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# Constitution and Bylaws

1974



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*Constitution  
and  
Bylaws*

1974

AMERICAN DENTAL ASSOCIATION

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Revised to  
January 1, 1974



# *Constitution*

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## ARTICLE I • NAME

1 The name of this organization shall be the American Dental  
2 Association, hereinafter referred to as “the Association” or  
3 “this Association”.

## ARTICLE II • OBJECT

4 The object of this Association shall be to encourage the im-  
5 provement of the health of the public, to promote the art and  
6 science of dentistry and to represent the interests of the mem-  
7 bers of the dental profession and the public which it serves.

## ARTICLE III • ORGANIZATION

8 *Section 10. INCORPORATION:* This Association is a non-profit  
9 corporation organized under the laws of the State of Illinois.  
10 If this corporation shall be dissolved at any time, no part of  
11 its funds or property shall be distributed to, or among, its  
12 members but, after payment of all indebtedness of the cor-  
13 poration, its surplus funds and properties shall be used for  
14 dental education and dental research in such manner as the  
15 then governing body of the Association may determine.

16 *Section 20. HEADQUARTERS OFFICE:* The registered office of  
17 this Association shall be known as the Headquarters Office  
18 and shall be located in the City of Chicago, County of Cook,  
19 State of Illinois.

20 *Section 30. BRANCH OFFICES:* Branch offices of this Associa-  
21 tion may be established in any city of the United States by  
22 a majority vote of the House of Delegates.

23 *Section 40. MEMBERSHIP:* The membership of this Associa-  
24 tion shall consist of dentists and other persons whose qualifi-  
25 cations and classifications shall be as established in Chapter  
26 I of the *Bylaws*.

27 *Section 50. CONSTITUENT SOCIETIES:* Constituent societies of  
28 this Association shall be those dental societies or dental as-  
29 sociations chartered as such in conformity with Chapter II  
30 of the *Bylaws*.

31 *Section 60. COMPONENT SOCIETIES:* Component societies of  
32 this Association shall be those dental societies or dental as-  
33 sociations organized as such in conformity with Chapter III  
34 of the *Bylaws* of this Association and in conformity with the  
35 bylaws of their respective constituent societies.

36 *Section 70. TRUSTEE DISTRICTS:* The constituent societies of  
37 this Association and the federal dental services shall be  
38 grouped into fourteen (14) trustee districts, as provided in  
39 Chapter IV of the *Bylaws*.

#### ARTICLE IV • GOVERNMENT

40 *Section 10. LEGISLATIVE BODY:* The legislative and govern-  
41 ing body of this Association shall be a House of Delegates,  
42 which may be referred to as “the House” or “this House”,  
43 as provided in Chapter V of the *Bylaws*.

44 *Section 20. ADMINISTRATIVE BODY:* The administrative body  
45 of this Association shall be a Board of Trustees, which may  
46 be referred to as “the Board” or “this Board” as provided in  
47 Chapter VI of the *Bylaws*.

#### ARTICLE V • OFFICERS

48 *Section 10. ELECTIVE OFFICERS:* The elective officers of this  
49 Association shall be a President, a President-elect, a First  
50 Vice President, a Second Vice President, a Third Vice Presi-  
51 dent and a Speaker of the House of Delegates, each of whom  
52 shall be elected by the House of Delegates as provided in  
53 Chapter VII of the *Bylaws*.\*

54 *Section 20. APPOINTIVE OFFICERS:* The appointive officers of  
55 this Association shall be an Executive Director, a Treasurer  
56 and an Editor, each of whom shall be appointed by the Board  
57 of Trustees as provided in Chapter VIII of the *Bylaws*.

#### ARTICLE VI • ANNUAL SESSION

58 The annual session of this Association shall be conducted in  
59 accordance with Chapters V and XIII of the *Bylaws*.

#### ARTICLE VII PRINCIPLES OF ETHICS

60 The *Principles of Ethics* of this Association and the codes of  
61 ethics of the constituent and component societies which are

\*A resolution was adopted by the 1971 House of Delegates  
eliminating the office of Third Vice President effective with  
the close of the 1975 annual session.

62 not in conflict with the *Principles of Ethics* of this Associa-  
63 tion, shall govern the professional conduct of all members.

#### ARTICLE VIII • AMENDMENTS

64 This *Constitution* may be amended by a two-thirds ( $\frac{2}{3}$ )  
65 affirmative vote of the members of the House of Delegates,  
66 provided that the proposed amendments have been presented  
67 in writing at any previous session of the House of Delegates.

68 This *Constitution* may also be amended at any session of  
69 the House of Delegates by a unanimous vote, provided the  
70 proposed amendments have been presented in writing at a  
71 previous meeting of such session.

# Bylaws

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## CHAPTER I • MEMBERSHIP

72 *Section 10. CLASSIFICATION:* The members of this Association shall be classified as follows:

- 74 Active members
- 75 Life members
- 76 Student members
- 77 Honorary members
- 78 Affiliate members
- 79 Associate members

80 *Section 20. QUALIFICATIONS:*

81 A. **ACTIVE MEMBER.** A dentist shall be classified as an active member of this Association who is licensed to practice in a state, the District of Columbia, the Commonwealth of Puerto Rico or a dependency of the United States, providing he is a member in good standing of this Association, its constituent and component societies, if such exist, or is a member in good standing of this Association and licensed to practice in a dependency of the United States wherein a constituent society does not exist, or is a member in good standing of this Association while serving actively in one of the federal dental services.

