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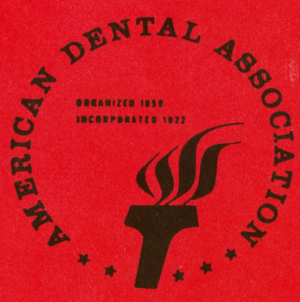
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AMERICAN DENTAL ASSOCIATION
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Constitution and Bylaws

1980

MAR 20 1980



*Constitution
and
Bylaws*

AMERICAN DENTAL ASSOCIATION

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Revised to
January 1, 1980

Constitution

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ARTICLE I • NAME

1 The name of this organization shall be the American Dental
2 Association, hereinafter referred to as “the Association” or
3 “this Association.”

ARTICLE II • OBJECT

4 The object of this Association shall be to encourage the im-
5 provement of the health of the public, to promote the art and
6 science of dentistry and to represent the interests of the mem-
7 bers of the dental profession and the public which it serves.

ARTICLE III • ORGANIZATION

8 *Section 10. INCORPORATION:* This Association is a non-profit
9 corporation organized under the laws of the State of Illinois.
10 If this corporation shall be dissolved at any time, no part of
11 its funds or property shall be distributed to, or among, its
12 members but, after payment of all indebtedness of the cor-
13 poration, its surplus funds and properties shall be used for
14 dental education and dental research in such manner as the
15 then governing body of the Association may determine.

16 *Section 20. HEADQUARTERS OFFICE:* The registered office of
17 this Association shall be known as the Headquarters Office
18 and shall be located in the City of Chicago, County of Cook,
19 State of Illinois.

20 *Section 30. BRANCH OFFICES:* Branch offices of this Associa-
21 tion may be established in any city of the United States by
22 a majority vote of the House of Delegates.

23 *Section 40. MEMBERSHIP:* The membership of this Associa-
24 tion shall consist of dentists and other persons whose qualifi-
25 cations and classifications shall be as established in Chapter
26 I of the *Bylaws*.

27 *Section 50. CONSTITUENT SOCIETIES:* Constituent societies of
28 this Association shall be those dental societies or dental as-
29 sociations chartered as such in conformity with Chapter II
30 of the *Bylaws*.

31 *Section 60. COMPONENT SOCIETIES:* Component societies of
32 this Association shall be those dental societies or dental as-
33 sociations organized as such in conformity with Chapter III
34 of the *Bylaws* of this Association and in conformity with the
35 bylaws of their respective constituent societies.

36 *Section 70. TRUSTEE DISTRICTS:* The constituent societies of
37 this Association and the federal dental services shall be
38 grouped into fourteen (14) trustee districts, as provided in
39 Chapter IV of the *Bylaws*.

ARTICLE IV • GOVERNMENT

40 *Section 10. LEGISLATIVE BODY:* The legislative and govern-
41 ing body of this Association shall be a House of Delegates,
42 which may be referred to as “the House” or “this House”,
43 as provided in Chapter V of the *Bylaws*.

44 *Section 20. ADMINISTRATIVE BODY:* The administrative body
45 of this Association shall be a Board of Trustees, which may
46 be referred to as “the Board” or “this Board” as provided in
47 Chapter VI of the *Bylaws*.

ARTICLE V • OFFICERS

48 *Section 10. ELECTIVE OFFICERS:* The elective officers of this
49 Association shall be a President, a President-elect, a First
50 Vice President, a Second Vice President and a Speaker of
51 the House of Delegates, each of whom shall be elected by
52 the House of Delegates as provided in Chapter VII of the
53 *Bylaws*.

54 *Section 20. APPOINTIVE OFFICERS:* The appointive officers of
55 this Association shall be an Executive Director, a Treasurer
56 and an Editor, each of whom shall be appointed by the Board
57 of Trustees as provided in Chapter VIII of the *Bylaws*.

ARTICLE VI • ANNUAL SESSION

58 The annual session of this Association shall be conducted in
59 accordance with Chapters V and XVII of the *Bylaws*.

ARTICLE VII • PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL CONDUCT

60 The *Principles of Ethics and Code of Professional Conduct*
61 of this Association and the codes of ethics of the constituent
62 and component societies which are not in conflict with the

ARTICLE VIII • AMENDMENTS

63 *Principles of Ethics and Code of Professional Conduct* of
64 this Association, shall govern the professional conduct of all
65 members.

66 This *Constitution* may be amended by a two-thirds ($\frac{2}{3}$)
67 affirmative vote of the members of the House of Delegates,
68 provided that the proposed amendments have been presented
69 in writing at any previous session of the House of Delegates.

70 This *Constitution* may also be amended at any session of
71 the House of Delegates by a unanimous vote, provided the
72 proposed amendments have been presented in writing at a
73 previous meeting of such session.

Bylaws

CHAPTER I • MEMBERSHIP

74 *Section 10. CLASSIFICATION:* The members of this Associa-
75 tion shall be classified as follows:

- 76 Active members
- 77 Life members
- 78 Student members
- 79 Honorary members
- 80 Affiliate members
- 81 Associate members
- 82 Retired Members

83 *Section 20. QUALIFICATIONS:*

84 A. ACTIVE MEMBER. A dentist shall be classified as an active
85 member of this Association who is licensed to practice in a
86 state, the District of Columbia, the Commonwealth of Puerto
87 Rico or a dependency of the United States, providing the
88 dentist is a member in good standing of this Association, its
89 constituent and component societies, if such exist, or is a
90 member in good standing of this Association and licensed
91 to practice in a dependency of the United States wherein
92 a constituent society does not exist or is a member in good
93 standing of this Association while serving actively in one of
94 the federal dental services or is a member in good standing
95 of this Association and licensed to practice in a state, the
96 District of Columbia, the Commonwealth of Puerto Rico or
97 a dependency of the United States, practicing in a country
98 other than the United States and consequently not accepted
99 for membership in a constituent and component society, if
100 such exist.

101 A retired member of a federal dental service who is serving
102 on a faculty of a dental school, or is receiving compensation
103 as a dental administrator or consultant, or is engaged in any
104 activity for which a license to practice dentistry or dental
105 hygiene is required by the state, the District of Columbia,
106 the Commonwealth of Puerto Rico or a dependency of the
107 United States wherein the activity is conducted shall obtain
108 and maintain membership in this Association through its
109 component and constituent society, if such exist, for the

110 duration of such activity.

111 *Explanatory Note: The term "federal dental services" as*
112 *used in this Constitution and Bylaws shall mean the dental*
113 *departments of the Air Force, the Army, the Navy, the Pub-*
114 *lic Health Service, the Veterans Administration and other*
115 *federal agencies.*

116 B. LIFE MEMBER. An active member in good standing who
117 has been an active member in good standing for thirty-five
118 (35) consecutive years or a total of forty (40) years of active
119 membership, having attained the age of sixty-five (65) years,
120 may be classified as a life member upon application to the
121 Executive Director and upon proof of qualification. Such
122 applicant shall be an active member in good standing at the
123 time of classification as a life member. Maintenance of
124 membership in good standing in the applicant's constituent
125 and component societies, if such exist, shall be requisite for
126 continuance of life membership in this Association.

127 A dentist who has held twenty-five (25) years of member-
128 ship in the National Dental Association and who has sub-
129 sequently held at least ten (10) years of membership in this
130 Association, after complying with other requirements for
131 life membership in this Association as stated in Chapter I,
132 Section 20B, may be classified as a life member of this
133 Association.

134 A dentist, who was an active member but subsequently
135 became a student member, shall be entitled to have the year
136 or years of such subsequent membership counted as active
137 membership for the sole purpose of establishing possible
138 later eligibility for life membership.

139 C. STUDENT MEMBER. A pre-doctoral student of a dental
140 school accredited by the Commission on Dental Accredita-
141 tion of this Association shall be classified as a student mem-
142 ber of this Association and a member of the American
143 Student Dental Association; or any dentist eligible for mem-
144 bership in this Association who is engaged full time in (1)
145 an advanced training course of not less than one academic
146 year's duration in an accredited school or residency program
147 in areas neither recognized by the Association nor accred-
148 ited by the Commission on Dental Accreditation of this
149 Association or (2) a residency program or advanced educa-
150 tion program in areas recognized by the Association and in
151 a program accredited by the Commission on Dental Ac-
152 creditation of this Association may be classified as a student
153 member of this Association.

154 D. HONORARY MEMBER. An individual who has made out-
155 standing contributions to the advancement of the art and
156 science of dentistry, upon nomination by the Board of Trus-
157 tees and election by the House of Delegates, shall be classi-
158 fied as an honorary member of this Association.

159 E. AFFILIATE MEMBER. A dentist practicing in a country
160 other than the United States who is a member of a national
161 dental organization, if such exists, in such country may be

162 classified as an affiliate member upon application to the
163 Executive Director and upon proof of qualification.

164 F. ASSOCIATE MEMBER. A person, not eligible for any other
165 type of membership in this Association, who contributes to
166 the advancement of the objectives of this Association and
167 has not met the educational requirements for licensure as a
168 dentist anywhere in the United States, upon application to
169 and approval by the Board of Trustees, shall be classified
170 as an associate member of this Association.

171 G. RETIRED MEMBER. An active member in good standing
172 who has been an active member for twenty-five (25) years
173 or more, and is now a retired member of a constituent
174 society, if such exists, and no longer earning income from
175 the performance of service as a member of the faculty of a
176 dental school, as a dental administrator or consultant, or
177 as a practitioner of any activity for which a license to prac-
178 tice dentistry or dental hygiene is required by the state, the
179 District of Columbia, the Commonwealth of Puerto Rico or
180 a dependency of the United States, may be classified as a
181 retired member upon application to the Executive Director
182 and upon proof of qualification. To qualify for retired mem-
183 bership status, the active member shall submit an affidavit
184 attesting to the member's retirement through said compo-
185 nent and constituent societies, if such exist, and said com-
186 ponent and constituent societies shall submit certificates
187 verifying such retirement. Maintenance of active or retired
188 membership in good standing in the member's component
189 society, if such exist, entitling such member to all the privi-
190 leges of an active member, shall be requisite for entitlement
191 to and continuance of retired membership in this Association.

192 Section 30. DEFINITION OF "IN GOOD STANDING": A member
193 of this Association whose dues for the current year have
194 been paid shall be in good standing; provided, however,
195 that a member in good standing who is under a disciplinary
196 sentence of suspension shall be designated as a "member
197 in good standing temporarily under suspension" until the
198 member's disciplinary sentence has terminated and pro-
199 vided further that a member, to remain in good standing,
200 may be required to meet standards of continuing education
201 established within the bylaws of the member's constituent
202 society.

203 The requirement of paying current dues does not apply to
204 life members of this Association for the purpose of deter-
205 mining their good standing.

206 A member of this Association receiving assistance from
207 the American Dental Association Relief Fund shall be ex-
208 empt from payment of dues and shall be in good standing
209 during the period of such assistance.

210 A dentist who has been totally disabled during active mili-
211 tary duty and who is unable to practice dentistry within the
212 definition of these *Bylaws* and who was a member in good
213 standing at the time total disability was incurred may be
214 entitled to remission of dues upon certification by an
215 agency of the federal government that the dentist is perma-

216 nently and totally disabled in accordance with the standard
217 schedule of rating disabilities in current use by the Veter-
218 ans Administration.

219 A member of this Association who is totally disabled for a
220 period of one year and who is unable to engage in the duties
221 of the dental profession and who is a member in good stand-
222 ing at the time total disability was incurred, shall be exempt
223 from the payment of dues and shall be in good standing
224 during the period of total disability. A totally disabled mem-
225 ber, other than one totally disabled during active military
226 service, in order to receive entitlement to dues exemption,
227 shall submit through the member's component and constitu-
228 ent societies to this Association a medical certificate attest-
229 ing total disability and a certificate from said component
230 and constituent societies attesting this total disability.
231 During the period of exemption from dues, further such
232 certificates shall be presented on request to this Association.

233 Section 40. PRIVILEGES:

234 A. ACTIVE MEMBER.

235 a. An active member in good standing shall receive an-
236 nually a certificate of membership and *The Journal of the*
237 *American Dental Association*, the subscription price of
238 which shall be included in the annual dues. An active
239 member shall be entitled to attend any scientific session
240 of this Association and such other services as are pro-
241 vided by the Association.

242 b. An active member in good standing shall be eligible for
243 election as a delegate or alternate delegate to the House of
244 Delegates and for election or appointment to any office or
245 agency of this Association, except as otherwise provided
246 in these *Bylaws*.

247 c. An active member under a disciplinary sentence of sus-
248 pension shall not be privileged to hold office, either elec-
249 tive or appointive including delegate or alternate delegate,
250 in this Association, to vote or otherwise participate in the
251 selection of Association officials. This does not preclude
252 the constituent or component societies concerned from
253 limiting further the privileges extended exclusively by
254 them to one of their members under suspension. A sen-
255 tence of suspension shall not abrogate any contractual re-
256 lation between the disciplined member and a third party.

257 B. LIFE MEMBER. A life member in good standing shall
258 receive a certificate of life membership. A life member shall
259 be entitled to all the privileges of an active member except
260 that the life member shall not receive *The Journal of the*
261 *American Dental Association* except by subscription.

262 C. STUDENT MEMBER. A student member in good standing
263 shall receive annually a certificate of membership and *The*
264 *Journal of the American Dental Association*, the subscrip-
265 tion price of which shall be included in the annual dues.
266 A student member shall be entitled to attend any scientific
267 session of this Association.

268 D. HONORARY MEMBER. An honorary member shall receive

CHAPTER I • MEMBERSHIP

269 a certificate of honorary membership and *The Journal of the*
270 *American Dental Association*. An honorary member shall be
271 entitled to attend any scientific session of this Association
272 and such other services as are authorized by the Board of
273 Trustees.

274 E. AFFILIATE MEMBER. An affiliate member in good stand-
275 ing shall receive annually a certificate of affiliate member-
276 ship and *The Journal of the American Dental Association*,
277 the subscription price of which shall be included in the an-
278 nual dues. An affiliate member shall be entitled to attend
279 any scientific session of this Association and such other
280 services as are authorized by the Board of Trustees.

281 F. ASSOCIATE MEMBER. An associate member in good stand-
282 ing shall receive annually a certificate of associate member-
283 ship and *The Journal of the American Dental Association*,
284 the subscription price of which shall be included in the
285 annual dues. An associate member shall be entitled to
286 attend any scientific session of this Association and such
287 other services as are authorized by the Board of Trustees.

288 G. RETIRED MEMBER. A retired member in good standing
289 shall receive annually a certificate of retired membership.
290 A retired member shall be entitled to all the privileges of
291 an active member except that the years of retired member-
292 ship shall not be included as years of active membership for
293 the purpose of determining eligibility for life membership.

