities.

#### 1788 Section 20. DISCIPLINE OF MEMBERS:

- 1789 A. CONDUCT SUBJECT TO DISCIPLINE. A member may be
- 1790 disciplined by the member's component or constituent soci-
- 1791 etv for (1) having been found guilty of a felony, (2) having
- 1792 been found guilty of violating the dental practice act of a
- 1793 state, District of Columbia, territory, dependency or country,
- 1794 or (3) violating the Bylaws, the Principles of Ethics and 1795 Code of Professional Conduct, the codes of ethics of the
- 1796 constituent or component societies. Members who are not
- 1797 members of a constituent society may be disciplined by this
- 1798 Association for the same offenses. Disciplinary proceedings

# CHAPTER XI • PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL CONDUCT AND JUDICIAL PROCEDURE

1799 may be instituted by either the member's component or 1800 constituent society. Disciplinary proceedings against direct 1801 members may be instituted by the Council on Bylaws and 1802 Judicial Affairs of this Association.

1803 B. DISCIPLINARY PENALTIES. A member may be placed under 1804 a sentence of censure or suspension or may be expelled from 1805 membership for any of the offenses enumerated in Section 1806 20A of this Chapter.

Suspension, subject to Chapter I, Section 30 of these By1808 laws, means all membership privileges except continued en1809 titlement to coverages under insurance programs are lost
1810 during the suspension period. Suspension shall be uncondi1811 tional and for a specified period at the termination of which
1812 full membership privileges are automatically restored. A
1813 subsequent violation shall require a new disciplinary proce1814 dure before additional discipline may be imposed.

1815 Expulsion is an absolute discipline and may not be im-1816 posed conditionally except as otherwise provided herein. 1817 Probation, to be imposed for a specified period and without 1818 loss of rights, may be administratively and conditionally 1819 imposed when circumstances warrant in lieu of a suspended 1820 disciplinary penalty. Probation shall be conditioned on good 1821 behavior. Additional reasonable conditions may be set forth 1822 in the decision for the continuation of probation. In the event 1823 that the conditions for probation are found by the society 1824 which preferred charges to have been violated, after a hear-1825 ing on the probation violation charges in accordance with 1826 Chapter XI, Section 20(C), the original disciplinary penalty 1827 shall be automatically reinstated; except that when circum-1828 stances warrant the original disciplinary penalty may be 1829 reduced to a lesser penalty. There shall be no right of appeal 1830 from a finding that the conditions of probation have been 1831 violated.

1832 C. DISCIPLINARY PROCEEDINGS. Before a disciplinary penalty
1833 is invoked against a member the following procedures shall
1834 be followed by the society preferring charges:

a. Hearing. The accused member shall be entitled to a
hearing at which the accused shall be given the opportunity to present a defense to all charges brought against the
accused. A society shall permit the accused member to be
represented by legal counsel.

b. Notice. The accused member shall be notified in writ-1840 1841 ing of charges brought against the accused and of the time and place of the hearing, such notice to be sent by regis-1842 tered letter addressed to the accused's last known address 1843 and mailed not less than twenty-one (21) days prior to the 1844 date set for the hearing. An accused member, upon re-1845 1846 quest, shall be granted one postponement for a period not 1847 to exceed thirty (30) days.

1848 c. CHARGES. The written charges shall include an officially 1849 certified copy of the alleged conviction or determination 1850 of guilt, or a specification of the bylaw or ethical provi-

# CHAPTER XI • PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL CONDUCT AND JUDICIAL PROCEDURE

1851 sions alleged to have been violated, as the case may be, 1852 and a description of the conduct alleged to constitute each 1853 violation.

1854 d. Decision. Every decision which shall result in censure, 1855 suspension or explusion or in probation shall be reduced 1856 to writing and shall specify the charges made against the 1857 member, the facts which substantiate any or all of the charges, the verdict rendered, the penalty imposed or 1858 when appropriate the suspended penalty imposed and the 1859 1860 conditions for probation, and a notice shall be mailed to 1861 the accused member informing the accused of the right to appeal. Within ten (10) days of the date on which the de-1862 cision is rendered a copy thereof shall be sent by registered 1863 1864 mail to the last known address of each of the following 1865 parties: the accused member, the secretary of the compo-1866 nent society of which the accused is a member; the secretary of the constituent society of which the accused is a 1867 member; the Chairman of the Council on Bylaws and Ju-1868 dicial Affairs of this Association and the Executive Direc-1869 1870 tor of this Association.

1871 D. APPEALS. The accused member under sentence of censure, 1872 suspension or expulsion shall have the right to appeal from 1873 a decision of the accused's component society to the ac-1874 cused's constituent society by filing an appeal in affidavit 1875 form with the secretary of the constituent society. Such an 1876 accused member, or the component society concerned, shall 1877 have the right to appeal from a decision of the constituent 1878 society to the Council on Bylaws and Judicial Affairs of this 1879 Association by filing an appeal in affidavit form with the 1880 Chairman of the Council on Bylaws and Judicial Affairs.