92 A retired member of a federal dental service who is serving on a faculty of a dental school, or is receiving compensation as a dental administrator or consultant, or is engaged in any activity for which a license to practice dentistry or dental hygiene is required by the state, the District of Columbia, the Commonwealth of Puerto Rico or a dependency of the United States wherein the activity is conducted shall obtain and maintain membership in this Association through its component and constituent society, if such exist, for the duration of such activity.

102 *Explanatory Note: The term "federal dental services" as used in this Constitution and Bylaws shall mean the dental departments of the Air Force, the Army, the Navy, the Public Health Service, the Veterans Administration and other federal agencies.*

107 B. **LIFE MEMBER.** An active member in good standing who has been an active member in good standing for thirty-five (35) consecutive years or a total of forty (40) years of active membership, having attained the age of sixty-five (65) years, may be classified as a life member upon application to the Executive Director and upon proof of qualification. Such applicant shall be an active member in good standing at the time of his classification as a life member. Maintenance of membership in good standing in his constituent and component societies, if such exist, shall be requisite for continuance of life membership in this Association.

118 A dentist who has held twenty-five (25) years of membership in the National Dental Association and who has subsequently held at least ten (10) years of membership in this Association, after complying with other requirements for life membership in this Association as stated in Chapter I, Section 20B, may be classified as a life member of this Association.

125 A dentist, who was an active member but subsequently became a student member, shall be entitled to have the year or years of such subsequent membership counted as active membership for the sole purpose of his establishing possible later eligibility for life membership.

130 C. **STUDENT MEMBER.** A pre-doctoral student of a dental school accredited by this Association shall be classified as a student member of this Association and a member of the American Student Dental Association or any dentist eligible for membership who is engaged full time in (1) an advanced training course of not less than one academic year's duration in an accredited school or (2) an internship or residency program approved by the Council on Dental Education may be classified as a student member of this Association.

140 D. **HONORARY MEMBER.** An individual who has made outstanding contributions to the advancement of the art and science of dentistry, upon nomination by the Board of Trustees and election by the House of Delegates, shall be classified as an honorary member of this Association.

145 E. **AFFILIATE MEMBER.** An ethical dentist practicing in a country other than the United States who is a member of a national dental organization in such country may file with the Executive Director of this Association an application for affiliate membership which shall be acted upon by the Board of Trustees. When elected, he shall be classified as an affiliate member of this Association.

152 F. **ASSOCIATE MEMBER.** A person, not eligible for active or life membership in this Association, who contributes to the advancement of the objectives of this Association, upon application to, and approval by the Board of Trustees, shall be classified as an associate member of the Association.

157 G. **RETIRED MEMBER.** An active member in good standing who has been an active member for twenty-five (25) years

159 or more, and is now a retired member of his constituent  
160 society, if such exists, having attained the age of seventy  
161 (70) and no longer earning income from the performance of  
162 service as a member of the faculty of a dental school, as a  
163 dental administrator or consultant, or as a practitioner of  
164 any activity for which a license to practice dentistry or  
165 dental hygiene is required by the state, the District of Co-  
166 lumbia, the Commonwealth of Puerto Rico or a dependency  
167 of the United States, may be classified as a retired member  
168 upon application to the Executive Director and upon proof  
169 of qualification. To qualify for retired membership status,  
170 the active member shall submit an affidavit attesting to his  
171 retirement through his component and constituent societies,  
172 if such exist, and his component and constituent societies  
173 shall submit certificates verifying such retirement. Mainte-  
174 nance of active or retired membership in good standing in  
175 his component society and retired membership in good  
176 standing in his constituent society, if such exist, entitling  
177 him to all the privileges of an active member, shall be requi-  
178 site for entitlement to and continuance of retired member-  
179 ship in this Association.

180 *Section 30. DEFINITION OF "IN GOOD STANDING":* A member  
181 of this Association whose dues for the current year have  
182 been paid shall be in good standing; provided, however,  
183 that a member in good standing who is under a disciplinary  
184 sentence of suspension shall be designated as a "member  
185 in good standing temporarily under suspension" until his  
186 disciplinary sentence has terminated and provided further  
187 that a member, to remain in good standing, may be required  
188 to meet standards of continuing education established within  
189 the bylaws of his constituent society.

190 The requirement of paying current dues does not apply to  
191 life members of this Association for the purpose of deter-  
192 mining their good standing.

193 A member of this Association receiving assistance from  
194 the American Dental Association Relief Fund shall be ex-  
195 empt from payment of dues and shall be in good standing  
196 during the period of such assistance.

197 A dentist who has been totally disabled during active mili-  
198 tary duty and who is unable to practice dentistry within the  
199 definition of these *Bylaws* and who was a member in good  
200 standing at the time total disability was incurred may have  
201 his dues remitted upon certification by an agency of the fed-  
202 eral government that the dentist is permanently and totally  
203 disabled in accordance with the standard schedule of rating  
204 disabilities in current use by the Veterans Administration.