294 Section 50. DUES AND REINSTATEMENT:

295 A. ACTIVE MEMBERS. The dues of active members shall be
296 one hundred fifty dollars (\$150.00) due January 1 of each
297 year except that any dentist who is an active member of
298 component and constituent societies of this Association and
299 who is engaged full time in (1) an advanced training course
300 of not less than one academic year's duration in an accredi-
301 ted school or residency program in areas neither recognized
302 by the Association nor accredited by the Commission on
303 Dental Accreditation of this Association or (2) a residency
304 program or advanced education program in areas recognized
305 by the Association and in a program accredited by the
306 Commission on Dental Accreditation of this Association
307 shall pay three dollars and fifty cents (\$3.50) due on Janu-
308 ary 1 of each year until the December 31 following comple-
309 tion of such a residency or advanced education program.

310 The payment of dues for the first three years of active
311 membership immediately following graduation from dental
312 school or completion of an advanced training course of not
313 less than one academic year's duration or residency program
314 which was commenced upon graduation from dental school
315 shall be as follows:

316 First full year after termination of student membership:
317 \$3.50.

318 Year of and/or first full year after graduation or comple-
319 tion of an advanced training course or residency program by

CHAPTER I • MEMBERSHIP

320 an applicant for membership who did not maintain student
321 membership: 50 percent of dues for active members, subject
322 to the further reductions permitted under the provisions of
323 Chapter I, Section 50H, of these *Bylaws*.

324 Second year: 50 percent of dues for active members, sub-
325 ject to the further reductions permitted under the provisions
326 of Chapter I, Section 50H, of these *Bylaws*.

327 Commencing with the third year: 100 percent of dues for
328 active members, subject to the further reductions permitted
329 under the provisions of Chapter I, Section 50H, of these
330 *Bylaws*.

331 Eligibility for the foregoing schedule of reduced dues is
332 based upon continuous membership. A dentist who accepts
333 classification as a student member while enrolled in an ad-
334 vanced training course of not less than one year's duration
335 or a residency program, after having previously paid dues as
336 an active member under the foregoing schedule or reduced
337 dues for active members, will again commence payment of
338 dues for active members upon completion of such program
339 at the next period-in-time level of the foregoing schedule.

340 B. LIFE MEMBERS. Life members shall be exempt from pay-
341 ment of dues.

342 C. STUDENT MEMBERS. The dues of student members shall
343 be three dollars and fifty cents (\$3.50) due January 1 of
344 each year. Student membership terminates on December 31
345 after graduation or on completion of a residency or graduate
346 work as provided in Chapter I, Section 20C.

347 D. HONORARY MEMBERS. Honorary members shall be exempt
348 from payment of dues.

349 E. AFFILIATE MEMBERS. The dues of affiliate members shall
350 be twenty dollars (\$20.00) due January 1 of each year.

351 F. ASSOCIATE MEMBERS. The dues of associate members shall
352 be twenty dollars (\$20.00) due on January 1 of each year.

353 G. RETIRED MEMBERS. The dues of retired members shall be
354 twenty-five dollars (\$25.00) due January 1 of each year.

355 H. MEMBERS ELECTED AFTER JULY 1 AND OCTOBER 1. Active
356 members elected to active membership in this Association
357 for the first time, and who are elected after July 1, shall pay
358 one-half ($\frac{1}{2}$) the current year's dues; and who are elected
359 after October 1, shall pay one-quarter ($\frac{1}{4}$) of the current
360 year's dues; except that a student member, upon classifi-
361 cation as an active member by a constituent society shall
362 pay no further dues for the remainder of the calendar year
363 in which the member was entitled to the benefits of student
364 membership.

365 I. LOSS OF MEMBERSHIP AND REINSTATEMENT.

366 a. An active or student member whose dues have not been
367 paid by March 31 of the current year shall cease to be a
368 member of this Association.

369 b. Reinstatement of membership may be secured on the
370 payment of dues of this Association in accordance with

CHAPTER I • MEMBERSHIP
CHAPTER II • CONSTITUENT SOCIETIES

371 Chapter I, Section 50A and on compliance with the perti-
372 nent bylaws and regulations of the constituent and com-
373 ponent societies involved.
374 c. A former active member of this Association upon being
375 re-elected or reinstated to active membership shall be re-
376 quired to pay the full year's dues.

377 J. ACCEPTANCE OF BACK DUES. Back dues, except as other-
378 wise provided in these *Bylaws*, shall be accepted for not more
379 than the three years of delinquency prior to the date of
380 application for such payment. The rate of such dues, except
381 as otherwise provided in these *Bylaws*, shall be in accordance
382 with Chapter I, Section 50A of these *Bylaws*.

383 An active member, who had been such when entering
384 upon active duty in one of the armed services or equivalent
385 duty in the Public Health Service but who, during such mili-
386 tary or equivalent duty, interrupted the continuity of active
387 membership because of failure to pay dues and who, within
388 one year after separation from such military or equivalent
389 duty, resumed active membership, may pay back dues for
390 any missing period of active membership at the rate of
391 dues current during the missing years of membership for
392 the purpose of establishing continuity of active membership
393 in order to qualify for life membership.

394 K. EXEMPT DUES FOR MEMBERS WHO SUFFER SEVERE FI-
395 NANCIAL HARDSHIP. Those active members who have suf-
396 fered hardship due to catastrophe or medical illness as cer-
397 tified by component and constituent society secretaries
398 shall be excluded from the payment of the current year's
399 membership dues provided they are also exempt from pay-
400 ing component and constituent dues.

CHAPTER II • CONSTITUENT SOCIETIES

401 *Section 10. ORGANIZATION:* A constituent society may be
402 organized and chartered, subject to the approval of the
403 House of Delegates, upon application of at least one hundred
404 (100) dentists, practicing in any state, District of Columbia,
405 the Commonwealth of Puerto Rico, or a dependency of the
406 United States who are active, life or retired members of the
407 Association in good standing. No such society shall be char-
408 tered in any state, District of Columbia, the Commonwealth
409 of Puerto Rico, or a dependency of the United States in
410 which a constituent society is already chartered by this
411 Association.

412 *Section 20. NAME:* A constituent society shall take its name
413 from the state, territory, the District of Columbia or de-
414 pendency.

415 *Section 30. POWERS AND DUTIES:*

416 A. A constituent society shall have the power to elect its
417 active and life members as active members of this Associa-
418 tion within the limits of Section 40 of this Chapter.

419 B. It shall have the power to organize its members into com-
420 ponent societies within the limits imposed by Chapter III,

CHAPTER II • CONSTITUENT SOCIETIES

421 Section 10 of these *Bylaws*.

422 C. It shall have the power to provide for its financial sup-
423 port and to establish bylaws, rules and regulations to govern
424 its members provided such bylaws, rules and regulations do
425 not conflict with, or limit, these *Bylaws*.

426 D. It shall have the power to discipline any of its members
427 subject to the provisions in Chapter XI, Section 20 of these
428 *Bylaws*.

429 E. It shall be its duty to collect membership dues for this
430 Association in conformity with Chapter I, Section 50, of
431 these *Bylaws*.

432 *Section 40. MEMBERSHIP:*

433 A. The active and life membership of each constituent so-
434 ciety, except as otherwise provided in these *Bylaws*, shall
435 be limited to dentists practicing within the territorial juris-
436 diction of such constituent society or to dentists in a federal
437 dental service, provided that such dentists are in good stand-
438 ing in a component society thereof, if such exists, and pro-
439 vided that they are active or life members in good standing
440 of this Association, or to a member of a federal dental service
441 who has never practiced within the territorial limits of a
442 component society and is a member in good standing of the
443 constituent society and this Association.

444 *Explanatory Note:* A dentist who has retired from active
445 practice or who is engaged in activities furthering the object
446 of this Association shall be considered to be practicing den-
447 tistry within the meaning of this section.

448 B. REMOVAL FROM ONE JURISDICTION TO ANOTHER. A mem-
449 ber who has changed the location of the member's practice
450 from the jurisdiction of one constituent society to that of
451 another constituent society may maintain active member-
452 ship in the constituent society in which membership is
453 being held for the calendar year following that of the mem-
454 ber's removal from the jurisdiction of such society. The
455 same privilege shall apply to a member who is separated
456 from a federal dental service and who enters practice in an
457 area under the jurisdiction of a constituent society or a
458 member who is retired from a federal dental service and
459 who is serving on a faculty of a dental school, or is receiv-
460 ing compensation as a dental administrator or consultant,
461 or is engaged in any activity in the area under the jurisdic-
462 tion of a constituent society for which a license to practice
463 dentistry or dental hygiene is required by the state, the
464 District of Columbia, the Commonwealth of Puerto Rico or
465 a dependency of the United States wherein the activity is
466 conducted. A dentist who retires from active practice and
467 establishes residence in an area outside of the jurisdiction
468 of the constituent society in which the dentist holds mem-
469 bership shall be permitted to continue membership in such
470 constituent society for the period of retirement.

471 A member who is unsuccessful in transferring member-
472 ship from one constituent society to another shall be entitled

CHAPTER II • CONSTITUENT SOCIETIES

473 to appeal from a denial of the member's application for
474 transfer of membership to the Council on Bylaws and Judi-
475 cial Affairs of this Association in accordance with the proce-
476 dure of Chapter XI, Section 20C and D of these *Bylaws*
477 even though a disciplinary penalty is not involved.

478 C. PRIVILEGES. An active or life member in good standing
479 shall enjoy all privileges of constituent society membership
480 without exception.

481 D. MULTIPLE JURISDICTIONS. A member may hold member-
482 ship in two constituent societies with the consent of the con-
483 stituent societies involved. A member is required to main-
484 tain active membership in the component and constituent
485 society, if accepted therein, in whose jurisdiction the mem-
486 ber maintains or uses a secondary or "branch" office. If such
487 a member is accused of unethical conduct and disciplinary
488 proceedings are brought, then those proceedings shall be
489 instituted in the component or constituent society where
490 the alleged unethical conduct occurred. A disciplinary ruling
491 affecting membership in one constituent society shall affect
492 membership in both societies and in the Association. A
493 member shall have the right of appeal as provided in Chap-
494 ter XI of the *Bylaws*. Such member shall pay dues in this
495 Association only through the constituent society in whose
496 jurisdiction the member conducts the major part of the
497 member's practice.

498 *Section 50. OFFICERS:* The officers of a constituent society
499 shall be president, secretary, treasurer and such others as
500 may be prescribed in its bylaws.

501 *Section 60. SESSIONS:* A constituent society shall hold a busi-
502 ness session at least once each calendar year.

503 *Section 70. CONSTITUTION AND BYLAWS:* Each constituent
504 society shall adopt and maintain a constitution and bylaws
505 which shall not be in conflict with, or limit, the *Constitution*
506 and *Bylaws* of this Association and shall file a copy thereof
507 and any changes which may be made thereafter, with the
508 Executive Director of this Association.

509 *Section 80. PRINCIPLES OF ETHICS AND CODE OF PROFESSIONAL*
510 *CONDUCT:* The *Principles of Ethics and Code of Professional*
511 *Conduct* of this Association and the code of ethics adopted
512 by the constituent society shall be the code of ethics of that
513 constituent society for governing the professional conduct of
514 its members.

515 *Section 90. RIGHT OF HEARING AND APPEAL:* Disputes arising
516 between constituent societies or between a constituent soci-
517 ety and one or more of its component societies may be re-
518 ferred to the Council on Bylaws and Judicial Affairs of this
519 Association for hearing and decision as provided in Chapter
520 IX, Section 110Bd in accordance with the procedure of Chap-
521 ter XI, Section 20C and D of these *Bylaws* even though a
522 disciplinary penalty is not involved.

523 *Section 100. PRIVILEGE OF REPRESENTATION:* Each constitu-

CHAPTER II • CONSTITUENT SOCIETIES

524 ent society and each federal dental service shall be entitled
525 to at least one delegate without regard to the number of
526 members. The remaining number of delegates, to the limit
527 established in Chapter V, Section 10, shall be allocated to
528 constituent societies proportionally to their number of active
529 and life members.

530 Each constituent society and each federal dental service
531 may select from among its active and life members the same
532 number of alternate delegates as delegates and shall desig-
533 nate the alternate delegate who shall replace an absent
534 delegate.

535 For the purpose of this section, the number of active and
536 life members of each constituent society shall be deter-
537 mined as of the last day of the calendar year preceding an
538 annual session.

539 *Section 110. CHARTERED CONSTITUENT SOCIETIES:* The Exec-
540 utive Director of the Association is authorized to issue a
541 charter to each constituent society denoting its name and
542 territorial jurisdiction. The following societies are chartered
543 as constituent societies of this Association:

544 Alabama Dental Association
545 Alaska Dental Society
546 Arizona State Dental Association
547 Arkansas State Dental Association
548 California Dental Association
549 Colorado Dental Association
550 Connecticut State Dental Association, The
551 Delaware State Dental Society
552 District of Columbia Dental Society, The
553 Florida Dental Association
554 Georgia Dental Association
555 Hawaii Dental Association
556 Idaho State Dental Association
557 Illinois State Dental Society
558 Indiana Dental Association
559 Iowa Dental Association
560 Kansas State Dental Association, The
561 Kentucky Dental Association
562 Louisiana Dental Association, The
563 Maine Dental Association
564 Maryland State Dental Association
565 Massachusetts Dental Society
566 Michigan Dental Association
567 Minnesota Dental Association
568 Mississippi Dental Association, The
569 Missouri Dental Association
570 Montana Dental Association
571 Nebraska Dental Association, The
572 Nevada Dental Association
573 New Hampshire Dental Society
574 New Jersey Dental Association
575 New Mexico Dental Association
576 New York, The Dental Society of the State of
577 North Carolina Dental Society, The

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578 North Dakota Dental Association
579 Ohio Dental Association
580 Oklahoma Dental Association
581 Oregon Dental Association
582 Panama Canal Zone Dental Society
583 Pennsylvania Dental Association
584 Puerto Rico, Colegio de Cirujanos Dentistas de
585 Rhode Island Dental Association
586 South Carolina Dental Association
587 South Dakota Dental Association
588 Tennessee Dental Association
589 Texas Dental Association
590 Utah Dental Association
591 Vermont State Dental Society
592 Virgin Islands Dental Association
593 Virginia Dental Association
594 Washington State Dental Association
595 West Virginia Dental Association
596 Wisconsin Dental Association
597 Wyoming Dental Association

CHAPTER III • COMPONENT SOCIETIES

598 *Section 10. ORGANIZATION:* Component societies may be or-
599 ganized in conformity with a plan approved by the con-
600 stituent society of which they shall be recognized entities
601 provided, however, that the active or life members of each
602 component society shall consist of dentists who are members
603 in good standing of their respective constituent societies
604 and of this Association. Each component society shall adopt
605 and maintain a constitution and bylaws, which shall not be
606 in conflict with, or limit, the *Constitution and Bylaws* of
607 this Association or that of its constituent society, and shall
608 file a copy thereof and any changes which may be made
609 thereafter with the Executive Director of this Association.