1881 An appeal from any decision shall not be valid unless 1882 notice of appeal is filed within thirty (30) days and the sup-1883 porting brief, if one is to be presented, is filed within sixty 1884 (60) days after such decision has been rendered. A reply 1885 brief, if one is to be presented, shall be filed within ninety 1886 (90) days after such decision is rendered. A rejoinder brief, 1887 if one is to be presented, shall be filed within one hundred 1888 five (105) days after such decision is rendered. After all 1889 briefs have been filed, a minimum of forty-five (45) days 1890 shall lapse before the hearing date. Omission of briefs will 1891 not alter the briefing schedule or hearing date unless other-1892 wise agreed to by the parties and the chairman of the ap-1893 propriate appellate agency.

1894 No decision shall become final while an appeal therefrom is 1895 pending or until the thirty (30) day period for filing notice 1896 of appeal has elapsed. In the event of a sentence of expulsion 1897 and no notice of appeal is received within the 30 day period, 1898 the constituent society shall notify all parties of the failure 1899 of the accused member to file an appeal. The sentence of 1900 expulsion shall take effect on the date the parties are noti-1901 fied. The component and constituent societies shall each 1902 determine what portion of current dues, if any, shall be re-

# CHAPTER XI • PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL CONDUCT AND JUDICIAL PROCEDURE

1903 turned to the expelled member. Dues paid to this Association
1904 shall not be refundable in the event of expulsion. The follow1905 ing procedure shall be used in processing appeals:

a. Hearings on Appeal. The accused member or the society (or societies) concerned shall be entitled to a hearing on an appeal, provided that such appeal is taken in accordance with, and satisfies the requirements of, Section 20D of this Chapter. A society shall permit the accused member to be represented by legal counsel. Aparty neednot appear for the appeal to be heard by an appellate agency.

appear for the appeal to be heard by an appellate agency. 1912 b. Notice. The agency receiving an appeal shall notify 1913 1914 the society (or societies) concerned and the accused member of the time and place of the hearing, such notice to be 1915 1916 sent by registered letter to the last known address of the parties to the appeal and mailed not less than thirty (30) 1917 days prior to the date set for the hearing. Granting of 1918 1919 continuances shall be at the option of the agency hearing 1920 the appeal.

1921 c. Briefs. Every party to an appeal shall be entitled to
 1922 submit a brief in support of the party's position.

1923 The briefs of the parties shall be submitted to the secretary 1924 of the constituent society or the Chairman of the Council 1925 on Bylaws and Judicial Affairs of this Association, as the 1926 case may be, and to the opposing party(ies) in accordance 1927 with the prescribed briefing schedule. The party initiating 1928 the appeal may elect to rely on the record and/or on an oral 1929 presentation and not file a brief.

1930 d. RECORD OF DISCIPLINARY PROCEEDINGS. Upon notice of 1931 an appeal the society which preferred charges shall furnish to the agency which has received the appeal and to 1932 the accused member a transcript of, or an officially certi-1933 fied copy of the minutes of the hearing accorded the 1934 1935 accused member. The transcript or minutes shall be ac-1936 companied by certified copies of any affidavits or other 1937 documents submitted as evidence to support the charges 1938 against the accused member or submitted by the accused member as part of the accused's defense. Where the soci-1939 1940 ety preferring the charges does not provide for transcrip-1941 tion of the hearing, the accused member, at the accused's 1942 own expense, shall be entitled to arrange for the services

1943 of a court reporter to transcribe the hearing. e. APPEALS JURISDICTION. The agency to which a decision 1944 has been appealed shall be required to review the decision 1945 1946 appealed from to determine whether the evidence before 1947 the society which preferred charges against the accused member supports that decision or warrants the penalty 1948 1949 imposed. The appeal agency shall not be required to con-1950 sider additional evidence unless there is a clear showing 1951 that either party to the appeal will be unreasonably harmed by failure to consider the additional evidence. The 1952 parties to an appeal are the accused member and the 1953

# CHAPTER XI • PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL CONDUCT AND JUDICIAL PROCEDURE CHAPTER XII • BUREAUS

society which preferred charges. In appeals to the Council
on Bylaws and Judicial Affairs of this Association, the
society which heard the first appeal may, at its option,
participate in the appeal.

1958 f. Decision on Appeals. Every decision on appeal shall 1959 be reduced to writing and shall state clearly the conclusion 1960 of the appeal agency and the reasons for reaching that 1961 conclusion. The appeal agency shall have the discretion 1962 (1) to uphold the decision of the society which preferred charges against the accused member; (2) to reverse the 1963 1964 decision of the society which preferred charges and there-1965 by exonerate the accused member; (3) to deny an appeal 1966 which fails to satisfy the requirements of Section 20D of 1967 this Chapter; (4) to refer the case back to the society which preferred charges for a new proceedings, if the 1968 1969 rights of the accused member under all applicable bylaws 1970 were not accorded the accused or (5) to uphold the decision of the society which preferred charges against the 1971 1972 accused member and reduce the penalty imposed.