205 A member of this Association who is totally disabled for a  
206 period of one year and who is unable to engage in the duties  
207 of the dental profession and who is a member in good stand-  
208 ing at the time total disability was incurred, shall be exempt  
209 from the payment of dues and shall be in good standing  
210 during the period of total disability. A totally disabled mem-  
211 ber, other than one totally disabled during active military  
212 service, in order to receive entitlement to dues exemption,

213 shall submit through his component and constituent soci-  
214 eties to this Association a medical certificate attesting total  
215 disability and a certificate from his component and constit-  
216 uent societies attesting this total disability. During the pe-  
217 riod of exemption from dues, further such certificates shall  
218 be presented on request to this Association.

#### 219 *Section 40. PRIVILEGES:*

##### 220 A. ACTIVE MEMBER.

221 a. An active member in good standing shall receive an-  
222 nually a certificate of membership and *The Journal of the*  
223 *American Dental Association*, the subscription price of  
224 which shall be included in the annual dues. He shall be  
225 entitled to attend any scientific session of this Association  
226 and such other services as are provided by the Association.

227 b. An active member in good standing shall be eligible for  
228 election as a delegate or alternate delegate to the House of  
229 Delegates and for election or appointment to any office or  
230 agency of this Association, except as otherwise provided  
231 in these *Bylaws*.

232 c. An active member under a disciplinary sentence of sus-  
233 pension shall not be privileged to hold office, either elec-  
234 tive or appointive including delegate or alternate delegate,  
235 in this Association, to vote or otherwise participate in the  
236 selection of Association officials. This does not preclude  
237 the constituent or component societies concerned from  
238 limiting further the privileges of an active member under  
239 suspension. A sentence of suspension shall not abrogate  
240 any contractual relations between the disciplined member  
241 and a third party.

242 B. LIFE MEMBER. A life member in good standing shall  
243 receive a certificate of life membership. He shall be entitled  
244 to all the privileges of an active member except that he shall  
245 not receive *The Journal of the American Dental Association*  
246 except by subscription.

247 C. STUDENT MEMBER. A student member in good standing  
248 shall receive annually a certificate of membership and *The*  
249 *Journal of the American Dental Association*, the subscrip-  
250 tion price of which shall be included in his annual dues. He  
251 shall be entitled to attend any scientific session of this  
252 Association.

253 D. HONORARY MEMBER. An honorary member shall receive  
254 a certificate of honorary membership and *The Journal of the*  
255 *American Dental Association*. He shall be entitled to attend  
256 any scientific session of this Association and such other ser-  
257 vices as are authorized by the Board of Trustees.

258 E. AFFILIATE MEMBER. An affiliate member in good stand-  
259 ing shall receive annually a certificate of affiliate member-  
260 ship and *The Journal of the American Dental Association*,  
261 the subscription price of which shall be included in his an-  
262 nual dues. He shall be entitled to attend any scientific ses-  
263 sion of this Association and such other services as are  
264 authorized by the Board of Trustees.

265 F. ASSOCIATE MEMBER. An associate member in good stand-  
266 ing shall receive annually a certificate of associate member-  
267 ship and *The Journal of the American Dental Association*,  
268 the subscription price of which shall be included in his  
269 annual dues. He shall be entitled to attend any scientific  
270 session of this Association and such other services as are  
271 authorized by the Board of Trustees.

272 G. RETIRED MEMBER. A retired member in good standing  
273 shall receive annually a certificate of retired membership.  
274 He shall be entitled to all the privileges of an active member  
275 except that his years of retired membership shall not be  
276 included as years of active membership for the purpose of  
277 determining eligibility for life membership.

#### 278 Section 50. DUES AND REINSTATEMENT:

279 A. ACTIVE MEMBERS. The dues of active members shall be  
280 seventy dollars (\$70.00) due on January 1 of each year.

281 B. LIFE MEMBERS. Life members shall be exempt from pay-  
282 ment of dues.

283 C. STUDENT MEMBERS. The dues of student members shall  
284 be three dollars and fifty cents (\$3.50) due January 1 of  
285 each year. Student membership terminates on December 31  
286 after graduation or on completion of an internship, residency  
287 or graduate work as provided in Chapter I, Section 20C.  
288 Dues for the first calendar year after termination of student  
289 membership shall be three dollars and fifty cents (\$3.50)  
290 provided the student member is accepted for the first time  
291 as an active member of this Association.

292 D. HONORARY MEMBERS. Honorary members shall be exempt  
293 from payment of dues.

294 E. AFFILIATE MEMBERS. The dues of affiliate members shall  
295 be twenty dollars (\$20.00) due January 1 of each year.

296 F. ASSOCIATE MEMBERS. The dues of associate members shall  
297 be twenty dollars (\$20.00) due on January 1 of each year.

298 G. RETIRED MEMBERS. The dues of retired members shall be  
299 twenty-five dollars (\$25.00) due January 1 of each year.