610 *Section 20. POWERS AND DUTIES:*

611 A. A component society shall have the power to elect its
612 active and life members as active members of the consti-
613 tuent society in accordance with Chapter II, Section 40, of
614 these *Bylaws*.

615 B. It shall have the power to provide for its financial sup-
616 port, to establish bylaws, rules and regulations, not in con-
617 flict with, or limiting, the *Constitution and Bylaws* of this
618 Association or that of its constituent society, and to adopt
619 a code of ethics, not in conflict with the *Principles of Ethics*
620 and *Code of Professional Conduct* of this Association or
621 code of ethics of its constituent society.

622 C. It shall have the power to discipline any of its members
623 subject to the provisions in Chapter XI, Section 20 of these
624 *Bylaws*.

625 *Section 30. PRIVILEGES OF MEMBERSHIP:* An active or life
626 member in good standing shall have the opportunity of

CHAPTER III • COMPONENT SOCIETIES
CHAPTER IV • TRUSTEE DISTRICTS

627 enjoying all privileges of component society membership
628 without exception.

629 *Section 40. TRANSFER FROM ONE COMPONENT TO ANOTHER:*
630 A member who has changed residence or location of the
631 member's practice within the jurisdiction of a constituent
632 society so that the member no longer fulfills the member-
633 ship requirements of the component society of which a
634 member may maintain active membership in that compo-
635 nent society for the calendar year following such change of
636 residence or practice location.

637 A member who is required to transfer membership from
638 one component society to another and whose application
639 for transfer of membership is denied shall be entitled to
640 appeal from that denial to the member's constituent society
641 and the Council on Bylaws and Judicial Affairs of this As-
642 sociation in that order in accordance with the procedures in
643 Chapter XI, Section 20C and D of these *Bylaws* even
644 though a disciplinary penalty is not involved. A component
645 society which receives an application for transfer of mem-
646 bership from a dentist who has moved from the jurisdiction
647 of another constituent society is governed by Chapter II,
648 Section 40B of these *Bylaws*.

CHAPTER IV • TRUSTEE DISTRICTS

649 *Section 10. ORGANIZATION:* The constituent societies and the
650 federal dental services shall be organized into fourteen (14)
651 trustee districts.

652 *Section 20. PURPOSE:* The purpose of establishing trustee
653 districts is to provide representation of the members of the
654 constituent societies and the federal dental services on the
655 Board of Trustees.

656 *Section 30. COMPOSITION:* The trustee districts are numbered
657 and composed as follows:

DISTRICT 1

658 Connecticut State Dental Association, The
659 Maine Dental Association
660 Massachusetts Dental Society
661 New Hampshire Dental Society
662 Rhode Island Dental Association
663 Vermont State Dental Society

DISTRICT 2

664 New York, The Dental Society of the State of

DISTRICT 3

665 Pennsylvania Dental Association

DISTRICT 4

666 Air Force Dental Corps
667 Army Dental Corps
668 Delaware State Dental Society

CHAPTER IV • TRUSTEE DISTRICTS

- 669 District of Columbia Dental Society, The
- 670 Maryland State Dental Association
- 671 Navy Dental Corps
- 672 New Jersey Dental Association
- 673 Panama Canal Zone Dental Society
- 674 Public Health Service
- 675 Puerto Rico, Colegio de Cirujanos Dentistas de
- 676 Veterans Administration
- 677 Virgin Islands Dental Association

DISTRICT 5

- 678 Alabama Dental Association
- 679 Florida Dental Association
- 680 Georgia Dental Association
- 681 Mississippi Dental Association, The
- 682 North Carolina Dental Society, The
- 683 South Carolina Dental Association
- 684 Virginia Dental Association

DISTRICT 6

- 685 Kentucky Dental Association
- 686 Missouri Dental Association
- 687 Tennessee Dental Association
- 688 West Virginia Dental Association

DISTRICT 7

- 689 Indiana Dental Association
- 690 Ohio Dental Association

DISTRICT 8

- 691 Illinois State Dental Society

DISTRICT 9

- 692 Michigan Dental Association
- 693 Wisconsin Dental Association

DISTRICT 10

- 694 Iowa Dental Association
- 695 Minnesota Dental Association
- 696 Nebraska Dental Association, The
- 697 North Dakota Dental Association
- 698 South Dakota Dental Association

DISTRICT 11

- 699 Alaska Dental Society
- 700 Idaho State Dental Association
- 701 Montana Dental Association
- 702 Oregon Dental Association
- 703 Washington State Dental Association

DISTRICT 12

- 704 Arkansas State Dental Association
- 705 Kansas State Dental Association, The
- 706 Louisiana Dental Association, The
- 707 Oklahoma Dental Association
- 708 Texas Dental Association

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DISTRICT 13

- 709 California Dental Association

DISTRICT 14

- 710 Arizona State Dental Association
- 711 Colorado Dental Association
- 712 Hawaii Dental Association
- 713 Nevada Dental Association
- 714 New Mexico Dental Association
- 715 Utah Dental Association
- 716 Wyoming Dental Association

CHAPTER V • HOUSE OF DELEGATES

717 *Section 10, COMPOSITION:* The House of Delegates shall be
 718 limited to four hundred seventeen (417) voting members. It
 719 shall be composed of the officially certified delegates of each
 720 constituent society and one (1) officially certified delegate
 721 from each federal dental service. The elective and appointive
 722 officers and trustees of this Association shall be *ex officio*
 723 members of the House of Delegates without the power to
 724 vote. They shall not serve as delegates. Past presidents of
 725 this Association shall be *ex officio* members of the House of
 726 Delegates without the power to vote unless designated as
 727 delegates.

728 Each constituent society and each federal dental service
 729 shall be entitled to at least one delegate without regard to
 730 the number of members. The remaining number of delegates
 731 shall be allocated to constituent societies proportionally to
 732 their number of active and life members. "The Method of
 733 Least Proportionate Error" shall be the formula used to cal-
 734 culate the number of delegates allocated annually to each
 735 constituent society.

736 Each constituent society and each federal dental service
 737 may select from among its active and life members the same
 738 number of alternate delegates as delegates.

739 For the purpose of this section, the number of active and
 740 life members of each constituent society shall be determined
 741 as of the last day of the calendar year preceding an annual
 742 session.

743 *Section 20. CERTIFICATION OF DELEGATES AND ALTERNATE*
 744 *DELEGATES:* The secretary of each constituent society and
 745 the ranking administrative officer of each federal dental ser-
 746 vice shall file with the Executive Director of this Association,
 747 at least sixty (60) days prior to the first day of the annual
 748 session of the House of Delegates, the names of delegates
 749 and alternate delegates designated by such society or service.
 750 The Executive Director of this Association shall provide
 751 each delegate and alternate delegate with credentials which
 752 shall be presented to the Committee on Credentials of the
 753 House of Delegates. In the event of a contest over the cre-
 754 dentials of any delegate or alternate delegate, the Commit-
 755 tee on Credentials shall hold a hearing and report its find-
 756 ings and recommendations to the House of Delegates for

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757 final action.

758 *Section 30. POWERS:*

759 A. The House of Delegates shall be the supreme authorita-
760 tive body of this Association.

761 B. It shall possess the legislative powers.

762 C. It shall determine the policies which shall govern this
763 Association in all of its activities.

764 D. It shall have the power to enact, amend and repeal the
765 *Constitution and Bylaws*.

766 E. It shall have the power to adopt and amend the *Princi-*
767 *ples of Ethics and Code of Professional Conduct* for govern-
768 ing the professional conduct of the members.

769 F. It shall have the power to grant, amend, suspend or
770 revoke charters of constituent societies. It shall also have
771 the power by a two-thirds majority to suspend the repre-
772 sentation of a constituent society in the House of Delegates
773 upon a determination by the House that the bylaws of this
774 constituent society violate the *Constitution* or *Bylaws* of this
775 Association providing, however, such suspension shall not be
776 in effect until the House of Delegates has voted that the con-
777 stituent society is in violation and has one year after notifi-
778 cation of the specific violation in which to correct its con-
779 stitution or bylaws.

780 G. It shall have the power to elect honorary members.

781 H. It shall have the power to create special committees of
782 the Association.

783 I. It shall have the power to establish branch offices of the
784 Association.

785 J. It shall have the power to approve all memorials, reso-
786 lutions or opinions issued in the name of the American Den-
787 tal Association.

788 *Section 40. DUTIES:* It shall be the duty of the House of
789 Delegates:

790 A. To elect the elective officers.

791 B. To elect the members of the Board of Trustees.

792 C. To elect the members of the councils and commissions
793 except as otherwise provided by these *Bylaws*.

794 D. To receive and act upon reports of the committees of the
795 House of Delegates.

796 E. To adopt an annual budget.

797 F. To serve as the court of appeal from decisions of the
798 Council on Bylaws and Judicial Affairs except those deci-
799 sions involving discipline of members.

800 *Section 50. TRANSFER OF POWERS AND DUTIES OF THE HOUSE*

CHAPTER V • HOUSE OF DELEGATES

801 OF DELEGATES: The powers and duties of the House of Dele-
802 gates, except the power to amend, enact and repeal the *Con-*
803 *stitution and Bylaws*, and the duty of electing the elective
804 officers and the members of the Board of Trustees, may be
805 transferred to the Board of Trustees of this Association in
806 time of extraordinary emergency. The existence of a time of
807 extraordinary emergency may be determined by unanimous
808 consent of the members of the Board of Trustees present
809 and voting at a regular or special session. Such extraordinary
810 emergency may also be determined by mail vote of the last
811 House of Delegates on recommendation of at least four (4)
812 of the elective officers. A mail vote to be valid shall consist of
813 ballots received from not less than one-fourth ($\frac{1}{4}$) of the
814 members of the last House of Delegates. A majority of the
815 votes cast within thirty (30) days after the mailing of the
816 ballot shall decide the vote.

817 *Section 60. ANNUAL SESSION:* The House of Delegates shall
818 meet annually.

819 *Section 70. SPECIAL SESSIONS:* A special session of the House
820 of Delegates shall be called by the President on three-fourths
821 ($\frac{3}{4}$) affirmative vote of the members of the Board of Trus-
822 tees or on written request of delegates representing at least
823 one-third ($\frac{1}{3}$) of the constituent societies and not less than
824 one-fifth ($\frac{1}{5}$) of the number of officially certified delegates
825 of the last House of Delegates. The time and place of a spe-
826 cial session shall be determined by the President, provided
827 the time selected shall be not more than forty-five (45) days
828 after the request was received. The business of a special ses-
829 sion shall be limited to that stated in the official call except
830 by unanimous consent.

831 *Section 80. OFFICIAL CALL:*

832 A. ANNUAL SESSION. The Executive Director of the Associa-
833 tion shall cause to be published in *The Journal of the Ameri-*
834 *can Dental Association* an official notice of the time and
835 place of each annual session, and shall send to each member
836 of the House of Delegates an official notice of the time and
837 place of the annual session at least thirty (30) days before
838 the opening of such session.

839 B. SPECIAL SESSION. The Executive Director of the Associa-
840 tion shall send an official notice of the time and place of each
841 special session and a statement of the business to be con-
842 sidered to every officially certified delegate and alternate
843 delegate of the last House, not less than fifteen (15) days
844 before the opening of such session.

845 *Section 90. QUORUM:* One-fourth ($\frac{1}{4}$) of the voting members
846 of the House of Delegates, representing at least one-fourth
847 ($\frac{1}{4}$) of the constituent societies and federal dental services,
848 shall constitute a quorum for the transaction of business at
849 any meeting.

850 *Section 100. OFFICERS:*

CHAPTER V • HOUSE OF DELEGATES

851 A. SPEAKER AND SECRETARY. The officers of the House shall
852 be the Speaker of the House of Delegates and the Secretary
853 of the House of Delegates. The Executive Director of
854 this Association shall serve as Secretary of the House of
855 Delegates.

856 In the absence of the Speaker the office shall be filled by
857 the President. In the absence of the Secretary of the House
858 of Delegates the Speaker shall appoint a Secretary of the
859 House of Delegates *pro tem*.

860 B. DUTIES.

861 a. SPEAKER. The Speaker shall preside at all meetings of
862 the House of Delegates and, in accordance with Chapter V,
863 Section 130Cb, determine the order of business for all
864 meetings subject to the approval of the House of Delegates,
865 appoint tellers to assist in determining the result
866 of any action taken by vote and perform such other
867 duties as custom and parliamentary usage require. The decision
868 of the Speaker shall be final unless an appeal from
869 such decision shall be made by a member of the House,
870 in which case final decision shall be by majority vote.

871 b. SECRETARY. The Secretary of the House of Delegates
872 shall serve as the recording officer of the House and the
873 custodian of its records, and shall cause a record of the
874 proceedings of the House to be published as the official
875 transactions of the House.

876 Section 110. ORDER OF BUSINESS: The order of business shall
877 be that order of business adopted by the House of Delegates
878 in conformity with Chapter V, Section 100Ba and Chapter V,
879 Section 130Cb.

880 Section 120. RULES OF ORDER:

881 A. STANDING RULES AND REPORTS.

882 a. REPORTS. All reports of elective officers, councils and
883 committees, except supplemental reports, shall be sent to
884 each delegate and alternate delegate at least fourteen (14)
885 days in advance of the opening of the annual session. All
886 supplemental reports shall be distributed to each delegate
887 before such report is considered by the House of Delegates.

888 b. APPROPRIATION OF FUNDS. Any resolution proposing an
889 appropriation of funds, except those relating to the annual
890 budget, shall be referred to the Board of Trustees for a
891 report at the same session on the availability of funds for
892 the purpose specified.

893 c. APPROVAL OF ANNUAL BUDGET. The proposed annual
894 budget shall be submitted by the Board of Trustees to the
895 members of the House of Delegates at least fourteen (14)
896 days prior to the opening meeting of the annual session,
897 shall be referred to a special reference committee on
898 budget for hearings at the annual session and then shall be
899 considered for approval as a special order of business at
900 the second meeting of the House of Delegates. In the event
901 the budget as submitted is not approved, all recommendations
902 for changes shall be referred to the Board of Trustees
903 to prepare and present a revised budget. This procedure

CHAPTER V • HOUSE OF DELEGATES

904 shall be repeated until a budget for the ensuing fiscal year
905 shall be adopted.

906 d. INTRODUCTION OF NEW BUSINESS. No new business
907 shall be introduced into the House of Delegates less than
908 15 days prior to the opening of the annual session, unless
909 submitted by a Trustee District. No new business shall
910 be introduced into the House of Delegates at the last
911 meeting of a session except by unanimous consent; approval
912 of such new business shall require a majority vote
913 except in the case of bylaw amendments which require
914 a two-thirds vote. Reference committee recommendations
915 shall not be deemed new business.

916 B. ADDITIONAL RULES. The rules contained in the current
917 edition of *Sturgis Standard Code of Parliamentary Procedure*
918 shall govern the deliberations of the House of Delegates
919 in all cases in which they are applicable and not in conflict
920 with the standing rules or these *Bylaws*.