Within thirty (30) days of the date on which a decision 1973 1974 on appeal is rendered, a copy thereof shall be sent by regis-1975 tered mail to the last known address of each of the follow-1976 ing parties; the accused member, the secretary of the com-1977 ponent society of which the accused is a member, the sec-1978 retary of the constituent society of which the accused is a 1979 member, the Chairman of the Council on Bylaws and Judicial Affairs of this Association and the Executive Director 1980 of this Association. 1981

1982 E. Non-Compliance. In the event of a failure of technical 1983 conformance to the procedural requirements of Chapter XI, 1984 the agency hearing the appeal shall determine the effect of 1985 technical non-conformance.

#### **CHAPTER XII • BUREAUS**

1986 Section 10. NAME:

1987 The Bureaus of this Association shall be:

1988 Bureau of Dental Society Services.

1989 Bureau of Economic and Behavioral Research.

1990 Bureau of Health Education and Audiovisual Services.

1991 Bureau of Library Services.

1992 Bureau of Communications.

1993 Section 20. Personnel: The personnel of all bureaus shall

1994 be employees of the Association.

1995 Section 30. Duties: The duties of each bureau shall be as-1996 signed by the Board of Trustees through the Executive Di-

1997 rector of the Association under whose jurisdiction each shall

1998 operate. The general duties of each bureau shall be:

#### CHAPTER XII • BUREAUS CHAPTER XIII • AMERICAN DENTAL ASSOCIATION HEALTH FOUNDATION

- 1999 A. BUREAU OF DENTAL SOCIETY SERVICES.
- 2000 a. To develop, maintain and disseminate informational
- 2001 services related to the administrative and program activi-
- 2002 ties of constituent, component and other dental societies
- 2003 and organizations composed of members of dental aux-
- 2004 iliaries
- 2005 b. To coordinate and respond to requests for information
- 2006 and services presented by constituent, component and
- 2007 other dental societies and organizations composed of
- 2008 members of dental auxiliaries.
- 2009 B. Bureau of Economic and Behavioral Research
- 2010 a. To develop, collect and compile data and statistics from
- 2011 surveys of the profession, the public and other sources.
- 2012 b. To analyze and publish data and statistics that are of
- 2013 concern to the dental profession.
- 2014 c. To assist Association agencies, constituent societies and
- 2015 others to develop, collect, compile, analyze and publish
- 2016 such data and statistics.
- 2017 d. To maintain liaison for the Association with private
- 2018 and public agencies as are engaged in the development,
- 2019 use or publication of such data and statistics.
- 2020 C. Bureau of Health Education and Audiovisual Ser-
- 2021 VICES.
- 2022 a. To develop and maintain a program of dental health
- 2023 education for this Association and to assist the constituent
- 2024 societies and other agencies in the development of effec-
- 2025 tive programs of dental health education.
- 2026 b. To develop and maintain a film library and a program
- 2027 of audiovisual service for the Association, and to foster
- 2028 the use and production of audiovisual materials.
- 2029 D. BUREAU OF LIBRARY SERVICES.
- 2030 a. To maintain and develop the library services of the
- 2031 Association.
- 2032 b. To prepare and cause to be published an index to dental
- 2033 literature.
- 2034 c. To develop uniform standards of nomenclature in the
- 2035 field of dental science.
- 2036 d. To maintain the archives of the Association.
- 2037 e. To collect published and original documentary material
- 2038 of historical interest to the dental profession.
- 2039 E. BUREAU OF COMMUNICATIONS.
- 2040 a. To establish, maintain and operate the Association's
- 2041 communications program.
- 2042 b. To provide staff for the Public Education Program.
- 2043 c. To provide communications assistance to other agen-
- 2044 cies of the Association.
- 2045 d. To work with dental societies in the development and
- 2046 advancement of communications programs.

## CHAPTER XIII • AMERICAN DENTAL ASSOCIATION HEALTH FOUNDATION

2047 Section 10. AGENCIES AND PERSONNEL: The American Dental

#### CHAPTER XIII • AMERICAN DENTAL ASSOCIATION HEALTH FOUNDATION CHAPTER XIV • COMMISSIONS

- 2048 Association Research Institute and the American Dental
- 2049 Association Research Unit at the National Bureau of Stan-
- 2050 dards will be agencies of the American Dental Association
- 2051 Health Foundation and the personnel of these agencies shall
- 2052 be employees of the Foundation.
- 2053 Section 20. FINANCIAL SUPPORT: The Association shall annu-
- 2054 ally furnish sufficient financial support to the Foundation to
- 2055 assure the continued viability of the Foundation's research
- 2056 activities after other sources of financial support have been
- 2057 explored.
- 2058 Section 30. Duties:
- 2059 A. The Foundation, through its agencies, the American Den-
- 2060 tal Association Research Institute and the American Dental
- 2061 Association Research Unit at the National Bureau of Stan-
- 2062 dards, shall:
- a. Conduct basic and applied research for the utilization in
- 2064 and development of oral health.
- 2065 b. Conduct training programs in research disciplines that
- 2066 relate to the basic and applied problems of oral health.
- 2067 B. In addition, the Foundation shall submit, either through
- 2068 or in cooperation with the Council on Dental Research, an 2069 annual report to the House of Delegates, interim reports on
- 2070 request to the Board of Trustees, and an annual budget to
- 2071 the Board of Trustees for such financial support allocations
- 2072 as the Board may deem necessary.
- 2073 C. The Foundation also may perform such other charitable
- 2074 and research functions as permitted under its articles of in-
- 2075 corporation and bylaws and the laws of the State of Illinois.