300 H. MEMBERS ELECTED AFTER JULY 1. Active members elected  
301 to active membership in this Association for the first time,  
302 and who are elected after July 1, shall pay one-half ( $\frac{1}{2}$ ) of  
303 the current year's dues, except that a student member, upon  
304 his classification as an active member by a constituent soci-  
305 ety shall pay no further dues for the remainder of the calen-  
306 dar year in which he was entitled to the benefits of student  
307 membership.

#### 308 I. LOSS OF MEMBERSHIP AND REINSTATEMENT.

309 a. An active or student member whose dues have not been

310 paid by March 31 of the current year shall cease to be a  
311 member of the Association.

312 b. Reinstatement of membership may be secured on the  
313 payment of dues of this Association in accordance with  
314 Chapter I, Section 50A and on compliance with the perti-  
315 nent bylaws and regulations of the constituent and com-  
316 ponent societies involved.

317 c. A former active member of this Association upon being  
318 re-elected or reinstated to active membership shall be re-  
319 quired to pay the full year's dues.

320 J. ACCEPTANCE OF BACK DUES. Back dues, except as other-  
321 wise provided in these *Bylaws*, shall be accepted for not more  
322 than the three years of delinquency prior to the date of  
323 application for such payment. The rate of such dues, except  
324 as otherwise provided in these *Bylaws*, shall be in accordance  
325 with Chapter I, Section 50A of these *Bylaws*.

326 An active member, who had been such when he entered  
327 upon active duty in one of the armed services or equivalent  
328 duty in the Public Health Service but who, during such mili-  
329 tary or equivalent duty, interrupted the continuity of his  
330 active membership because of failure to pay dues and who,  
331 within one year after separation from such military or equiv-  
332 alent duty, resumed his active membership, may pay back  
333 dues for any missing period of active membership at the rate  
334 of dues current during the missing years of membership for  
335 the purpose of establishing his continuity of active member-  
336 ship in order to qualify him for life membership.

## CHAPTER II • CONSTITUENT SOCIETIES

337 Section 10. ORGANIZATION: A constituent society may be  
338 organized and chartered, subject to the approval of the  
339 House of Delegates, upon the application of at least one  
340 hundred (100) dentists, practicing in any state, the District  
341 of Columbia, the Commonwealth of Puerto Rico, a depen-  
342 dency or federal dental service in the United States who are  
343 active, life or retired members of the Association in good  
344 standing. No such society shall be chartered in any state,  
345 the District of Columbia, the Commonwealth of Puerto Rico,  
346 a dependency or federal dental service of the United States  
347 in which a constituent society is already chartered by this  
348 Association.

349 Section 20. NAME: A constituent society shall take its name  
350 from the state, territory, the District of Columbia, depen-  
351 dency or federal dental service within which it is chartered.

#### 352 Section 30. POWERS AND DUTIES:

353 A. A constituent society shall have the power to elect its  
354 active and life members as active members of this Associa-  
355 tion within the limits of Section 40 of this Chapter.

356 B. It shall have the power to organize its members into com-  
357 ponent societies within the limits imposed by Chapter III,

358 Section 10 of these *Bylaws*.

359 C. It shall have the power to provide for its financial sup-  
360 port and to establish bylaws, rules and regulations to govern  
361 its members provided such bylaws, rules and regulations do  
362 not conflict with, or limit, these *Bylaws*.

363 D. It shall have the power to discipline any of its members  
364 subject to the provisions in Chapter XI, Section 20 of these  
365 *Bylaws*.

366 E. It shall be its duty to collect membership dues for this  
367 Association in conformity with Chapter I, Section 50, of  
368 these *Bylaws*.

369 Section 40. MEMBERSHIP:

370 A. The active and life membership of each constituent so-  
371 ciety, except as otherwise provided in these *Bylaws*, shall  
372 be limited to dentists practicing within the territorial juris-  
373 diction of such constituent society or to dentists in a federal  
374 dental service, provided that such dentists are in good stand-  
375 ing in a component society thereof, if such exists, and pro-  
376 vided that they are active or life members in good standing  
377 of this Association, or to a member of a federal dental service  
378 who has never practiced within the territorial limits of a  
379 component society and is a member in good standing of the  
380 constituent society and this Association.

381 *Explanatory Note: A dentist who has retired from active*  
382 *practice or who is engaged in activities furthering the object*  
383 *of this Association shall be considered to be practicing den-*  
384 *tristry within the meaning of this section.*

385 B. REMOVAL FROM ONE JURISDICTION TO ANOTHER. A mem-  
386 ber who has changed the location of his practice from the  
387 jurisdiction of one constituent society to that of another con-  
388 stituent society may maintain active membership in the con-  
389 stituent society of which he is a member for the calendar  
390 year following that of his removal from the jurisdiction of  
391 such society. The same privilege shall apply to a member  
392 who is separated from a federal dental service and who en-  
393 ters practice in an area under the jurisdiction of a constitu-  
394 ent society or a member who is retired from a federal dental  
395 service and who is serving on a faculty of a dental school,  
396 or is receiving compensation as a dental administrator or  
397 consultant, or is engaged in any activity in the area under  
398 the jurisdiction of a constituent society for which a license  
399 to practice dentistry or dental hygiene is required by the  
400 state, the District of Columbia, the Commonwealth of Puerto  
401 Rico or a dependency of the United States wherein the activ-  
402 ity is conducted. A dentist who retires from active practice  
403 and establishes residence in an area outside of the jurisdic-  
404 tion of the constituent society in which he holds membership  
405 shall be permitted to continue his membership in such con-  
406 stituent society for the period of his retirement.