921 Section 130. COMMITTEES: The committees of the House of
922 Delegates shall be:

923 A. COMMITTEE ON CONSTITUTION AND BYLAWS.

924 a. COMPOSITION. The Committee shall consist of the members
925 of the Council on Bylaws and Judicial Affairs of the
926 Association.

927 b. DUTIES. It shall be the duty of the Committee (1) to
928 draft or approve the proposed text of all amendments to
929 the *Constitution and Bylaws* prior to their submission to
930 the House of Delegates for action; (2) to consider other
931 matters referred to it, to hold hearings thereon and to
932 report its findings and recommendations to the House of
933 Delegates.

934 B. COMMITTEE ON CREDENTIALS.

935 a. COMPOSITION. The Committee, consisting of five (5)
936 officially certified delegates, shall be appointed by the
937 President at least sixty (60) days in advance of each
938 session.

939 b. DUTIES. It shall be the duty of the Committee (1) to
940 record and report the roll call of the House of Delegates
941 at each meeting; (2) to conduct a hearing on any contest
942 regarding the certification of a delegate or alternate delegate
943 and to report its recommendations to the House of
944 Delegates.

945 C. COMMITTEE ON RULES AND ORDER.

946 a. COMPOSITION. The Committee, consisting of five (5)
947 officially certified delegates, shall be appointed by the
948 President at least sixty (60) days in advance of each
949 session.

950 b. DUTIES. It shall be the duty of the Committee (1) to
951 prepare a report, in consultation with the Speaker and
952 Secretary of the House of Delegates, on matters relating
953 to the order of business and special rules of order; (2) to
954 consider all matters referred to it and report its recommendations
955 to the House of Delegates.

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CHAPTER VI • BOARD OF TRUSTEES

956 D. RESOLUTIONS COMMITTEE.

957 a. COMPOSITION. The Resolutions Committee shall consist
958 of the Speaker and the Secretary of the House of Delegates
959 and the chairmen of the reference committees authorized
960 by Subsection E of this Chapter.

961 b. DUTIES. The duties of the Resolutions Committee shall
962 be to examine resolutions after action by the reference
963 committees and arrange a sequence for House action based
964 upon the importance of the resolutions' subject matter.

965 E. REFERENCE COMMITTEES.

966 a. COMPOSITION. Reference committees, consisting of five
967 (5) officially certified delegates, shall be appointed by the
968 President at least sixty (60) days in advance of each
969 annual session.

970 b. DUTIES. It shall be the duty of a reference committee
971 to consider reports referred to it, to conduct open hearings
972 and to report its recommendations to the House of Dele-
973 gates.

974 F. SPECIAL COMMITTEES. The Speaker, with the consent of
975 the House of Delegates, shall appoint special committees to
976 perform duties not otherwise assigned by these *Bylaws*, to
977 serve until adjournment *sine die* of the session at which they
978 were appointed.

979 Section 140. ELECTION PROCEDURE. Elective officers, mem-
980 bers of the Board of Trustees and members of councils and
981 committees shall be elected by the House of Delegates ex-
982 cept as otherwise provided in these *Bylaws*. Voting shall be
983 by ballot, except that when there is only one candidate for
984 an office, council or committee, such candidate may be de-
985 clared elected by the Speaker. The Secretary shall provide
986 facilities for voting. The polls shall be open for at least
987 three (3) hours.

988 a. When one is to be elected, and more than one has been
989 nominated, the majority of the ballots cast shall elect. In
990 the event no candidate receives a majority of the votes
991 cast on the first ballot, the two (2) candidates receiving
992 the greatest number of votes shall be balloted upon again.

993 b. When more than one is to be elected, and the nominees
994 exceed the number to be elected, the votes cast shall be
995 non-cumulative, and the candidates receiving the greatest
996 number of votes shall be elected.

CHAPTER VI • BOARD OF TRUSTEES

997 Section 10. COMPOSITION: The Board of Trustees shall con-
998 sist of one (1) trustee from each of the fourteen (14) trustee
999 districts. Such fourteen (14) trustees, the President-elect
1000 and the two Vice Presidents shall constitute the voting mem-
1001 bership of the Board of Trustees. In addition, the President
1002 and the appointive officers of the Association, except as
1003 otherwise provided in the *Bylaws*, shall be *ex officio* mem-
1004 bers of the Board without the right to vote.

1005 Section 20. QUALIFICATIONS: A trustee must be an active, life

CHAPTER VI • BOARD OF TRUSTEES

1006 or retired member, in good standing, of this Association and
1007 an active or life member of one of the constituent societies
1008 of the trustee district which the trustee is elected to repre-
1009 sent. Should the status of any trustee change in regard to
1010 the preceding qualifications during the trustee's term of
1011 office, that office shall be declared vacant by the President
1012 and the President shall fill such vacancy as provided in
1013 Chapter VI, Section 70, of these *Bylaws*.

1014 Section 30. TERM OF OFFICE: The term of office of a trustee
1015 shall be three (3) years. The consecutive tenure of a trustee
1016 shall be limited to two (2) terms of three (3) years each.

1017 Section 40. NOMINATION: The delegates from the constituent
1018 societies of the trustee district in which the term of the
1019 trustee is to terminate shall hold a caucus to select a nomi-
1020 nee or nominees for the office of trustee. Such caucus shall
1021 be called by the trustee whose term is about to expire, or by
1022 the trustee's designee. The notice of the time and place of
1023 such caucus shall be reported to the Secretary of the House.
1024 At the caucus the delegates shall nominate one (1) or two
1025 (2) candidates for the office of trustee, whose name or names
1026 shall be presented to the House of Delegates in accordance
1027 with the following rules. An action taken at a duly consti-
1028 tuted caucus of the trustee district to nominate or select a
1029 trustee may be reconsidered at a later caucus during the
1030 appropriate annual session.

1031 A. A person receiving the unanimous vote of the delegates
1032 present and voting at the caucus shall be the only nominee
1033 presented by the district.

1034 B. In the event that one (1) candidate receives a majority
1035 vote, one (1) or more of the delegates voting in the minority
1036 may select another nominee and the names of both nominees
1037 shall be presented to the House of Delegates as the nominees
1038 of that district.

1039 C. The number of votes received by each nominee in the
1040 caucus shall be reported to the House of Delegates.

1041 D. A nominating speech of four (4) minutes shall be allowed
1042 in the House of Delegates on behalf of each nominee. Sec-
1043 onding speeches are not permitted except that two (2) mem-
1044 bers of the House of Delegates will be permitted to indicate
1045 their second from the floor.

1046 Section 50. ELECTION: The trustee shall be elected by the
1047 House of Delegates according to the following rules:

1048 A. If there is only one (1) nominee from a trustee district,
1049 the Speaker shall declare such nominee elected.

1050 B. If there are two (2) nominees from a trustee district, the
1051 election shall be by ballot in accordance with Chapter V,
1052 Section 140. The nominee receiving the larger number of
1053 votes cast shall be declared elected.

1054 Section 60. INSTALLATION: The trustee shall be installed by
1055 the President or by the President's designee.

1056 *Section 70. VACANCY:* In the event of a vacancy in the office
1057 of trustee, the President shall appoint an active or life mem-
1058 ber of the same constituent society, unless such privilege is
1059 yielded by that constituent society, to fill such office until
1060 a successor is elected by the next House of Delegates for the
1061 remainder of the unexpired term.

1062 In the event a trustee is to be absent for an entire session
1063 of the Board of Trustees, the President shall appoint an
1064 active or life member of the constituent society of which the
1065 absentee is a member as a substitute trustee to serve during
1066 that session.

1067 *Section 80. POWERS:*

1068 A. The Board of Trustees shall be the managing body of
1069 the Association, vested with full power to conduct all busi-
1070 ness of the Association, subject to the laws of the State of
1071 Illinois, the *Articles of Incorporation*, the *Constitution and*
1072 *Bylaws* and the mandates of the House of Delegates.

1073 B. It shall have the power to establish rules and regulations
1074 not inconsistent with these *Bylaws* to govern its organization
1075 and procedure.

1076 C. It shall have the power to direct the President to call a
1077 special session of the House of Delegates as provided in
1078 Chapter V, Section 70, of the *Bylaws*.

1079 D. It shall have full discretionary power to cause to be pub-
1080 lished in, or to be omitted from, any official publication of
1081 the Association any article in whole or in part, except the
1082 editorials written or approved by the Editor.

1083 E. It shall have the power to establish *ad interim* policies
1084 when the House of Delegates is not in session and when such
1085 policies are essential to the management of the Association,
1086 provided, however, that all such policies must be presented
1087 for review at the next session of the House of Delegates.

1088 F. It shall have the power to remove a council member for
1089 cause in accordance with procedures established by the
1090 Board of Trustees in its *Rules*.

1091 *Section 90. DUTIES:* It shall be the duty of the Board of
1092 Trustees:

1093 A. To provide for the purchase, sale, mortgage, maintenance
1094 and supervision of the Headquarters Office and all other
1095 property or offices owned or operated by this Association.

1096 B. To appoint active or life members of the Association to
1097 the offices of Executive Director, Treasurer and Editor.

1098 C. To determine the date and place for convening each an-
1099 nual session and provide for the management and general
1100 arrangements for each annual session as provided in Chapter
1101 XVII, Section 30.

1102 D. To cause to be bonded by a surety company all appoin-
1103 tive officers and employees of the Association entrusted with
1104 Association funds.

1105 E. To provide guidelines and directives to govern the Trea-
1106 surer's custody, investment and disbursement of Association
1107 funds and other property as provided in Chapter VIII, Sec-
1108 tion 40B, of these *Bylaws*; and to cause all accounts of the
1109 Association to be audited by a certified public accountant
1110 at least once a year.

1111 F. To prepare a budget for carrying on the activities of the
1112 Association for each ensuing fiscal year.

1113 G. To cause to be distributed to the secretary of each con-
1114 stituent society and component thereof all approved plans
1115 for increasing the principal of the Relief Fund of this Asso-
1116 ciation and to approve the rules and regulations for granting
1117 financial aid to dentists, their dependents and survivors.

1118 H. To submit to the House of Delegates at the opening
1119 meeting of the annual session, in printed form, nominations
1120 for membership to the councils, except as otherwise pro-
1121 vided in these *Bylaws*.

1122 I. To appoint annually the chairman of each council, except
1123 as otherwise provided in these *Bylaws*, and to act upon
1124 council nominations for consultants and advisors as pro-
1125 vided in Chapter IX, Section 50A of these *Bylaws*.

1126 J. To review the reports of councils and special committees
1127 of the Association and to make recommendations concerning
1128 such reports to the House of Delegates.

1129 K. To act upon applications for active membership from
1130 applicants practicing in dependencies of the United States
1131 in which no constituent society exists or in federal dental
1132 services.

1133 L. To submit an annual report to the House of Delegates of
1134 its activities and those of the appointive officers.

1135 M. To nominate honorary members.

1136 N. To elect associate members.

1137 O. To establish other funds as divisions of the General Fund
1138 in accordance with the provisions of Chapter XIX, Sec-
1139 tion 40.

1140 P. To appoint special committees of the Association in ac-
1141 cordance with Chapter X, Section 10 of these *Bylaws*.

1142 Q. To appoint members of the Board of Trustees to commit-
1143 tees that shall have the power to perform any duty that the
1144 Board of Trustees may lawfully delegate.

1145 R. To perform such other duties as are prescribed by these
1146 *Bylaws*.

1147 *Section 100. SESSIONS:*

1148 A. *REGULAR SESSIONS:* There shall be five regular sessions of
1149 the Board of Trustees each year:

1150 a. One immediately after the close of each annual session
1151 of the House of Delegates.

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1152 b. Three apart from the annual session, one in the winter,
1153 one in the spring and one in the summer.
1154 c. One immediately before and during each annual session
1155 of the House of Delegates.

1156 B. SPECIAL SESSIONS: Special sessions of the Board of Trus-
1157 tees may be called at any time by the President. The Presi-
1158 dent shall call such sessions on request of five (5) voting
1159 members of the Board, provided at least ten (10) days' no-
1160 tice is given to each member in advance of the session. No
1161 business shall be considered except that provided in the call
1162 unless by unanimous consent of the members present and
1163 voting.

1164 Section 110. QUORUM: A majority of the voting members of
1165 the Board of Trustees shall constitute a quorum.

1166 Section 120. OFFICERS:

1167 A. CHAIRMAN AND SECRETARY: The officers of the Board of
1168 Trustees shall be the President of the Association who shall
1169 be the Chairman, and the Executive Director of the Associa-
1170 tion who shall be the Secretary.

1171 In the absence of the President, the office of Chairman
1172 shall be filled by the First or Second Vice President in that
1173 order and, in their absence, a voting member of the Board
1174 shall be elected Chairman *pro tem*.

1175 In the absence of the Secretary, the Chairman shall ap-
1176 point a Secretary *pro tem*.

1177 B. DUTIES:

1178 a. CHAIRMAN. The Chairman shall preside at all meetings
1179 of the Board of Trustees. The Chairman shall cast the
1180 deciding vote in case of a tie.

1181 b. SECRETARY. The Secretary shall serve as the recording
1182 officer of the Board of Trustees and as the custodian of its
1183 records. The Secretary shall cause a factual record of the
1184 proceedings to be published as the official transactions of
1185 the Board.

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1186 Section 10. TITLE: The elective officers of this Association
1187 shall be President, President-elect, First Vice President,
1188 Second Vice President and Speaker of the House of Dele-
1189 gates, as provided in Article V of the *Constitution*.

1190 Section 20. ELIGIBILITY: Only an active, life or retired mem-
1191 ber, in good standing, of this Association shall be eligible to
1192 serve as an elective officer.

1193 Section 30. NOMINATIONS: Nominations for the offices of
1194 President-elect, First Vice President, Second Vice President
1195 and Speaker of the House shall be made in accordance with
1196 the order of business. The nominating speech shall not ex-
1197 ceed four (4) minutes in length. Seconding speeches are not
1198 permitted except that two (2) members of the House of

CHAPTER VII • ELECTIVE OFFICERS

1199 Delegates will be permitted to indicate their second from
1200 the floor.

1201 Section 40. ELECTIONS: The elective officers shall be elected
1202 in accordance with Chapter V, Section 140.

1203 Section 50. TERM OF OFFICE: The elective officers shall serve
1204 for a term of one (1) year or until their successors are elected
1205 and installed.

1206 Section 60. INSTALLATION: The elective officers shall be in-
1207 stalled at the last meeting of the annual session of the House
1208 of Delegates. The President-elect shall be installed as Presi-
1209 dent at the next annual session of the House following
1210 election.