#### **CHAPTER XIV • COMMISSIONS**

- 2076 Section 10. NAME: The commissions of this Association
- 2077 shall be:
- 2078 Commission on Continuing Dental Education
- 2079 Commission on Dental Accreditation
- 2080 Joint Commission on National Dental Examinations
- 2081 Commission on Relief and Disaster Fund Activities
- 2082 Section 20. Members, Selections, Nominations and Elec-
- 2083 TIONS.
- 2084 A. COMMISSION ON CONTINUING DENTAL EDUCATION. The
- 2085 Commission on Continuing Dental Education shall be com-
- 2086 posed of the same members who serve on the Commission
- 2087 on Dental Accreditation.
- 2088 B. COMMISSION ON DENTAL ACCREDITATION. The number of
- 2089 members and the method of selection of the members of the
- 2090 Commission on Dental Accreditation shall be governed by
- 2091 the Bylaws of the Commission on Dental Accreditation.

#### CHAPTER XIV · COMMISSIONS

- 2092 C. Joint Commission on National Dental Examinations.\* 2093 The Joint Commission on National Dental Examinations 2094 shall be composed of fifteen (15) members selected as 2095 follows:
- 2096 a. Three (3) members shall be nominated by the Board of 2097 Trustees from the active, life or retired members of this 2098 Association and additional nominations may be made by 2099 the House of Delegates but no one of such nominees shall
- 2100 be a member of a faculty of a school of dentistry or a 2101 member of a state board of dental examiners. The House
- 2102 of Delegates shall elect the three (3) members from those
- 2103 nominated by the Board of Trustees and the House of 2104 Delegates.
- 2105 b. Six (6) members who are active, life or retired mem-2106 bers of this Association shall be selected by the American
- 2107 Association of Dental Examiners from the active member-
- ship of that body, no one of whom shall be a member of a faculty of a dental school.
- 2110 c. Three (3) members who are active, life or retired mem-
- bers of this Association shall be selected by the American
- 2112 Association of Dental Schools from its active membership.
  2113 These members shall hold positions of professorial rank in
- the dental schools accredited by this Association and shall
- 2115 not be members of any state board of dental examiners.
- 2116 d. One (1) member who is a dental hygienist shall be
- selected by the American Dental Hygienists' Association.
- e. One (1) member who is a public representative shall be selected by the Joint Commission on National Dental Ex-
- 2120 aminations.
- 2121 f. One (1) member who is a dental student shall be se-
- 2122 lected annually by the American Student Dental Asso-
- 2123 ciation.
- 2124 D. COMMISSION ON RELIEF AND DISASTER FUND ACTIVITIES.
- 2125 The Commission on Relief and Disaster Fund Activities 2126 shall be composed of seven (7) members who are active, life
- 2126 shall be composed of seven (7) members who are active, life 2127 or retired members nominated by the Board of Trustees.
- 2127 or retired members nominated by the Board of Trustees. 2128 Additional nominations may be made by the House of Dele-
- 2129 gates. The members of the Commission shall be elected by
- 2129 gates. The members of the Commission shall be elected b 2130 the House of Delegates.
- 2131 The members of the Commission also shall be the Trust-
- 2132 ees of the American Dental Association Relief Fund and the
- 2133 American Dental Association Disaster Victims Emergency
- 2134 Loan Fund.
- 2135 Section 30. REMOVAL FOR CAUSE. The Board of Trustees may
  - \*Members in midterm on the Commission on National Dental Examinations will become members of the Joint Commission on National Dental Examinations. For the purpose of calculating expiration of terms of membership on the Joint Commission on National Dental Examinations, tenure on the Council on National Board Examinations and the Commission on National Dental Examinations will be considered equivalent to tenure on the Joint Commission. (This footnote expires at the end of 1985.)