407 A member who is unsuccessful in transferring his member-  
408 ship from one constituent society to another shall be entitled

409 to appeal from a denial of his application for transfer of  
410 his membership to the Council on Judicial Procedures, Con-  
411 stitution and Bylaws in accordance with the procedure of  
412 Chapter XI, Section 20C and D of these *Bylaws* even though  
413 a disciplinary penalty is not involved.

414 C. PRIVILEGES. An active or life member in good standing  
415 shall enjoy all privileges of constituent society membership  
416 without exception.

417 D. A member may hold membership in two constituent  
418 societies with the consent of the constituent societies in-  
419 volved. Such member shall pay dues to this Association only  
420 through the constituent society in whose jurisdiction he  
421 conducts the major part of his practice.

422 Section 50. OFFICERS: The officers of a constituent society  
423 shall be president, secretary, treasurer and such others as  
424 may be prescribed in its bylaws.

425 Section 60. SESSIONS: A constituent society shall hold a busi-  
426 ness session at least once each calendar year.

427 Section 70. CONSTITUTION AND BYLAWS: Each constituent  
428 society shall adopt and maintain a constitution and bylaws  
429 which shall not be in conflict with, or limit, the *Constitution*  
430 *and Bylaws* of this Association and shall file a copy thereof  
431 and any changes which may be made thereafter, with the  
432 Executive Director of this Association.

433 Section 80. PRINCIPLES OF ETHICS: The *Principles of Ethics*  
434 of this Association and the code of ethics adopted by the  
435 constituent society shall be the code of ethics of that con-  
436 stituent society for governing the professional conduct of  
437 its members.

438 Section 90. RIGHT OF HEARING AND APPEAL: Disputes arising  
439 between constituent societies or between a constituent so-  
440 ciety and one or more of its component societies may be  
441 referred to the Council on Judicial Procedures, Constitution  
442 and Bylaws of this Association for hearing and decision as  
443 provided in Chapter IX, Section 110Qd. Appeals from the  
444 decisions of the Council on Judicial Procedures, Constitution  
445 and Bylaws may be taken to the House of Delegates, whose  
446 decisions shall be final.

447 Section 100. PRIVILEGE OF REPRESENTATION: Each constitu-  
448 ent society and each federal dental service shall be entitled  
449 to at least one delegate without regard to the number of  
450 members. The remaining number of delegates, to the limit  
451 established in Chapter V, Section 10, shall be allocated to  
452 constituent societies proportionally to their number of active  
453 and life members.

454 Each constituent society may select from among its active  
455 and life members the same number of alternate delegates as  
456 delegates and shall designate the alternate delegate who  
457 shall replace an absent delegate.

458 For the purpose of this section, the number of active and

459 life members of each constituent society shall be deter-  
460 mined as of the last day of the calendar year preceding an  
461 annual session.

462 *Section 110. CHARTERED CONSTITUENT SOCIETIES:* The Exec-  
463 utive Director of the Association is authorized to issue a  
464 charter to each constituent society denoting its name and  
465 territorial jurisdiction. The following societies are chartered  
466 as constituent societies of this Association:

467 Alabama Dental Association  
468 Alaska Dental Society  
469 Arizona State Dental Association  
470 Arkansas State Dental Association  
471 California Dental Association  
472 Colorado Dental Association  
473 Connecticut State Dental Association, The  
474 Delaware State Dental Society  
475 District of Columbia Dental Society, The  
476 Florida Dental Association  
477 Georgia Dental Association  
478 Hawaii Dental Association  
479 Idaho State Dental Association  
480 Illinois State Dental Society  
481 Indiana Dental Association  
482 Iowa Dental Association  
483 Kansas State Dental Association, The  
484 Kentucky Dental Association  
485 Louisiana Dental Association, The  
486 Maine Dental Association  
487 Maryland State Dental Association  
488 Massachusetts Dental Society  
489 Michigan Dental Association  
490 Minnesota Dental Association  
491 Mississippi Dental Association, The  
492 Missouri Dental Association  
493 Montana Dental Association  
494 Nebraska Dental Association, The  
495 Nevada Dental Association  
496 New Hampshire Dental Society  
497 New Jersey Dental Association  
498 New Mexico Dental Association  
499 New York, The Dental Society of the State of  
500 North Carolina Dental Society, The  
501 North Dakota Dental Association  
502 Ohio Dental Association  
503 Oklahoma Dental Association  
504 Oregon Dental Association  
505 Panama Canal Zone Dental Society  
506 Pennsylvania Dental Association  
507 Puerto Rico, Colegio de Cirujanos Dentistas de  
508 Rhode Island Dental Association  
509 South Carolina Dental Association  
510 South Dakota Dental Association  
511 Tennessee Dental Association  
512 Texas Dental Association