1211 Section 70. VACANCIES: In the event the office of President
1212 becomes vacant the First Vice President shall become Presi-
1213 dent for the unexpired portion of the term. In the event the
1214 office of First Vice President becomes vacant, the Second
1215 Vice President shall become the First Vice President for the
1216 unexpired portion of the term. A vacancy in the office of the
1217 Second Vice President shall be filled by a majority vote of
1218 the Board of Trustees. In the event of a vacancy in the office
1219 of Speaker of the House of Delegates, the President, with
1220 approval of the Board of Trustees, shall appoint a Speaker
1221 *pro tem*. In the event the office of President-elect becomes
1222 vacant, the office of President for the ensuing year shall be
1223 filled at the next annual session of the House in the same
1224 manner as that provided for the nomination and election of
1225 elective officers, except that the ballot shall read "President
1227 for the Ensuing Year."

1226 Section 80. DUTIES:

1228 A. PRESIDENT. It shall be the duty of the President:

1229 a. To serve as an official representative of this Association
1230 in its contacts with governmental, civic, business and pro-
1231 fessional organizations for the purpose of advancing the
1232 objects and policies of this Association.

1233 b. To serve as Chairman and *ex officio* member of the
1234 Board of Trustees and to perform such duties as are pro-
1235 vided in Chapters V and VI of these *Bylaws*.

1236 c. To call special sessions of the House of Delegates and
1237 the Board of Trustees as provided in Chapters V and VI
1238 of these *Bylaws*.

1239 d. To appoint the members of all committees of the House
1240 of Delegates except as otherwise provided in these *Bylaws*.

1241 e. To fill vacancies in the office of trustee as provided in
1242 Chapter VI, Section 70, of these *Bylaws* and to fill other
1243 vacancies in accordance with these *Bylaws*.

1244 f. To submit an annual report to the House of Delegates.

1245 g. To perform such other duties as may be provided in
1246 these *Bylaws*.

1247 B. PRESIDENT-ELECT. It shall be the duty of the President-

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1248 elect:

- 1249 a. To assist the President as requested.
1250 b. To serve as an *ex officio* member of the House of Dele-
1251 gates without the right to vote.
1252 c. To serve as an *ex officio* member of the Board of Trus-
1253 tees.
1254 d. To succeed to the office of President at the next annual
1255 session of the House of Delegates following election as
1256 President-elect.

1257 C. VICE PRESIDENTS. It shall be the duty of the Vice Presi-
1258 dents:

- 1259 a. To assist the President as requested.
1260 b. To serve as *ex officio* members of the House of Dele-
1261 gates without the right to vote.
1262 c. To serve as *ex officio* members of the Board of Trustees.
1263 d. To succeed to the office of President or First Vice
1264 President, as provided in this chapter of these *Bylaws*.

1265 D. SPEAKER OF THE HOUSE OF DELEGATES. The Speaker shall
1266 preside at the meetings of the House of Delegates and shall
1267 perform such duties as custom and parliamentary usage re-
1268 quire. The Speaker shall cast the deciding vote in case of a
1269 tie. The Speaker shall not be a member of the Board of
1270 Trustees.

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1271 *Section 10. TITLE:* The appointive officers of this Association
1272 shall be Executive Director, Treasurer and Editor, as pro-
1273 vided in Article V of the *Constitution*.

1274 *Section 20. APPOINTMENTS:* Any active, life or retired mem-
1275 ber in good standing may be appointed to an appointive
1276 office by the Board of Trustees in accordance with its rules
1277 and regulations.

1278 *Section 30. TERM OF OFFICE AND SALARY:* The Board of Trus-
1279 tees shall determine the salary and tenure of each appointive
1280 officer for periods not to exceed three (3) years.

1281 *Section 40. DUTIES:* The duties of the appointive officers
1282 shall be as follows:

1283 A. EXECUTIVE DIRECTOR. The Executive Director shall be
1284 the executive head of the Headquarters Office and all its
1285 branches. The Executive Director shall engage all employees
1286 except as otherwise provided in these *Bylaws*. The Executive
1287 Director shall supervise and coordinate the activities of all
1288 councils, committees and bureaus in regard to their specific
1289 assignments and systematize the preparation of their reports.

1290 B. TREASURER. The Treasurer shall serve as custodian of
1291 all monies, securities and deeds belonging to the Association
1292 which may come into the Treasurer's possession and shall
1293 hold, invest and disburse same, subject to the direction of
1294 the Board of Trustees, and perform such other duties as are

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1295 prescribed by the Board of Trustees or these *Bylaws*.

1296 C. EDITOR. The Editor shall be Editor-in-chief of all journals
1297 of the Association and shall exercise full editorial control
1298 over such publications, subject only to policies established
1299 by the Board of Trustees and these *Bylaws*. The Editor shall
1300 perform other duties prescribed by the Board of Trustees
1301 and these *Bylaws*.

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1302 *Section 10. NAME:* The councils of this Association shall be:

- 1303 Council on Annual Session
1304 Council on Bylaws and Judicial Affairs
1305 Council on Dental Care Programs
1306 Council on Dental Education
1307 Council on Dental Health and Health Planning
1308 Council on Dental Materials, Instruments and Equipment
1309 Council on Dental Practice
1310 Council on Dental Research
1311 Council on Dental Therapeutics
1312 Council on Federal Dental Services
1313 Council on Hospital and Institutional Dental Services
1314 Council on Insurance
1315 Council on International Relations
1316 Council on Journalism
1317 Council on Legislation
1318 Council on Prosthetic Services and Dental Laboratory
1319 Relations
1320 Commission on Relief and Disaster Fund Activities

1321 *Section 20. MEMBERS, SELECTIONS, NOMINATIONS AND ELEC-*
1322 *TIONS.*

1323 A. All councils and commissions except as otherwise pro-
1324 vided for in these *Bylaws* shall be composed of seven (7)
1325 members. Nominations for all councils and commissions
1326 shall be made by the Board of Trustees except as otherwise
1327 provided in these *Bylaws*. Nominations made by the Board
1328 of Trustees shall adhere to a rotational system. The elective
1329 and appointive officers and the trustees of this Association
1330 shall not serve as members of councils and commissions.
1331 Additional nominations may be made by the House of Dele-
1332 gates pursuant to the rotational system for council nomina-
1333 tions unless otherwise provided for in these *Bylaws*. Addi-
1334 tional nominations for the Council on Dental Care Programs
1335 shall be made from the appropriate trustee district so that
1336 no district shall have two seats on that Council. Members of
1337 councils and commissions shall be elected by the House of

*The Commission on Dental Accreditation is under Chapter XIV.

*The Commission on Continuing Dental Education is under Chapter XV.

*The Commission on National Dental Examinations is under Chapter XVI.

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1338 Delegates in accordance with Chapter V, Section 140 except
1339 as otherwise provided in these *Bylaws*.

1340 B. Selections, Nominations and Elections for the Council on
1341 Dental Education. The Council on Dental Education shall be
1342 composed of twelve (12) members selected as follows:

1343 a. NOMINATIONS AND SELECTION.

1344 (1) Four (4) members shall be nominated by the Board of
1345 Trustees from the active, life or retired members of this
1346 Association, no one of whom shall be a member of a fac-
1347 ulty of a school of dentistry or a member of a state board
1348 of dental examiners.

1349 (2) Four (4) members shall be selected by the American
1350 Association of Dental Examiners from the active member-
1351 ship of that body, no one of whom shall be a member of a
1352 faculty of a school of dentistry.

1353 (3) Four (4) members shall be selected by the American
1354 Association of Dental Schools from its active membership.
1355 These members shall hold positions of professorial rank in
1356 dental schools accredited by this Association and shall not
1357 be members of any state board of dental examiners.

1358 b. ELECTION. The four (4) members of the Council on
1359 Dental Education nominated by the Board of Trustees
1360 shall be elected by the House of Delegates from nominees
1361 selected in accordance with this section.

1362 C. NOMINATIONS AND ELECTIONS FOR THE COUNCIL ON LEGIS-
1363 LATION. The Council on Legislation shall be composed of
1364 eight (8) members nominated and elected as follows:

1365 a. NOMINATIONS.

1366 (1) Seven (7) members shall be nominated in accordance
1367 with Section 20A of the Chapter.

1368 (2) One (1) member, who is a physician, shall be nomi-
1369 nated annually by the American Medical Association.

1370 b. ELECTION. All members shall be elected by the House
1371 of Delegates from nominees in accordance with this sec-
1372 tion.

1373 D. REMOVAL FOR CAUSE. The Board of Trustees may remove
1374 a council or commission member for cause in accordance
1375 with procedures established by the Board of Trustees.

1376 Section 30. ELIGIBILITY:

1377 A. All members of councils and commissions must be ac-
1378 tive, life or retired members in good standing of this Asso-
1379 ciation except as otherwise provided in these *Bylaws*.

1380 B. A member of the Council on Dental Education or the
1381 Commission on National Dental Examinations, who was
1382 selected by the American Association of Dental Examiners
1383 and who is no longer an active member of the American
1384 Association of Dental Examiners, may continue as a member
1385 of the Council or Commission for the balance of that mem-
1386 ber's term.

1387 C. When a member of the Council on Dental Education or
1388 the Commission on National Dental Examinations, who was

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1389 selected by the American Association of Dental Schools,
1390 shall cease to be a member of the faculty of a member school
1391 of that Association, such membership on either council or
1392 commission shall terminate, and the President of the Asso-
1393 ciation shall declare the position vacant.

1394 Section 40. CHAIRMEN: One member of each council or com-
1395 mission shall be appointed annually by the Board of Trus-
1396 tees to serve as chairman with exception of the Council on
1397 Dental Education and the Commission on National Dental
1398 Examinations. The Chairman of the Council on Dental Edu-
1399 cation shall be appointed from nominations submitted by the
1400 Council. The Commission on National Dental Examinations
1401 shall elect its own chairman.

1402 Section 50. CONSULTANTS, ADVISERS AND SECRETARIES:

1403 A. CONSULTANTS AND ADVISERS: Each council or commission
1404 shall have the authority to nominate consultants and advis-
1405 ers in conformity with rules and regulations established by
1406 the Board of Trustees except as otherwise provided in these
1407 *Bylaws*.

1408 B. SECRETARIES. Secretaries of councils or commissions, in
1409 the event they are employees, shall be employed by the Ex-
1410 ecutive Director of the Association subject to the approval
1411 of the Board of Trustees.

1412 Section 60. TERM OF OFFICE: The term of office of members
1413 of councils or commissions shall be three (3) years except
1414 that the physician nominated by the American Medical As-
1415 sociation for membership on the Council on Legislation shall
1416 be elected for a one (1) year term and the dental student
1417 selected by the American Student Dental Association for
1418 membership on the Commission on National Dental Exami-
1419 nations shall be selected for a one (1) year term. The con-
1420 secutive tenure of a member of a council or commission shall
1421 be limited to two (2) terms of three (3) years each except
1422 that the physician nominated by the American Medical As-
1423 sociation for membership on the Council on Legislation shall
1424 not be limited as to the number of consecutive one (1) year
1425 terms that the physician may serve and the dental student
1426 selected by the American Student Dental Association for
1427 membership on the Commission on National Dental Exami-
1428 nations shall be limited to one (1) term.

1429 Section 70. VACANCY: In the event of a vacancy in the mem-
1430 bership of any council or commission, the President shall
1431 appoint a member of the Association possessing the same
1432 qualifications as established by these *Bylaws* for the pre-
1433 vious member, to fill such vacancy until a successor is
1434 elected by the next House of Delegates for the remainder
1435 of the unexpired term. In the event such vacancy involves
1436 the chairman of the council or commission, the President
1437 shall have the power to appoint an *ad interim* chairman.

1438 Section 80. QUORUM: A majority of the members of any
1439 council or commission shall constitute a quorum.

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1440 *Section 90. PRIVILEGE OF THE FLOOR:* Chairmen and mem-
1441 bers of councils or commissions who are not members of the
1442 House of Delegates shall have the right to participate in the
1443 debate on their respective reports but shall not have the
1444 right to vote.

1445 *Section 100. ANNUAL REPORT AND BUDGET:*

1446 A. ANNUAL REPORT. Each council or commission shall sub-
1447 mit, through the Executive Director, an annual report to the
1448 House of Delegates and a copy thereof to the Board of
1449 Trustees.

1450 B. PROPOSED BUDGET. Each council or commission shall sub-
1451 mit to the Board of Trustees, through the Executive Direc-
1452 tor, a proposed itemized budget for the ensuing fiscal year.

1453 *Section 110. DUTIES:*

1454 A. COUNCIL ON ANNUAL SESSION. The Council shall be com-
1455 posed of seven (7) members. In addition, the General Chair-
1456 man of the Local Arrangements committee for the current
1457 year and the General Chairman-elect for the succeeding year
1458 shall serve as *ex officio* members with the right to vote and
1459 shall not be eligible to serve as Council Chairman. The duties
1460 of the Council shall be:

- 1461 a. To serve as the program and coordinating committee
1462 for the annual session.
- 1463 b. To establish rules and regulations governing section
1464 officers in the performance of their duties, subject to the
1465 approval of the Board of Trustees.

1466 B. COUNCIL ON BYLAWS AND JUDICIAL AFFAIRS. The duties
1467 of the Council shall be:

- 1468 a. To consider proposals for amending the *Principles of*
1469 *Ethics and Code of Professional Conduct.*
- 1470 b. To provide advisory opinions regarding the interpreta-
1471 tion of the *Principles of Ethics and Code of Professional*
1472 *Conduct.*
- 1473 c. To consider appeals from members of the Association,
1474 or from component societies subject to the requirements
1475 of Chapter XI, Section 20 of these *Bylaws.*
- 1476 d. To hold hearings and render decisions in disputes aris-
1477 ing between constituent societies or between constituent
1478 and component societies.
- 1479 e. To review the articles of the *Constitution and Bylaws* in
1480 order to keep them consistent with the Association's pro-
1481 gram.
- 1482 f. To recommend editorial corrections in the *Bylaws.*
- 1483 g. To act as the Standing Committee on *Constitution and*
1484 *Bylaws* during the annual session of the House of Dele-
1485 gates.

1486 Decisions of the Council shall be subject to appeal to the
1487 House of Delegates except in the event of appeals which are
1488 covered by the provisions of Chapter XI, *Principles of Ethics*
1489 *and Code of Professional Conduct* and Judicial Procedures,
1490 Section 20, Discipline of Members.

1491 C. COUNCIL ON DENTAL CARE PROGRAMS. The Council shall
1492 be composed of fourteen (14) members, one (1) member
1493 from each trustee district, and its studies shall be:

- 1494 a. To formulate and recommend policies relating to the
1495 planning, administration and financing of dental care pro-
1496 grams.
- 1497 b. To study, evaluate and disseminate information on the
1498 planning, administration and financing of dental care pro-
1499 grams.
- 1500 c. To assist the constituent societies and other agencies in
1501 developing programs for the planning, administration and
1502 financing of dental care programs.