#### CHAPTER XIV · COMMISSIONS

- 2136 remove a commission member for cause in accordance with 2137 procedures established by the Board of Trustees.
- 2138 Section 40. ELIGIBILITY.
- 2139 A. All members of commissions who are dentists must be
- 2140 active, life or retired members in good standing of this Asso-
- 2141 ciation except as otherwise provided in these Bylaws.
- 2142 B. A member of the Joint Commission on National Dental
- 2143 Examinations, who was selected by the American Associa-
- 2144 tion of Dental Examiners and who is no longer an active
- 2145 member of that Association, may continue as a member of
- 2146 the Commission for the balance of that member's term.
- 2147 C. When a member of the Joint Commission on National
- 2148 Dental Examinations, who was selected by the American
- 2149 Association of Dental Schools, shall cease to be a member of
- 2150 the faculty of a member school of that Association, such 2151 membership on the Commission shall terminate, and the
- 2152 President of the American Dental Association shall declare
- 2153 the position vacant.
- 2154 D. CHAIRMEN. A member of the Commission on Relief and
- 2155 Disaster Fund Activities shall be appointed annually by the
- 2156 Board of Trustees to serve as chairman. The Joint Commis-
- 2157 sion on National Dental Examinations shall elect its own
- 2158 chairman. The chairman of the Council on Dental Education
- 2159 shall be the chairman of the Commission on Continuing
- 2160 Dental Education and the Commission on Dental Accredi-
- 2161 tation.
- 2162 Section 50. Consultants, Advisers and Secretaries.
- 2163 A. Consultants and Advisers. Each commission shall have
- 2164 the authority to nominate consultants and advisers in con-
- 2165 formity with rules and regulations established by the Board
- 2166 of Trustees except as otherwise provided in these Bylaws.
- 2167 The Joint Commission on National Dental Examinations
- 2168 also shall select consultants to serve on the Commission's
- 2169 test construction committees.
- 2170 B. Secretaries. Secretaries of commissions, in the event
- 2171 they are employees, shall be employed by the Executive Di-
- 2172 rector of the Association.
- 2173 Section 60. TERM OF OFFICE.\* The term of office of mem-
- 2174 bers of the commissions shall be three (3) years except that
- 2175 (a) the term of office of members of the Commission on
- 2176 Dental Accreditation and the Commission on Continuing

<sup>\*</sup>One (1) member of the Joint Commission on National Dental Examinations selected by the American Association of Dental Examiners in 1980 will serve an initial term of one (1) year, and one (1) member of the Commission on National Dental Examinations selected by the American Association of Dental Examiners in 1980 will serve an initial term of two (2) years. (This footnote expires at the end of 1982.)

#### CHAPTER XIV · COMMISSIONS

- 2177 Dental Education who are not members of the Council on 2178 Dental Education of this Association shall be governed by
- 2179 the Bylaws of the Commission on Dental Accreditation and 2180 (b) the term of office of the dental student selected by the
- 2181 American Student Dental Association for membership on
- 2182 the Joint Commission on National Dental Examinations
- 2183 shall be one (1) year.
- The consecutive tenure of a member of a commission
- 2185 shall be limited to two (2) terms of three (3) years each
- 2186 except (a) the consecutive tenure of members of the Com-
- 2187 mission on Dental Accreditation and the Commission on
- 2188 Continuing Dental Education of this Association shall be
- 2189 governed by the Bylaws of the Commission on Dental Ac-
- 2190 creditation and (b) the tenure in office of the dental student
- 2191 selected by the American Student Dental Association for
- 2192 membership on the Joint Commission on National Dental
- 2193 Examinations shall be one (1) term.
- 2194 Section 70. VACANCY. In the event of a vacancy in the office
- 2195 of a commissioner, the following procedure shall be followed:
- 2196 A. In the event the member of a commission, whose office is
- 2197 vacant, is or was a member of and was appointed or elected
- 2198 by this Association, the President of this Association shall
- 2199 appoint a member of this Association possessing the same
- 2200 qualifications as established by these Bylaws for the pre-
- 2201 vious member, to fill such vacancy until a successor is
- 2202 elected by the next House of Delegates of this Association
- 2203 for the remainder of the unexpired term.
- 2204 B. In the event the member of a commission whose office is
- 2205 vacant was selected by an organiation other than this Asso-
- 2206 ciation, such other organization shall appoint a successor
- 2207 possessing the same qualifications as those possessed by the
- 2208 previous member of the commission.
- 2209 C. In the event such vacancy involves the chairman of a
- 2210 commission, the President of this Association shall have the
- 2211 power to appoint an ad interim chairman, except as other-
- 2212 wise provided in these Bylaws.
- 2213 Section 80. QUORUM. A majority of the members of any
- 2214 commission shall constitute a quorum.
- 2215 Section 90. PRIVILEGE OF THE FLOOR. Chairmen and members
- 2216 of the commissions who are not members of the House of
- 2217 Delegates shall have the right to participate in the debate
- 2218 on their respective reports but shall not have the right to
- 2219 vote.
- 2220 Section 100. ANNUAL REPORT AND BUDGET.
- 2221 A. Annual Report. Each commission shall submit, through
- 2222 the Executive Director, an annual report to the House of
- 2223 Delegates and a copy thereof to the Board of Trustees.
- 2224 B. PROPOSED BUDGET. Each commission shall submit to the
- 2225 Board of Trustees, through the Executive Director, a pro-
- 2226 posed itemized budget for the ensuing fiscal year.