513 Utah Dental Association  
514 Vermont State Dental Society  
515 Virgin Islands Dental Association  
516 Virginia Dental Association  
517 Washington State Dental Association  
518 West Virginia Dental Association  
519 Wisconsin Denal Society  
520 Wyoming Dental Association

### CHAPTER III • COMPONENT SOCIETIES

521 *Section 10. ORGANIZATION:* Component societies may be or-  
522 ganized in conformity with a plan approved by the con-  
523 stituent society of which they shall be recognized entities  
524 provided, however, that the active or life members of each  
525 component society shall consist of dentists who are members  
526 in good standing of their respective constituent societies  
527 and of this Association. Each component society shall adopt  
528 and maintain a constitution and bylaws, which shall not be  
529 in conflict with, or limit, the *Constitution and Bylaws* of  
530 this Association or that of its constituent society, and shall  
531 file a copy thereof and any changes which may be made  
532 thereafter with the Executive Director of this Association.

533 *Section 20. POWERS AND DUTIES:*

534 A. A component society shall have the power to elect its  
535 active and life members as active members of the consti-  
536 tuent society in accordance with Chapter II, Section 40, of  
537 these *Bylaws*.

538 B. It shall have the power to provide for its financial sup-  
539 port, to establish bylaws, rules and regulations, not in con-  
540 flict with, or limiting, the *Constitution and Bylaws* of this  
541 Association or that of its constituent society, and to adopt  
542 a code of ethics, not in conflict with the *Principles of Ethics*  
543 of this Association or code of ethics of its constituent society.

544 C. It shall have the power to discipline any of its members  
545 subject to the provisions in Chapter XI, Section 20 of these  
546 *Bylaws*.

547 *Section 30. PRIVILEGES OF MEMBERSHIP:* An active or life  
548 member in good standing shall have the opportunity of  
549 enjoying all privileges of component society membership  
550 without exception.

551 *Section 40. TRANSFER FROM ONE COMPONENT TO ANOTHER:*  
552 A member who has changed residence or location of his  
553 practice within the jurisdiction of a constituent society so  
554 that he no longer fulfills the membership requirements of  
555 the component society of which he is a member may main-  
556 tain active membership in that component society for the  
557 calendar year following such change of residence or practice  
558 location.

559 A member who is required to transfer his membership

560 from one component society to another and whose applica-  
561 tion for transfer of membership is denied shall be entitled to  
562 appeal from that denial to his constituent society and the  
563 Judicial Council in that order in accordance with the pro-  
564 cedures in Chapter XI, Section 20C and D of these *Bylaws*  
565 even though a disciplinary penalty is not involved. A com-  
566 ponent society which receives an application for transfer of  
567 membership from a dentist who has moved from the juris-  
568 diction of another constituent society is governed by Chapter  
569 II, Section 40B of these *Bylaws*.

#### CHAPTER IV • TRUSTEE DISTRICTS

570 *Section 10. ORGANIZATION:* The constituent societies and the  
571 federal dental services shall be organized into fourteen (14)  
572 trustee districts.

573 *Section 20. PURPOSE:* The purpose of establishing trustee  
574 districts is to provide representation of the members of the  
575 constituent societies and the federal dental services on the  
576 Board of Trustees.

577 *Section 30. COMPOSITION:* The trustee districts are numbered  
578 and composed as follows:

##### DISTRICT 1

579 Connecticut State Dental Association, The  
580 Maine Dental Association  
581 Massachusetts Dental Society  
582 New Hampshire Dental Society  
583 Rhode Island Dental Association  
584 Vermont State Dental Society

##### DISTRICT 2

585 New York, The Dental Society of the State of

##### DISTRICT 3

586 Pennsylvania Dental Association

##### DISTRICT 4

587 Air Force Dental Corps  
588 Army Dental Corps  
589 Delaware State Dental Society  
590 District of Columbia Dental Society, The  
591 Maryland State Dental Association  
592 Navy Dental Corps  
593 New Jersey Dental Association  
594 Panama Canal Zone Dental Society  
595 Public Health Service  
596 Puerto Rico, Colegio de Cirujanos Dentistas de  
597 Veterans Administration  
598 Virgin Islands Dental Association

##### DISTRICT 5

599 Alabama Dental Association  
600 Florida Dental Association

601 Georgia Dental Association  
602 Mississippi Dental Association, The  
603 North Carolina Dental Society, The  
604 South Carolina Dental Association  
605 Virginia Dental Association

##### DISTRICT 6

606 Kentucky Dental Association  
607 Missouri Dental Association  
608 Tennessee Dental Association  
609 West Virginia Dental Association

##### DISTRICT 7

610 Indiana Dental Association  
611 Ohio Dental Association

##### DISTRICT 8

612 Illinois State Dental Society

##### DISTRICT 9

613 Michigan Dental Association  
614 Wisconsin Dental Society

##### DISTRICT 10

615 Iowa Dental Association  
616 Minnesota Dental Association  
617 Nebraska Dental Association, The  
618 North Dakota Dental Association  
619 South Dakota Dental Association

##### DISTRICT 11

620 Alaska Dental Society  
621 Idaho State Dental Association  
622 Montana Dental Association  
623 Oregon Dental Association  
624 Washington State Dental Association