1503 D. COUNCIL ON DENTAL EDUCATION. The duties of the Coun-
1504 cil shall be:

- 1505 a. To act as the agency of the Association in matters re-
1506 lated to the evaluation and accreditation of all dental edu-
1507 cational, dental auxiliary educational and associated sub-
1508 jects and as liaison to provide the staff assistance for the
1509 Commission on Dental Accreditation.
- 1510 b. To study and make recommendations including the
1511 formulation and recommendation of policy on:
 - 1512 (1) Dental education and dental auxiliary education.
 - 1513 (2) The recognition of special areas of dental practice.
 - 1514 (3) The recognition of categories of dental auxiliaries.
 - 1515 (4) The approval or disapproval of national certifying
1516 boards for special areas of dental practice and for dental
1517 auxiliaries.
 - 1518 (5) The educational and administrative standards of
1519 the certifying boards for special areas of dental practice
1520 and for dental auxiliaries.
 - 1521 (6) Associated subjects that affect all dental, dental
1522 auxiliary and related education.
 - 1523 (7) Dental licensure and dental auxiliary credentialing.
- 1524 c. To act on behalf of this Association in maintaining
1525 effective liaison with certifying boards and related agen-
1526 cies for special areas of dental practice and for dental
1527 auxiliaries.

1528 E. COUNCIL ON DENTAL HEALTH AND HEALTH PLANNING.
1529 The Council shall be composed of seven (7) members, and
1530 the duties of the Council shall be:

- 1531 a. To formulate plans and recommend policies concerning
1532 activities related to dental health and preventive den-
1533 tistry, including consideration of adequate organization,
1534 community projects, and public health initiatives as well
1535 as formulating future plans and maintaining an inventory
1536 of existing and projected resources.
- 1537 b. To support creation and maintenance of appropriate
1538 dental health agencies, to monitor and evaluate programs
1539 of such agencies and to disseminate information concern-
1540 ing the activities of such agencies.
- 1541 c. To assist constituent and component societies, dental
1542 public health and other agencies in dental public health
1543 affairs in planning resources and facilities for preventive
1544 dentistry and community health programs.

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1545 d. To cooperate with other public interest organizations in
1546 undertaking dental health initiatives at the national level.

1547 F. COUNCIL ON DENTAL MATERIALS, INSTRUMENTS AND
1548 EQUIPMENT. The Council shall be composed of seven (7)
1549 members and its duties shall be:

1550 a. To determine the safety and effectiveness of, and dis-
1551 seminate information on, materials and devices which are
1552 offered to the public or to the profession and further criti-
1553 cally evaluate statements of efficacy and advertising
1554 claims.

1555 b. To encourage the development and improvement of
1556 materials and devices for use in dental practice or to im-
1557 prove the oral health of the public.

1558 c. To coordinate development of national and interna-
1559 tional standardization programs and the evaluation of ma-
1560 terials and devices with federal agencies as well as with
1561 other concerned organizations.

1562 d. To maintain liaison with the National Institute of Oc-
1563 cupational Safety and Health and other organizations in
1564 the development and promulgation of recommendations
1565 for the safe use of materials and devices as well as tech-
1566 niques in dentistry.

1567 G. COUNCIL ON DENTAL PRACTICE.* The duties of the Coun-
1568 cil shall be:

1569 a. To study, evaluate and disseminate information con-
1570 cerning various forms of business organization of a dental
1571 practice, economic factors related to dental practice, prac-
1572 tice management techniques and related current develop-
1573 ments to the end that dentists may continue to improve
1574 services to the public.

1575 b. To develop and provide educational and other pro-
1576 grams to assist dentists in improved practice management
1577 so that they may continue to improve the delivery of their
1578 services to the public.

1579 c. To assist constituent and component societies and other
1580 dental organizations in the development of programs de-
1581 signed to improve practice management techniques so
1582 that dentists may continue to improve the delivery of their
1583 services to the public.

1584 H. COUNCIL ON DENTAL RESEARCH. The duties of the Coun-
1585 cil shall be:

1586 a. To guide and assist and act as liaison to the American
1587 Dental Association Health Foundation and its agencies.

1588 b. To encourage efforts demonstrating the relationship of

*The members elected at the 1978 annual session will serve their first term on a staggered basis with one term expiring 1979, one term expiring 1980, two terms expiring 1981, one term expiring 1982, one term expiring 1983 and one term expiring 1984. Members elected to a second term will serve a three (3) year term of office. The effect of this footnote lapses at the close of 1984 annual session.

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1589 oral health research to the practice of dentistry.

1590 c. To report results of significant research which provide
1591 new knowledge, affect the practice of dentistry and in-
1592 volve a transfer of technology.

1593 d. To formulate and recommend policies identifying and
1594 promoting needed research in oral health.

1595 e. To evaluate and promulgate its opinion regarding the
1596 scientific efficacy of concepts, procedures and techniques
1597 for use in the treatment of patients.

1598 I. COUNCIL ON DENTAL THERAPEUTICS. The Council shall be
1599 composed of seven (7) members and its duties shall be:

1600 a. To study, evaluate and disseminate information with
1601 regard to dental therapeutic agents, their adjuncts and
1602 dental cosmetic agents which are offered to the public or
1603 to the profession.

1604 b. To formulate plans for encouraging, establishing and
1605 supporting programs of research in the field of dental
1606 therapeutics.

1607 J. COUNCIL ON FEDERAL DENTAL SERVICES. The duties of the
1608 Council shall be:

1609 a. To serve as liaison for the American Dental Association
1610 with those agencies of the federal government which em-
1611 ploy dental personnel in direct dental care delivery pro-
1612 grams and the dentists in those services.

1613 b. To recommend programs and policies which will ensure
1614 that eligible beneficiaries of federal dental service pro-
1615 grams have access to quality dental care.

1616 c. To recommend programs and policies which promote
1617 an efficient and effective dental care delivery system with-
1618 in the federal dental services.

1619 d. To assist in the development of dental manpower re-
1620 quirements and appropriate mobilization programs in
1621 times of emergency.

1622 e. To formulate and recommend policies which are de-
1623 signed to advance the professional status of federally em-
1624 ployed dentists.

1625 f. To monitor dental training programs conducted by the
1626 federal dental services.

1627 Members of the Council shall not be in the full-time employ
1628 of the federal government, and at least three (3) members
1629 shall be service veterans.

1630 K. COUNCIL ON HOSPITAL AND INSTITUTIONAL DENTAL SER-
1631 VICES. The duties of the Council shall be:

1632 a. To examine dental services in hospitals and patient
1633 care units other than hospitals and to issue, in the name
1634 of the American Dental Association, certificates of ap-
1635 proval to those institutions having dental services which
1636 meet the basic standards or requirements established by
1637 the House of Delegates.

1638 b. To act on behalf of the Association in the inspection
1639 and improvement of dental services in hospitals and pa-

CHAPTER IX • COUNCILS and COMMISSIONS

1640 tient care units other than hospitals.
1641 c. To study and make recommendations on the effective
1642 involvement of hospital dental services in community,
1643 state, regional and federal health care programs.

1644 L. COUNCIL ON INSURANCE. The duties of the Council shall
1645 be:

- 1646 a. To evaluate on a continuing basis all Association spon-
1647 sored insurance programs.
1648 b. To examine and evaluate other insurance programs
1649 that might be of benefit to the membership.
1650 c. To advise and recommend courses of action on insur-
1651 ance programs.
1652 d. To assist constituent societies in matters related to in-
1653 surance programs.
1654 e. To serve as Trustees for the American Dental Associa-
1655 tion Members' Retirement Fund.

1656 M. COUNCIL ON INTERNATIONAL RELATIONS. The duties of
1657 the Council shall be:

- 1658 a. To act as the Association's liaison for international
1659 affairs, to formulate and recommend policies in this spe-
1660 cialized area and to exert appropriate leadership in the in-
1661 ternational community.
1662 b. To initiate and cooperate in international programs
1663 that will help to advance the status of the dental profes-
1664 sion and improve the health of people throughout the
1665 world.
1666 c. To monitor developments in dentistry in other coun-
1667 tries that may be of interest to the profession in this
1668 country.
1669 d. To collect, develop and disseminate information on
1670 dentistry in other countries, on academic and scientific
1671 exchange, on international travel and foreign protocol.
1672 e. To assist Association members planning to go abroad
1673 or seeking information on international dentistry.
1674 f. To provide information to foreign dentists who wish to
1675 visit or study in the United States.
1676 g. To assist constituent societies and other agencies in the
1677 development of international activities.

1678 N. COUNCIL ON JOURNALISM. The duties of the Council shall
1679 be:

- 1680 a. To formulate and recommend policies related to dental
1681 journalism.
1682 b. To formulate and disseminate guidelines and standards
1683 for dental publications.
1684 c. To develop and operate educational programs for den-
1685 tal editors.
1686 d. To assist dental editors in reviewing and improving
1687 their publications.

1688 The Editor of the Association shall be a consultant of the
1689 Council.

1690 O. COUNCIL ON LEGISLATION. The duties of the Council shall
1691 be:

CHAPTER IX • COUNCILS and COMMISSIONS
CHAPTER X • SPECIAL COMMITTEES

- 1692 a. To protect and further the interests of the public and
1693 the dental profession in matters of legislation, patents and
1694 regulations by appropriate activities.
1695 b. To disseminate information which will assist the con-
1696 stituent and component societies in their problems involv-
1697 ing legislation and affecting the dental health of the public
1698 or the practice of dentistry.

1699 P. COUNCIL ON PROSTHETIC SERVICES AND DENTAL LABORA-
1700 TORY RELATIONS. The duties of the Council shall be:

- 1701 a. To conduct studies and make recommendations on pro-
1702 grams which will maintain for the dental profession the
1703 complete legal, as well as professional, responsibility for
1704 providing prosthetic dental services to members of the
1705 public.
1706 b. To encourage and develop satisfactory relations with
1707 the various organizations representing the dental labora-
1708 tory industry and craft.
1709 c. To formulate programs for establishing and maintaining
1710 the greatest efficiency of the dental laboratory industry
1711 and craft in their relation to the dental profession.

1712 Q. COMMISSION ON RELIEF AND DISASTER FUND ACTIVITIES.
1713 The duties of the Commission shall be:

- 1714 a. To formulate programs for increasing the principal of
1715 the American Dental Association Relief Fund, and the
1716 American Dental Association Disaster Victims Emer-
1717 gency Loan Fund.
1718 b. To recommend to the Board of Trustees rules and reg-
1719 ulations for the granting of financial aid to dentists, their
1720 dependents and survivors, and for the granting of emer-
1721 gency assistance loans to dentists who are victims of nat-
1722 ural disasters.

1723 The members of the Commission shall be the trustees of the
1724 American Dental Association Relief Fund and the Ameri-
1725 can Dental Association Disaster Victims Emergency Loan
1726 Fund.

CHAPTER X • SPECIAL COMMITTEES

1727 *Section 10. APPOINTMENT AND TERM:* Special committees of
1728 this Association may be created at any session of the House
1729 of Delegates or, when the House is not in session, by the
1730 Board of Trustees, for the purpose of performing duties not
1731 otherwise assigned by these *Bylaws*. Such special commit-
1732 tees may serve until adjournment *sine die* of the next annual
1733 session of the House of Delegates. The authority for appoint-
1734 ing the members of a special committee and their number
1735 shall be set forth in the resolution creating such committee.

1736 *Section 20. PRIVILEGE OF THE FLOOR:* Chairmen and members
1737 of special committees who are not members of the House of
1738 Delegates shall have the right to participate in the debate on
1739 their respective reports but shall not have the right to vote.

CHAPTER XI • PRINCIPLES OF ETHICS AND
CODE OF PROFESSIONAL CONDUCT AND
JUDICIAL PROCEDURE

CHAPTER XI • PRINCIPLES OF ETHICS AND
CODE OF PROFESSIONAL CONDUCT AND
JUDICIAL PROCEDURE

1740 *Section 10. PROFESSIONAL CONDUCT OF MEMBERS:* The pro-
1741 fessional conduct of a member of this Association shall be
1742 governed by the *Principles of Ethics and Code of Profes-*
1743 *sional Conduct* of this Association and by the codes of ethics
1744 of the constituent and component societies within whose
1745 jurisdiction the member practices, or conducts or partici-
1746 pates in other professional dental activities.

1747 *Section 20. DISCIPLINE OF MEMBERS:*

1748 A. CONDUCT SUBJECT TO DISCIPLINE. A member may be
1749 disciplined by the member's component or constituent soci-
1750 ety for (1) having been found guilty of a felony, (2) having
1751 been found guilty of violating the dental practice act of a
1752 state, District of Columbia, territory, dependency or country,
1753 or (3) violating the *Bylaws*, the *Principles of Ethics and*
1754 *Code of Professional Conduct*, the codes of ethics of the
1755 constituent or component societies. Members who are not
1756 members of a constituent society may be disciplined by this
1757 Association for the same offenses. Disciplinary proceedings
1758 may be instituted by either the member's component or
1759 constituent society. Disciplinary proceedings against direct
1760 members may be instituted by the Council on Bylaws and
1761 Judicial Affairs of this Association.

1762 B. DISCIPLINARY PENALTIES. A member may be placed under
1763 a sentence of censure or suspension or may be expelled from
1764 membership for any of the offenses enumerated in Section
1765 20A of this Chapter.

1766 Suspension, subject to Chapter I, Section 30 of these *By-*
1767 *laws*, means all membership privileges except continued en-
1768 titlement to coverages under insurance programs are lost
1769 during the suspension period. Suspension shall be uncondi-
1770 tional and for a specified period at the termination of which
1771 full membership privileges are automatically restored. A
1772 subsequent violation shall require a new disciplinary proce-
1773 dure before additional discipline may be imposed.

1774 Expulsion is an absolute discipline and may not be im-
1775 posed conditionally except as otherwise provided herein.
1776 Probation, to be imposed for a specified period and without
1777 loss of rights, may be administratively and conditionally
1778 imposed when circumstances warrant in lieu of a suspended
1779 disciplinary penalty. Probation shall be conditioned on good
1780 behavior. Additional reasonable conditions may be set forth
1781 in the decision for the continuation of probation. In the event
1782 that the conditions for probation are found by the society
1783 which preferred charges to have been violated, after a hear-
1784 ing on the probation violation charges in accordance with
1785 Chapter XI, Section 20(C), the original disciplinary penalty
1786 shall be automatically reinstated; except that when circum-
1787 stances warrant the original disciplinary penalty may be

CHAPTER XI • PRINCIPLES OF ETHICS AND
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1788 reduced to a lesser penalty. There shall be no right of appeal
1789 from a finding that the conditions of probation have been
1790 violated.

1791 C. DISCIPLINARY PROCEEDINGS. Before a disciplinary penalty
1792 is invoked against a member the following procedures shall
1793 be followed by the society preferring charges:

1794 a. HEARING. The accused member shall be entitled to a
1795 hearing at which the accused shall be given the opportu-
1796 nity to present a defense to all charges brought against the
1797 accused. A society shall permit the accused member to be
1798 represented by legal counsel.