#### CHAPTER XIV · COMMISSIONS

- 2227 Section 110. Duties.
- 2228 A. COMMISSION ON CONTINUING DENTAL EDUCATION. The
- 2229 duties of the Commission on Continuing Dental Education
- 2230 shall be the formulation and adoption of standards and
- 2231 guidelines for the approval of continuing dental education
- 2232 sponsoring organizations and institutions.
- 2233 B. COMMISSION ON DENTAL ACCREDITATION. The duties of
- 2234 the Commission on Dental Accreditation shall be:
- a. To formulate and adopt requirements and guidelines 2235
- for the accreditation of dental educational and dental aux-2236 2237 iliary educational programs.
- 2238 b. To accredit dental educational and dental auxiliary
- 2239 educational programs.
- c. To provide a means for appeal from an adverse decision 2240
- 2241 of the accrediting body of the Commission to a separate
- 2242 and distinct body of the Commission whose membership
- shall be totally different from that of the accrediting body 2243
- 2244 of the Commission.
- 2245 d. To submit an annual report to the House of Delegates
- 2246 of this Association and interim reports, on request, and
- 2247 the Commission's annual budget to the Board of Trustees
- of the Association either through or in cooperation with 2248
- 2249 the Council on Dental Education of this Association.
- e. To submit the Commission's articles of incorporation 2250
- 2251 and bylaws and amendments thereto to this Association's
- 2252 House of Delegates for approval by majority vote either through or in cooperation with the Council on Dental
- 2253 2254 Education.
- 2255 C. Joint Commission on National Dental Examinations.
- 2256 The duties of the Joint Commission on National Dental Ex-
- 2257 aminations shall be:
- a. To provide and conduct written examinations, exclu-2258
- sive of clinical demonstrations, for the purpose of deter-2259
- mining qualifications of dentists who seek license to prac-2260
- 2261 tice in any state, district or dependency of the United
- States. Dental licensure is subject to the laws of the state. 2262
- district or dependency and the conduct of all clinical ex-2263
- aminations for licensure is reserved to the individual board 2264
- of dental examiners. 2265
- 2266 b. To provide and conduct written examinations, exclu-
- sive of clinical demonstrations for the purpose of deter-2267
- mining qualifications of dental hygienists who seek license 2268 to practice in any state, district or dependency of the
- 2269
- United States. Dental hygiene licensure is subject to the 2270
- laws of the state, district or dependency and the conduct 2271 of all clinical examinations for licensure is reserved to the 2272
- individual board of dental examiners. 2273
- c. To make rules and regulations for the conduct of ex-2274
- 2275 aminations and the certification of successful candidates.
- d. To serve as a resource of the dental profession in the 2276 development of written examinations. 2277
- 2278 D. COMMISSION ON RELIEF AND DISASTER FUND ACTIVITIES.
- 2279 The duties of the Commission on Relief and Disaster Fund

## CHAPTER XIV • COMMISSIONS CHAPTER XV • SCIENTIFIC SESSION

- 2280 Activities shall be:
- 2281 a. To formulate programs for increasing the principal of
- 2282 the American Dental Association Relief Fund and the
- 2283 American Dental Association Disaster Victims Emer-
- 2284 gency Loan Fund.
- 2285 b. To recommend to the Board of Trustees rules and reg-
- 2286 ulations for the granting of financial aid to dentists, their
- 2287 dependents and survivors, and for the granting of emer-
- 2288 gency assistance loans to dentists who are victims of natu-
- 2289 ral disasters.

#### CHAPTER XV • SCIENTIFIC SESSION

- 2290 Section 10. Object: The scientific session of this Association
- 2291 is established to foster the presentation and discussion of
- 2292 subjects pertaining to the improvement of the health of the
- 2293 public and the science and art of dentistry.
- 2294 Section 20. TIME AND PLACE: The scientific session of the
- 2295 Association shall be held annually at a time and place se-
- 2296 lected by the Board of Trustees. Such selection shall be
- 2297 made at least one (1) year in advance.
- 2298 Section 30. Management and General Arrangements: The
- 2299 Board of Trustees shall provide for the management of, and
- 2300 make all arrangements for, each scientific session unless
- 2301 otherwise provided in these Bylaws.
- 2302 Section 40. SECTIONS: \*
- 2303 A. Name. Each scientific session shall include the following
- 2304 sections unless omitted by the Council on Annual Session
- 2305 of this Association:
- 2306 a. Removable prosthodontics
- 2307 b. Fixed prosthodontics
- 2308 c. Operative dentistry
- 2309 d. Oral and Maxillofacial Surgery
- 2310 e. Orthodontics
- 2311 f. Pedodontics
- 2312 g. Periodontics
- 2313 h. Practice administration
- 2314 i. Public health dentistry
- 2315 j. Research
- 2316 k. Radiology
- 2317 l. Anesthesiology
- 2318 m. Endodontics
- 2319 n. Oral Pathology
- 2320 B. Officers. The officers of each section shall be a chair-
- 2321 man and a vice chairman appointed annually by the Council
- 2322 on Annual Session subject to the approval of the Board of
- 2323 Trustees. It shall be their duty to preside at the meetings of
  - \*Section 40. Sections will be deleted effective at the close of the 1981 annual session as approved by the 1980 House of Delegates.