##### DISTRICT 12

625 Arkansas State Dental Association  
626 Kansas State Dental Association, The  
627 Louisiana Dental Association, The  
628 Oklahoma Dental Association  
629 Texas Dental Association

##### DISTRICT 13

630 California Dental Association

##### DISTRICT 14

631 Arizona State Dental Association  
632 Colorado Dental Association  
633 Hawaii Dental Association  
634 Nevada Dental Association  
635 New Mexico Dental Association  
636 Utah Dental Association  
637 Wyoming Dental Association



## CHAPTER V • HOUSE OF DELEGATES

638 *Section 10. COMPOSITION:* The House of Delegates shall be  
639 limited to four hundred seventeen (417) voting members.  
640 It shall be composed of the officially certified delegates of  
641 each constituent society and one (1) officially certified dele-  
642 gate from each federal dental service which is not organized  
643 into a constituent society. The elective and appointive of-  
644 ficers and past presidents of this Association shall be *ex*  
645 *officio* members of the House of Delegates without the power  
646 to vote unless designated as delegates. The trustees shall  
647 not serve as delegates but shall be *ex officio* members of the  
648 House of Delegates without the power to vote.  
649 *Note: "The Method of Least Proportionate Error" shall be*  
650 *the formula used to calculate the number of delegates allo-*  
651 *cated annually to each constituent society.*

652 *Section 20. CERTIFICATION OF DELEGATES AND ALTERNATE*  
653 *DELEGATES:* The secretary of each constituent society and  
654 the ranking administrative officer of each federal dental ser-  
655 vice shall file with the Executive Director of this Association,  
656 at least sixty (60) days prior to the first day of the annual  
657 session of the House of Delegates, the names of delegates  
658 and alternate delegates designated by his society or service.  
659 The Executive Director of this Association shall provide  
660 each delegate and alternate delegate with credentials which  
661 shall be presented to the Committee on Credentials of the  
662 House of Delegates. In the event of a contest over the cre-  
663 dentials of any delegate or alternate delegate, the Commit-  
664 tee on Credentials shall hold a hearing and report its find-  
665 ings and recommendations to the House of Delegates for  
666 final action.

### 667 *Section 30. POWERS:*

668 A. The House of Delegates shall be the supreme authorita-  
669 tive body of this Association.

670 B. It shall possess the legislative powers.

671 C. It shall determine the policies which shall govern this  
672 Association in all of its activities.

673 D. It shall have the power to enact, amend and repeal the  
674 *Constitution and Bylaws*.

675 E. It shall have the power to adopt and amend the *Princi-*  
676 *ples of Ethics* for governing the professional conduct of the  
677 members.

678 F. It shall have the power to grant, amend, suspend or  
679 revoke charters of constituent societies. It shall also have  
680 the power by a two-thirds majority to suspend the repre-  
681 sentation of a constituent society in the House of Delegates  
682 upon a determination by the House that the bylaws of the  
683 constituent society violate the *Constitution or Bylaws* of this  
684 Association providing, however, such suspension shall not be  
685 in effect until the House of Delegates has voted that the con-  
686 stituent society is in violation and has one year after notifi-

687 cation of the specific violation in which to correct its con-  
688 stitution or bylaws.

689 G. It shall have the power to elect honorary members.

690 H. It shall have the power to create special committees of  
691 the Association.

692 I. It shall have the power to establish branch offices of the  
693 Association.

694 J. It shall have the power to approve all memorials, reso-  
695 lutions or opinions issued in the name of the American Den-  
696 tal Association.

697 *Section 40. DUTIES:* It shall be the duty of the House of  
698 Delegates:

699 A. To elect the elective officers.

700 B. To elect the members of the Board of Trustees.

701 C. To elect the members of the councils.

702 D. To receive and act upon reports of the committees of the  
703 House of Delegates.

704 E. To adopt an annual budget.

705 F. To serve as the court of appeal from decisions of the  
706 Council on Judicial Procedures, Constitution and Bylaws  
707 except those decisions involving discipline of members.

708 *Section 50. TRANSFER OF POWERS AND DUTIES OF THE HOUSE*  
709 *OF DELEGATES:* The powers and duties of the House of Dele-  
710 gates, except the power to amend, enact and repeal the *Con-*  
711 *stitution and Bylaws*, and the duty of electing the elective  
712 officers and the members of the Board of Trustees, may be  
713 transferred to the Board of Trustees of this Association in  
714 time of extraordinary emergency. The existence of a time of  
715 extraordinary emergency may be determined by unanimous  
716 consent of the members of the Board of Trustees present  
717 and voting at a regular or special session. Such extraordinary  
718 emergency may also be determined by mail vote of the last  
719 House of Delegates on recommendation of at least five (5) of  
720 the elective officers. A mail vote to be valid shall consist of  
721 ballots received from not less than one-fourth ( $\frac{1}{4}$ ) of the  
722 members of the last House of Delegates. A majority of the  
723 votes cast within thirty (30) days after the mailing of the  
724 ballot shall decide the vote.

725 *Section 60. ANNUAL SESSION:* The House of Delegates shall  
726 meet annually.