1799 b. NOTICE. The accused member shall be notified in writ-
1800 ing of charges brought against the accused and of the time
1801 and place of the hearing, such notice to be sent by regis-
1802 tered letter addressed to the accused's last known address
1803 and mailed not less than twenty-one (21) days prior to the
1804 date set for the hearing. An accused member, upon re-
1805 quest, shall be granted one postponement for a period not
1806 to exceed thirty (30) days.

1807 c. CHARGES. The written charges shall include an officially
1808 certified copy of the alleged conviction or determination
1809 of guilt, or a specification of the bylaw or ethical provi-
1810 sions alleged to have been violated, as the case may be,
1811 and a description of the conduct alleged to constitute each
1812 violation.

1813 d. Decision. Every decision which shall result in censure,
1814 suspension or expulsion or in probation shall be reduced
1815 to writing and shall specify the charges made against the
1816 member, the facts which substantiate any or all of the
1817 charges, the verdict rendered, the penalty imposed or
1818 when appropriate the suspended penalty imposed and the
1819 conditions for probation, and a notice shall be mailed to
1820 the accused member informing the accused of the right to
1821 appeal. Within ten (10) days of the date on which the de-
1822 cision is rendered a copy thereof shall be sent by registered
1823 mail to the last known address of each of the following
1824 parties: the accused member, the secretary of the compo-
1825 nent society of which the accused is a member; the secre-
1826 tary of the constituent society of which the accused is a
1827 member; the Chairman of the Council on Bylaws and Ju-
1828 dicial Affairs of this Association and the Executive Direc-
1829 tor of this Association.

1830 D. APPEALS. The accused member under sentence of censure,
1831 suspension or expulsion shall have the right to appeal from
1832 a decision of the accused's component society to the ac-
1833 cused's constituent society by filing an appeal in affidavit
1834 form with the secretary of the constituent society. Such an
1835 accused member, or the component society concerned, shall
1836 have the right to appeal from a decision of the constituent
1837 society to the Council on Bylaws and Judicial Affairs of this
1838 Association by filing an appeal in affidavit form with the
1839 Chairman of the Council on Bylaws and Judicial Affairs.

CHAPTER XI • PRINCIPLES OF ETHICS AND
CODE OF PROFESSIONAL CONDUCT AND
JUDICIAL PROCEDURE

1840 An appeal from any decision shall not be valid unless
1841 notice of appeal is filed within thirty (30) days and the sup-
1842 porting brief, if one is to be presented, is filed within sixty
1843 (60) days after such decision has been rendered. A reply
1844 brief, if one is to be presented, shall be filed within ninety
1845 (90) days after such decision is rendered. A rejoinder brief,
1846 if one is to be presented, shall be filed within one hundred
1847 five (105) days after such decision is rendered. After all
1848 briefs have been filed, a minimum of forty-five (45) days
1849 shall lapse before the hearing date. Omission of briefs will
1850 not alter the briefing schedule or hearing date unless other-
1851 wise agreed to by the parties and the chairman of the ap-
1852 propriate appellate agency.

1853 No decision shall become final while an appeal therefrom is
1854 pending or until the thirty (30) day period for filing notice
1855 of appeal has elapsed. In the event of a sentence of expulsion
1856 and no notice of appeal is received within the 30 day period,
1857 the constituent society shall notify all parties of the failure
1858 of the accused member to file an appeal. The sentence of
1859 expulsion shall take effect on the date the parties are noti-
1860 fied. The component and constituent societies shall each
1861 determine what portion of current dues, if any, shall be re-
1862 turned to the expelled member. Dues paid to this Association
1863 shall not be refundable in the event of expulsion. The follow-
1864 ing procedure shall be used in processing appeals:

1865 a. HEARINGS ON APPEAL. The accused member or the so-
1866 ciety (or societies) concerned shall be entitled to a hear-
1867 ing on an appeal, provided that such appeal is taken in
1868 accordance with, and satisfies the requirements of, Section
1869 20D of this Chapter. A society shall permit the accused
1870 member to be represented by legal counsel. A party need not
1871 appear for the appeal to be heard by an appellate agency.

1872 b. NOTICE. The agency receiving an appeal shall notify
1873 the society (or societies) concerned and the accused mem-
1874 ber of the time and place of the hearing, such notice to be
1875 sent by registered letter to the last known address of the
1876 parties to the appeal and mailed not less than thirty (30)
1877 days prior to the date set for the hearing. Granting of
1878 continuances shall be at the option of the agency hearing
1879 the appeal.

1880 c. BRIEFS. Every party to an appeal shall be entitled to
1881 submit a brief in support of the party's position.

1882 The briefs of the parties shall be submitted to the secretary
1883 of the constituent society or the Chairman of the Council
1884 on Bylaws and Judicial Affairs of this Association, as the
1885 case may be, and to the opposing party(ies) in accordance
1886 with the prescribed briefing schedule. The party initiating
1887 the appeal may elect to rely on the record and/or on an oral
1888 presentation and not file a brief.

1889 d. RECORD OF DISCIPLINARY PROCEEDINGS. Upon notice of
1890 an appeal the society which preferred charges shall fur-
1891 nish to the agency which has received the appeal and to

CHAPTER XI • PRINCIPLES OF ETHICS AND
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1892 the accused member a transcript of, or an officially certi-
1893 fied copy of the minutes of the hearing accorded the
1894 accused member. The transcript or minutes shall be ac-
1895 companied by certified copies of any affidavits or other
1896 documents submitted as evidence to support the charges
1897 against the accused member or submitted by the accused
1898 member as part of the accused's defense. Where the soci-
1899 ety preferring the charges does not provide for transcrip-
1900 tion of the hearing, the accused member, at the accused's
1901 own expense, shall be entitled to arrange for the services
1902 of a court reporter to transcribe the hearing.

1903 e. APPEALS JURISDICTION. The agency to which a decision
1904 has been appealed shall be required to review the decision
1905 appealed from to determine whether the evidence before
1906 the society which preferred charges against the accused
1907 member supports that decision or warrants the penalty
1908 imposed. The appeal agency shall not be required to con-
1909 sider additional evidence unless there is a clear showing
1910 that either party to the appeal will be unreasonably
1911 harmed by failure to consider the additional evidence. The
1912 parties to an appeal are the accused member and the
1913 society which preferred charges. In appeals to the Council
1914 on Bylaws and Judicial Affairs of this Association, the
1915 society which heard the first appeal may, at its option,
1916 participate in the appeal.

1917 f. DECISION ON APPEALS. Every decision on appeal shall
1918 be reduced to writing and shall state clearly the conclusion
1919 of the appeal agency and the reasons for reaching that
1920 conclusion. The appeal agency shall have the discretion
1921 (1) to uphold the decision of the society which preferred
1922 charges against the accused member; (2) to reverse the
1923 decision of the society which preferred charges and there-
1924 by exonerate the accused member; (3) to deny an appeal
1925 which fails to satisfy the requirements of Section 20D of
1926 this Chapter; (4) to refer the case back to the society
1927 which preferred charges for a new proceedings, if the
1928 rights of the accused member under all applicable bylaws
1929 were not accorded the accused or (5) to uphold the deci-
1930 sion of the society which preferred charges against the
1931 accused member and reduce the penalty imposed.

1932 Within thirty (30) days of the date on which a decision
1933 on appeal is rendered, a copy thereof shall be sent by regis-
1934 tered mail to the last known address of each of the follow-
1935 ing parties; the accused member, the secretary of the com-
1936 ponent society of which the accused is a member, the sec-
1937 retary of the constituent society of which the accused is a
1938 member, the Chairman of the Council on Bylaws and Judi-
1939 cial Affairs of this Association and the Executive Director
1940 of this Association.

1941 E. NON-COMPLIANCE. In the event of a failure of technical
1942 conformance to the procedural requirements of Chapter XI,
1943 the agency hearing the appeal shall determine the effect of
1944 technical non-conformance.

CHAPTER XII • BUREAUS

CHAPTER XII • BUREAUS

- 1945 *Section 10. NAME:* The bureaus of this Association shall be:
- 1946 A. BUREAU OF DATA PROCESSING AND MEMBERSHIP RECORDS.
- 1947 B. BUREAU OF DENTAL SOCIETY SERVICES.
- 1948 C. BUREAU OF ECONOMIC AND BEHAVIORAL RESEARCH.
- 1949 D. BUREAU OF HEALTH EDUCATION AND AUDIOVISUAL SERVICES.
- 1950 VICES.
- 1951 E. BUREAU OF LIBRARY SERVICES.
- 1952 F. BUREAU OF COMMUNICATIONS.
- 1953 *Section 20. PERSONNEL:* The personnel of all bureaus shall
- 1954 be employees of the Association.
- 1955 *Section 30. DUTIES:* The duties of each bureau shall be assigned by the Board of Trustees through the Executive Director of the Association under whose jurisdiction each shall
- 1956 operate. The general duties of each bureau shall be:
- 1957
- 1958
- 1959 A. BUREAU OF DATA PROCESSING AND MEMBERSHIP RECORDS.
- 1960 a. To establish, maintain and operate data processing services for the Association.
- 1961
- 1962 b. To maintain the membership records of the Association.
- 1963
- 1964 c. To prepare and cause to be published the *American Dental Directory*.
- 1965 B. BUREAU OF DENTAL SOCIETY SERVICES.
- 1966 a. To develop, maintain and disseminate informational services related to the administrative and program activities of constituent, component and other dental societies and organizations composed of members of dental auxiliaries.
- 1967
- 1968
- 1969
- 1970
- 1971 b. To coordinate and respond to requests for information and services presented by constituent, component and other dental societies and organizations composed of members of dental auxiliaries.
- 1972
- 1973
- 1974
- 1975 C. BUREAU OF ECONOMIC AND BEHAVIORAL RESEARCH.
- 1976 a. To develop, collect and compile data and statistics from surveys of the profession, the public and other sources.
- 1977
- 1978 b. To analyze and publish data and statistics that are of concern to the dental profession.
- 1979
- 1980 c. To assist Association agencies, constituent societies and others to develop, collect, compile, analyze and publish such data and statistics.
- 1981
- 1982
- 1983 d. To maintain liaison for the Association with private and public agencies as are engaged in the development, use or publication of such data and statistics.
- 1984
- 1985
- 1986 D. BUREAU OF HEALTH EDUCATION AND AUDIOVISUAL SERVICES.
- 1987 VICES.
- 1988 a. To develop and maintain a program of dental health education for this Association and to assist the constituent societies and other agencies in the development of effective

CHAPTER XII • BUREAUS CHAPTER XIII • AMERICAN DENTAL ASSOCIATION HEALTH FOUNDATION

- 1991 tive programs of dental health education.
- 1992 b. To develop and maintain a film library and a program of audiovisual service for the Association, and to foster the use and production of audiovisual materials.
- 1993
- 1994
- 1995 E. BUREAU OF LIBRARY SERVICES.
- 1996 a. To maintain and develop the library services of the Association.
- 1997
- 1998 b. To prepare and cause to be published an index to dental literature.
- 1999
- 2000 c. To develop uniform standards of nomenclature in the field of dental science.
- 2001
- 2002 d. To maintain the archives of the Association.
- 2003
- 2004 e. To collect published and original documentary material of historical interest to the dental profession.
- 2005 F. BUREAU OF COMMUNICATIONS.
- 2006 a. To establish, maintain and operate the Association's communications program.
- 2007
- 2008 b. To provide staff for the Public Education Program.
- 2009
- 2010 c. To provide communications assistance to other agencies of the Association.
- 2011
- 2012 d. To work with dental societies in the development and advancement of communications programs.

CHAPTER XIII • AMERICAN DENTAL ASSOCIATION HEALTH FOUNDATION

- 2013 *Section 10. AGENCIES AND PERSONNEL:* The American Dental Association Research Institute and the American Dental Association Research Unit at the National Bureau of Standards will be agencies of the American Dental Association Health Foundation and the personnel of these agencies shall
- 2014
- 2015
- 2016
- 2017
- 2018 be employees of the Foundation.
- 2019 *Section 20. FINANCIAL SUPPORT:* The Association shall annually furnish sufficient financial support to the Foundation to assure the continued viability of the Foundation's research activities after other sources of financial support have been
- 2020
- 2021
- 2022
- 2023 explored.
- 2024 *Section 30. DUTIES:*
- 2025 A. The Foundation, through its agencies, the American Dental Association Research Institute and the American Dental Association Research Unit at the National Bureau of Standards, shall:
- 2026
- 2027
- 2028
- 2029 a. Conduct basic and applied research for the utilization in and development of oral health.
- 2030
- 2031 b. Conduct training programs in research disciplines that relate to the basic and applied problems of oral health.
- 2032
- 2033 B. In addition, the Foundation shall submit, either through or in cooperation with the Council on Dental Research, an annual report to the House of Delegates, interim reports on request to the Board of Trustees, and an annual budget to
- 2034
- 2035
- 2036

CHAPTER XIII • AMERICAN DENTAL
ASSOCIATION HEALTH FOUNDATION
CHAPTER XIV • COMMISSION ON DENTAL
ACCREDITATION
CHAPTER XV • COMMISSION ON CONTINUING
DENTAL EDUCATION

2037 the Board of Trustees for such financial support allocations
2038 as the Board may deem necessary.

2039 C. The Foundation also may perform such other charitable
2040 and research functions as permitted under its articles of in-
2041 corporation and bylaws and the laws of the State of Illinois.

CHAPTER XIV • COMMISSION ON DENTAL
ACCREDITATION

2042 *Section 10. ESTABLISHMENT:* This Association shall establish
2043 and support a Commission on Dental Accreditation.

2044 *Section 20. DUTIES:* The duties of the Commission shall be:
2045 a. To formulate and adopt requirements and guidelines
2046 for the accreditation of dental educational and dental
2047 auxiliary educational programs.

2048 b. To accredit dental educational and dental auxiliary
2049 educational programs.

2050 c. To provide a means for appeal from an adverse deci-
2051 sion of the accrediting body of the Commission to a sepa-
2052 rate and distinct body of the Commission whose member-
2053 ship shall be totally different from that of the accrediting
2054 body of the Commission.

2055 d. To submit an annual report to the House of Delegates
2056 of this Association and interim reports, on request, and
2057 the Commission's annual budget to the Board of Trustees
2058 of this Association either through or in cooperation with
2059 the Council on Dental Education of this Association.

2060 e. To submit the Commission's articles of incorporation
2061 and bylaws and amendments thereto to this Association's
2062 House of Delegates for approval by majority vote either
2063 through or in cooperation with the Council on Dental
2064 Education.

CHAPTER XV • COMMISSION ON CONTINUING
DENTAL EDUCATION

2065 *Section 10. ESTABLISHMENT:* This Association shall establish
2066 and support a Commission on Continuing Dental Education.

2067 *Section 20. MEMBERSHIP:* The membership of the Commis-
2068 sion on Continuing Dental Education shall be comprised of
2069 the same individuals who serve on the Commission on Den-
2070 tal Accreditation of this Association.