## CHAPTER XV • SCIENTIFIC SESSION CHAPTER XVI • PUBLICATIONS

- 2324 their respective sections in accordance with rules and regula-
- 2325 tions established by the Council on Annual Session of this
- 2326 Association.
- 2327 Section 50. TRADE AND LABORATORY EXHIBITS: Products of
- 2328 the dental trade and dental laboratories and other products
- 2329 may be exhibited at each scientific session under the direc-
- 2330 tion of the Board of Trustees and in accordance with rules
- 2331 and regulations established by that body.
- 2332 Section 60. ADMISSION: Admission to meetings of the scien-
- 2333 tific sessions shall be limited to members of this Association
- 2334 who are in good standing and to others admitted in accor-
- 2335 dance with rules and regulations established by the Board
- 2336 of Trustees.

#### **CHAPTER XVI • PUBLICATIONS**

- 2337 Section 10. OFFICIAL JOURNAL:
- 2338 A. TITLE. This Association shall publish or cause to be pub-
- 2339 lished an official journal under the title of The Journal of
- 2340 the American Dental Association, hereinafter referred to as
- 2341 The Journal.
- 2342 B. OBJECT. The object of The Journal shall be to report,
- 2343 chronicle and evaluate activities of scientific and profes-
- 2344 sional interest to members of the dental profession.
- 2345 C. Frequency of Issue and Subscription Rate. The fre-
- 2346 quency of issue and the subscription rate of The Journal
- 2347 shall be determined by the Board of Trustees.
- 2348 D. EDITOR. The Editor of the Association shall be Editor-in-
- 2349 chief of The Journal.
- 2350 Section 20. OTHER JOURNALS: The Association may publish
- 2351 or cause to be published other journals in the field of den-
- 2352 tistry under the editorial supervision of the Editor and
- 2353 subject to the direction and regulations of the Board of
- 2354 Trustees.
- 2355 Section 30. Official Transactions: The official transactions
- 2356 of the House of Delegates and the Board of Trustees and
- 2357 the reports of officers, councils and committees shall be pub-
- 2358 lished under the direction of the Executive Director.
- 2359 Section 40. INDEX TO DENTAL LITERATURE: This Association
- 2360 shall cause to be published an Index to Dental Literature
- 2361 under the supervision of the Bureau of Library Services.
- 2362 Section 50. Accepted Dental Therapeutics: This Associa-
- 2363 tion shall cause to be published Accepted Dental Therapeu-
- 2364 tics under the supervision of the Council on Dental Thera-2365 peutics.
- 2366 Section 60. AMERICAN DENTAL DIRECTORY: This Association
- 2367 shall cause to be published an American Dental Directory

#### CHAPTER XVI • PUBLICATIONS **CHAPTER XVII • FINANCES**

2368 under the supervision of the Bureau of Data Processing 2369 Services and Membership Records.

#### CHAPTER XVII • FINANCES

- 2370 Section 10. FISCAL YEAR: The fiscal year of the Association 2371 shall begin January 1 of each calendar year and end Decem-
- 2372 ber 31 of the same year.
- 2373 Section 20. GENERAL FUND: The General Fund shall con-2374 sist of all monies received other than those specifically allo-
- 2375 cated to other funds by these Bylaws. This fund shall be 2376 used for defraying all expenses incurred by this Association
- 2377 not otherwise provided for in these Bylaws. The General
- 2378 Fund may be divided into Operating and Reserve Divisions 2379 at the direction of the Board of Trustees.

#### 2380 Section 30. Relief and Disaster Funds:

- 2381 A. PURPOSES: This Association shall establish the Ameri-2382 can Dental Association Relief Fund, fully detached from any 2383 other fund of the Association, for the purpose of granting 2384 financial aid to dentists, their dependents and survivors in 2385 accordance with any indenture of trust governing the Relief 2386 Fund and in accordance with rules and regulations formu-2387 lated by the Commission on Relief and Disaster Fund Ac-2388 tivities and approved by the Board of Trustees. This Asso-2389 ciation shall also establish the American Dental Association 2390 Disaster Victims Emergency Loan Fund, fully detached 2391 from any other fund of the Association, for the purpose of 2392 providing emergency assistance loans to dentists who are 2393 victims of natural disasters in accordance with any inden-2394 ture of trust governing the Disaster Fund and in accordance 2395 with rules and regulations formulated by the Commission on 2396 Relief and Disaster Fund Activities and approved by the 2397 Board of Trustees.
- 2398 B. Funds: The Relief Fund shall be held in the name of 2399 the American Dental Association Relief Fund and the Dis-2400 aster Fund shall be held in the name of the American Dental 2401 Association Disaster Victims Emergency Loan Fund, and 2402 these funds shall be derived from cash, securities and other 2403 property transferred or appropriated to them by the Board 2404 of Trustees, contributions, bequests and earnings thereon.
- 2405 Section 40. Other Funds: The Association may establish 2406 other funds, at the direction of the Board of Trustees, for 2407 activities and programs requiring separate accounting rec-2408 ords to meet governmental and administrative requirements. 2409 Such funds shall consist of monies and other assets received 2410 or allocated in accordance with the purpose for which they 2411 are established. Such funds shall be used for defraying all 2412 expenses incurred in their operation, shall serve only as 2413 separate accounting entities and continue to be held in the 2414 name of the American Dental Association as divisions of the 2415 General Fund.