2071 *Section 30. DUTIES:* The duties of the Commission shall be:
2072 a. To formulate and adopt standards and guidelines for
2073 the approval of continuing dental education sponsoring or-
2074 ganizations and institutions.

CHAPTER XVI • COMMISSION ON NATIONAL
DENTAL EXAMINATIONS

CHAPTER XVI • COMMISSION ON NATIONAL
DENTAL EXAMINATIONS

2075 *Section 10. ESTABLISHMENT:* The Association shall establish
2076 and support a Commission on National Dental Examina-
2077 tions.

2078 *Section 20. MEMBERS, SELECTIONS, NOMINATIONS AND ELEC-*
2079 *TIONS:* The Commission on National Dental Examinations
2080 shall be composed of twelve (12) members selected as fol-
2081 lows:

2082 A. NOMINATIONS.*

2083 1. Three (3) members shall be nominated by the Board of
2084 Trustees from the active or life members of this Associa-
2085 tion, no one of whom shall be a member of a faculty of a
2086 school of dentistry or a member of a state board of dental
2087 examiners.

2088 2. Three (3) members shall be selected by the American
2089 Association of Dental Examiners from the active member-
2090 ship of that body, no one of whom shall be a member of a
2091 faculty of a school of dentistry.

2092 3. Three (3) members shall be selected by the American
2093 Association of Dental Schools from its active membership.
2094 These members shall hold positions of professorial rank
2095 in dental schools accredited by this Association and shall
2096 not be members of any state board of dental examiners.

2097 4. One (1) member who is a dental hygienist shall be
2098 selected by the American Dental Hygienists' Association.

2099 5. One (1) member who is a public representative shall be
2100 selected by the Commission on National Dental Exami-
2101 nations.

2102 6. One (1) member who is a dental student shall be se-
2103 lected annually by the American Student Dental Asso-
2104 ciation.

2105 B. ELECTIONS. The three (3) members of the Commission on
2106 National Dental Examinations nominated by the Board of
2107 Trustees shall be elected by the House of Delegates from
2108 nominees selected in accordance with this section.

2109 *Section 30. DUTIES:* The duties of the Commission shall be:

2110 a. To provide and conduct written examinations, exclusive
2111 of clinical demonstrations, for the purpose of determining
2112 qualifications of dentists who seek license to practice in
2113 any state, district or dependency of the United States.

*Members in midterm on the Council on National Board Examinations will become members of the Commission on National Dental Examinations. For the purpose of calculating expiration of terms of membership on the Commission on National Dental Examinations, tenure on the Council on National Board Examinations will be considered equivalent to tenure on the Commission. (This footnote expires at the end of 1984.)

CHAPTER XVI • COMMISSION ON NATIONAL
DENTAL EXAMINATIONS
CHAPTER XVII • SCIENTIFIC SESSION

- 2114 Dental licensure is subject to the laws of the state, district
2115 or dependency and the conduct of all clinical examinations
2116 for licensure is reserved to the individual board of dental
2117 examiners.
2118 b. To provide and conduct written examinations, exclusive
2119 of clinical demonstrations, for the purpose of determining
2120 qualifications of dental hygienists who seek license to
2121 practice in any state, district or dependency of the United
2122 States. Dental hygiene licensure is subject to the laws of
2123 the state, district or dependency and the conduct of all
2124 clinical examinations for licensure is reserved to the indi-
2125 vidual board of dental examiners.
2126 c. To make rules and regulations for the conduct of exami-
2127 nations and the certification of successful candidates.
2128 d. To serve as a resource of the dental profession in the
2129 development of written examinations.
- 2130 *Section 40. CONSULTANTS AND ADVISERS:* The Commission
2131 shall select consultants to serve on test construction com-
2132 mittees. Other consultants and advisers shall be nominated
2133 as provided in Chapter IX, Section 50A of these *Bylaws*.

CHAPTER XVII • SCIENTIFIC SESSION

- 2134 *Section 10. OBJECT:* The scientific session of this Association
2135 is established to foster the presentation and discussion of
2136 subjects pertaining to the improvement of the health of the
2137 public and the science and art of dentistry.
- 2138 *Section 20. TIME AND PLACE:* The scientific session of the
2139 Association shall be held annually at a time and place se-
2140 lected by the Board of Trustees. Such selection shall be
2141 made at least one (1) year in advance.
- 2142 *Section 30. MANAGEMENT AND GENERAL ARRANGEMENTS:* The
2143 Board of Trustees shall provide for the management of, and
2144 make all arrangements for, each scientific session unless
2145 otherwise provided in these *Bylaws*.
- 2146 *Section 40. SECTIONS:*
- 2147 A. NAME. Each scientific session shall include the following
2148 sections unless omitted by the Council on Annual Session
2149 of this Association:
- 2150 a. Removable prosthodontics
 - 2151 b. Fixed prosthodontics
 - 2152 c. Operative dentistry
 - 2153 d. Oral and Maxillofacial Surgery
 - 2154 e. Orthodontics
 - 2155 f. Pedodontics
 - 2156 g. Periodontics
 - 2157 h. Practice administration
 - 2158 i. Public health dentistry
 - 2159 j. Research
 - 2160 k. Radiology

CHAPTER XVII • SCIENTIFIC SESSION
CHAPTER XVIII • PUBLICATIONS

- 2161 l. Anesthesiology
 - 2162 m. Endodontics
 - 2163 n. Oral Pathology
- 2164 B. OFFICERS. The officers of each section shall be a chair-
2165 man and a vice chairman appointed annually by the Council
2166 on Annual Session subject to the approval of the Board of
2167 Trustees. It shall be their duty to preside at the meetings of
2168 their respective sections in accordance with rules and regula-
2169 tions established by the Council on Annual Session of this
2170 Association.
- 2171 *Section 50. TRADE AND LABORATORY EXHIBITS:* Products of
2172 the dental trade and dental laboratories and other products
2173 may be exhibited at each scientific session under the direc-
2174 tion of the Board of Trustees and in accordance with rules
2175 and regulations established by that body.
- 2176 *Section 60. ADMISSION:* Admission to meetings of the scien-
2177 tific sessions shall be limited to members of this Association
2178 who are in good standing and to others admitted in accor-
2179 dance with rules and regulations established by the Board
2180 of Trustees.

CHAPTER XVIII • PUBLICATIONS

- 2181 *Section 10. OFFICIAL JOURNAL:*
- 2182 A. TITLE. This Association shall publish or cause to be pub-
2183 lished an official journal under the title of *The Journal of*
2184 *the American Dental Association*, hereinafter referred to as
2185 *The Journal*.
- 2186 B. OBJECT. The object of *The Journal* shall be to report,
2187 chronicle and evaluate activities of scientific and profes-
2188 sional interest to members of the dental profession.
- 2189 C. FREQUENCY OF ISSUE AND SUBSCRIPTION RATE. The fre-
2190 quency of issue and the subscription rate of *The Journal*
2191 shall be determined by the Board of Trustees.
- 2192 D. EDITOR. The Editor of the Association shall be Editor-in-
2193 chief of *The Journal*.
- 2194 *Section 20. OTHER JOURNALS:* The Association may publish
2195 or cause to be published other journals in the field of den-
2196 tistry under the editorial supervision of the Editor and
2197 subject to the direction and regulations of the Board of
2198 Trustees.
- 2199 *Section 30. OFFICIAL TRANSACTIONS:* The official transactions
2200 of the House of Delegates and the Board of Trustees and
2201 the reports of officers, councils and committees shall be pub-
2202 lished under the direction of the Executive Director.
- 2203 *Section 40. INDEX TO DENTAL LITERATURE:* This Association
2204 shall cause to be published an *Index to Dental Literature*
2205 under the supervision of the Bureau of Library Services.

CHAPTER XVIII • PUBLICATIONS
CHAPTER XIX • FINANCES

2206 *Section 50. ACCEPTED DENTAL THERAPEUTICS:* This Association
2207 shall cause to be published *Accepted Dental Therapeu-*
2208 *tics* under the supervision of the Council on Dental Thera-
2209 *peutics*.

2210 *Section 60. AMERICAN DENTAL DIRECTORY:* This Association
2211 shall cause to be published an *American Dental Directory*
2212 under the supervision of the Bureau of Data Processing
2213 *Services and Membership Records*.

CHAPTER XIX • FINANCES

2214 *Section 10. FISCAL YEAR:* The fiscal year of the Association
2215 shall begin January 1 of each calendar year and end Decem-
2216 ber 31 of the same year.

2217 *Section 20. GENERAL FUND:* The General Fund shall con-
2218 sist of all monies received other than those specifically allo-
2219 cated to other funds by these *Bylaws*. This fund shall be
2220 used for defraying all expenses incurred by this Association
2221 not otherwise provided for in these *Bylaws*. The General
2222 Fund may be divided into Operating and Reserve Divisions
2223 at the direction of the Board of Trustees.

2224 *Section 30. RELIEF AND DISASTER FUNDS:*

2225 A. *PURPOSES:* This Association shall establish the Ameri-
2226 can Dental Association Relief Fund, fully detached from any
2227 other fund of the Association, for the purpose of granting
2228 financial aid to dentists, their dependents and survivors in
2229 accordance with any indenture of trust governing the Relief
2230 Fund and in accordance with rules and regulations formu-
2231 lated by the Commission on Relief and Disaster Fund Ac-
2232 tivities and approved by the Board of Trustees. This Asso-
2233 ciation shall also establish the American Dental Association
2234 Disaster Victims Emergency Loan Fund, fully detached
2235 from any other fund of the Association, for the purpose of
2236 providing emergency assistance loans to dentists who are
2237 victims of natural disasters in accordance with any inden-
2238 ture of trust governing the Disaster Fund and in accordance
2239 with rules and regulations formulated by the Commission on
2240 Relief and Disaster Fund Activities and approved by the
2241 Board of Trustees.

2242 B. *FUNDS:* The Relief Fund shall be held in the name of
2243 the American Dental Association Relief Fund and the Dis-
2244 aster Fund shall be held in the name of the American Dental
2245 Association Disaster Victims Emergency Loan Fund, and
2246 these funds shall be derived from cash, securities and other
2247 property transferred or appropriated to them by the Board
2248 of Trustees, contributions, bequests and earnings thereon.

2249 *Section 40. OTHER FUNDS:* The Association may establish
2250 other funds, at the direction of the Board of Trustees, for
2251 activities and programs requiring separate accounting rec-
2252 ords to meet governmental and administrative requirements.

CHAPTER XIX • FINANCES
CHAPTER XX • AUXILIARY TO AMERICAN
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2253 Such funds shall consist of monies and other assets received
2254 or allocated in accordance with the purpose for which they
2255 are established. Such funds shall be used for defraying all
2256 expenses incurred in their operation, shall serve only as
2257 separate accounting entities and continue to be held in the
2258 name of the American Dental Association as divisions of the
2259 General Fund.

CHAPTER XX • AUXILIARY TO AMERICAN
DENTAL ASSOCIATION

2260 *Section 10. RECOGNITION:* The Association recognizes the
2261 Auxiliary to the American Dental Association as an organi-
2262 zation of the spouses of active, life or retired members in
2263 good standing of this Association, and of spouses of such
2264 members who were in good standing at the time of death.

2265 *Section 20. CONSTITUTION AND BYLAWS:* No provision in the
2266 constitution and bylaws of the Auxiliary shall be in conflict
2267 with the *Constitution and Bylaws* of this Association.

CHAPTER XXI • INDEMNIFICATION

2268 Each trustee, officer, council member, committee member,
2269 employee and other agent of the Association shall be held
2270 harmless and indemnified by the Association against all
2271 claims and liabilities and all costs and expenses, including
2272 attorney's fees, reasonably incurred or imposed upon such
2273 person in connection with or resulting from any action, suit
2274 or proceeding, or the settlement or compromise thereof, to
2275 which such person may be made a party by reason of any
2276 action taken or omitted to be taken by such person as a
2277 trustee, officer, council member, committee member, em-
2278 ployee or agent of the Association, in good faith. This right
2279 of indemnification shall inure to such person whether or not
2280 such person is a trustee, officer, council member, committee
2281 member, employee or agent at the time such liabilities, costs
2282 or expenses are imposed or incurred and, in the event of such
2283 person's death, shall extend to such person's legal represen-
2284 tatives. To the extent available, the Association shall insure
2285 against any potential liability hereunder.

CHAPTER XXII • AMENDMENTS

2286 *Section 10. PROCEDURE:* These *Bylaws* may be amended at
2287 any session of the House of Delegates by a two-thirds ($\frac{2}{3}$)
2288 majority vote of the members present and voting, provided
2289 the proposed amendments shall have been presented in writ-
2290 ing at a previous session or a previous meeting of same
2291 session.

2292 *Section 20. AMENDMENT RELATING TO DUES:* An amendment
2293 to these *Bylaws* effecting a change in the dues of active
2294 members shall not be acted upon at the annual session at
2295 which introduced except by unanimous consent.

ARTICLES
OF Incorporation

.....

2296 1. NAME. The name of this corporation is AMERICAN
2297 DENTAL ASSOCIATION.

2298 2. DURATION. The duration of the corporation is perpetual.

2299 3. PURPOSE AND OBJECT. The purpose and object of this cor-
2300 poration are to encourage the improvement of the health of
2301 the public, to promote the art and science of dentistry and
2302 to represent the interests of the members of the dental pro-
2303 fession and the public which it serves.

2304 4. OFFICE. The principal office of the corporation shall be in
2305 the City of Chicago, Cook County, Illinois.

2306 5. BYLAWS. The bylaws of the corporation shall be divided
2307 into two categories designated, respectively, "Constitution"
2308 and "Bylaws" and each category shall be amendable from
2309 time to time in the manner and by the method therein set
2310 forth, but in case of any conflict between the Constitution
2311 and the Bylaws the provisions of the Constitution shall
2312 control.

2313 6. MEMBERSHIP. The qualifications, the method of election,
2314 designation or selection, the privileges and obligations, and
2315 the voting rights, if any, of the various classes of members
2316 which are established by the Constitution and Bylaws of the
2317 corporation from time to time shall be set forth in and gov-
2318 erned by such Constitution and Bylaws.

2319 7. EXERCISE OF CORPORATE POWERS. Except as otherwise pro-
2320 vided by law, the affairs of this corporation shall be governed
2321 and the corporate powers of the corporation shall be exer-
2322 cised by a Board of Directors (to be known as the Board of
2323 Trustees), House of Delegates, officers, councils, commit-
2324 tees, members, agents and employees as set forth in the
2325 Constitution and Bylaws and the titles, duties, powers, and
2326 method of electing, designating or selecting all of the fore-
2327 going shall be as provided therein.

2328 8. VOTING RIGHTS WITH RESPECT TO ARTICLES OF INCORPORA-
2329 TION. Only those members of the corporation shall have
2330 voting rights in respect to amendments to the Articles of
2331 Incorporation who shall have a right to vote on amendments
2332 to the Constitution of the corporation.