#### CHAPTER XVIII AUXILIARY TO AMERICAN DENTAL ASSOCIATION CHAPTER XIX • INDEMNIFICATION CHAPTER XX · AMENDMENTS

#### CHAPTER XVIII AUXILIARY TO AMERICAN DENTAL ASSOCIATION

- 2416 Section 10. RECOGNITION: The Association recognizes the
- 2417 Auxiliary to the American Dental Association as an organi-
- 2418 zation of the spouses of active, life or retired members in
- 2419 good standing of this Association, and of spouses of such 2420 members who were in good standing at the time of death.
- 2421 Section 20. Constitution and Bylaws: No provision in the
- 2422 constitution and bylaws of the Auxiliary shall be in conflict
- 2423 with the Constitution and Bylaws of this Association.

#### CHAPTER XIX • INDEMNIFICATION

2424 Each trustee, officer, council member, committee member, 2425 employee and other agent of the Association shall be held 2426 harmless and indemnified by the Association against all 2427 claims and liabilities and all costs and expenses, including 2428 attorney's fees, reasonably incurred or imposed upon such 2429 person in connection with or resulting from any action, suit 2430 or proceeding, or the settlement or compromise thereof, to 2431 which such person may be made a party by reason of any 2432 action taken or omitted to be taken by such person as a 2433 trustee, officer, council member, committee member, em-2434 ployee or agent of the Association, in good faith. This right 2435 of indemnification shall inure to such person whether or not 2436 such person is a trustee, officer, council member, committee 2437 member, employee or agent at the time such liabilities, costs 2438 or expenses are imposed or incurred and, in the event of such 2439 person's death, shall extend to such person's legal represen-2440 tatives. To the extent available, the Association shall insure 2441 against any potential liability hereunder.

#### CHAPTER XX · AMENDMENTS

- 2442 Section 10. PROCEDURE: These Bylaws may be amended at 2443 any session of the House of Delegates by a two-thirds (2/3) 2444 majority vote of the members present and voting, provided 2445 the proposed amendments shall have been presented in writ-2446 ing at a previous session or a previous meeting of same 2447 session.
- 2448 Section 20. Amendment Relating to Dues: An amendment 2449 to these Bylaws effecting a change in the dues of active
- 2450 members shall not be acted upon at the annual session at
- 2451 which introduced except by unanimous consent.

# ARTICLES OF Incorporation

- 2452 1. NAME. The name of this corporation is AMERICAN 2453 DENTAL ASSOCIATION.
- 2454 2. Duration. The duration of the corporation is perpetual.
- 2455 3. PURPOSE AND OBJECT. The purpose and object of this cor-
- 2456 poration are to encourage the improvement of the health of
- 2457 the public, to promote the art and science of dentistry and
- 2458 to represent the interests of the members of the dental pro-
- 2459 fession and the public which it serves.
- 2460 4. Office. The principal office of the corporation shall be in
- 2461 the City of Chicago, Cook County, Illinois.
- 2462 5. Bylaws. The bylaws of the corporation shall be divided
- 2463 into two categories designated, respectively, "Constitution"
- 2464 and "Bylaws" and each category shall be amendable from
- 2465 time to time in the manner and by the method therein set
- 2466 forth, but in case of any conflict between the Constitution
- 2467 and the Bylaws the provisions of the Constitution shall
- 2468 control.
- 2469 6. Membership. The qualifications, the method of election,
- 2470 designation or selection, the privileges and obligations, and
- 2471 the voting rights, if any, of the various classes of members
- 2472 which are established by the Constitution and Bylaws of the
- 2473 corporation from time to time shall be set forth in and gov-
- 2474 erned by such Constitution and Bylaws.
- 2475 7. EXERCISE OF CORPORATE POWERS. Except as otherwise pro-
- 2476 vided by law, the affairs of this corporation shall be governed
- 2477 and the corporate powers of the corporation shall be exer-
- 2478 cised by a Board of Directors (to be known as the Board of
- 2479 Trustees), House of Delegates, officers, councils, commit-
- 2480 tees, members, agents and employees as set forth in the
- 2481 Constitution and Bylaws and the titles, duties, powers, and
- 2482 method of electing, designating or selecting all of the fore-
- 2483 going shall be as provided therein.
- 2484 8. VOTING RIGHTS WITH RESPECT TO ARTICLES OF INCORPORA-
- 2485 TION. Only those members of the corporation shall have
- 2486 voting rights in respect to amendments to the Articles of
- 2487 Incorporation who shall have a right to vote on amendments
- 2488 to the Constitution of the corporation.