727 *Section 70. SPECIAL SESSIONS:* A special session of the House  
728 of Delegates shall be called by the President on three-fourths  
729 ( $\frac{3}{4}$ ) affirmative vote of the members of the Board of Trus-  
730 tees or on written request of delegates representing at least

731 one-third ( $\frac{1}{3}$ ) of the constituent societies and not less than  
732 one-fifth ( $\frac{1}{5}$ ) of the number of officially certified delegates  
733 of the last House of Delegates. The time and place of a special  
734 session shall be determined by the President, provided  
735 the time selected shall be not more than forty-five (45) days  
736 after the request was received. The business of a special session  
737 shall be limited to that stated in the official call except  
738 by unanimous consent.

739 **Section 80. OFFICIAL CALL:**

740 **A. ANNUAL SESSION.** The Executive Director of the Association shall cause to be published in *The Journal of the American Dental Association* an official notice of the time and place of each annual session, and shall send to each member of the House of Delegates an official notice of the time and place of the annual session at least thirty (30) days before the opening of such session.

747 **B. SPECIAL SESSION.** The Executive Director of the Association shall send an official notice of the time and place of each special session and a statement of the business to be considered to every officially certified delegate and alternate delegate of the last House, not less than fifteen (15) days before the opening of such session.

753 **Section 90. QUORUM:** One-fourth ( $\frac{1}{4}$ ) of the voting members of the House of Delegates, representing at least one-fourth ( $\frac{1}{4}$ ) of the constituent societies and federal dental services, shall constitute a quorum for the transaction of business at any meeting.

758 **Section 100. OFFICERS:**

759 **A. SPEAKER AND SECRETARY.** The officers of the House shall be the Speaker of the House of Delegates and the Secretary of the House of Delegates. The Executive Director of this Association shall serve as Secretary of the House of Delegates.

764 In the absence of the Speaker the office shall be filled by the President. In the absence of the Secretary of the House of Delegates the Speaker shall appoint a Secretary of the House of Delegates *pro tem*.

768 **B. DUTIES.**

769 **a. SPEAKER.** The Speaker shall preside at all meetings of the House of Delegates and, in accordance with Chapter V, Section 130Cb, determine the order of business for all meetings subject to the approval of the House of Delegates, appoint tellers to assist him in determining the result of any action taken by vote and perform such other duties as custom and parliamentary usage require. The decision of the Speaker shall be final unless an appeal from such decision shall be made by a member of the House, in which case final decision shall be by majority vote.

779 **b. SECRETARY.** The Secretary of the House of Delegates

780 shall serve as the recording officer of the House and the  
781 custodian of its records, and shall cause a record of the  
782 proceedings of the House to be published as the official  
783 transactions of the House.

784 **Section 110. ORDER OF BUSINESS:** The order of business shall be that order of business adopted by the House of Delegates in conformity with Chapter V, Section 100Ba and Chapter V, Section 130Cb.

788 **Section 120. RULES OF ORDER:**

789 **A. STANDING RULES AND REPORTS.**

790 **a. REPORTS.** All reports of elective officers, councils and committees, except supplemental reports, shall be sent to each delegate and alternate delegate at least fourteen (14) days in advance of the opening of the annual session. All supplemental reports shall be distributed to each delegate before such report is considered by the House of Delegates.

796 **b. APPROPRIATION OF FUNDS.** Any resolution proposing an appropriation of funds, except those relating to the annual budget, shall be referred to the Board of Trustees for a report at the same session on the availability of funds for the purpose specified.

801 **c. APPROVAL OF ANNUAL BUDGET.** The proposed annual budget shall be submitted by the Board of Trustees to the members of the House of Delegates at least fourteen (14) days prior to the opening meeting of the annual session, shall be referred to a special reference committee on budget for hearings at the annual session and then shall be considered for approval as a special order of business at the second meeting of the House of Delegates. In the event the budget as submitted is not approved, all recommendations for changes shall be referred to the Board of Trustees to prepare and present a revised budget. This procedure shall be repeated until a budget for the ensuing fiscal year shall be adopted.

814 **d. INTRODUCTION OF NEW BUSINESS AT LAST MEETING.** No new business shall be introduced into the House of Delegates at the last meeting of a session except by unanimous consent. Approval of such new business shall require unanimous vote.

819 **B. ADDITIONAL RULES.** The rules contained in the current edition of *Sturgis Standard Code of Parliamentary Procedure* shall govern the deliberations of the House of Delegates in all cases in which they are applicable and not in conflict with the standing rules or these *Bylaws*.

824 **Section 130. COMMITTEES:** The committees of the House of Delegates shall be:

826 **A. COMMITTEE ON CONSTITUTION AND BYLAWS.**

827 **a. COMPOSITION.** The Committee shall consist of the five (5) members of the Council on Judicial Procedures, Constitution and Bylaws.

830 **b. DUTIES.** It shall be the duty of the Committee (1) to

831 draft or approve the proposed text of all amendments to  
832 the *Constitution and Bylaws* prior to their submission to  
833 the House of Delegates for action; (2) to consider other  
834 matters referred to it, to hold hearings thereon and to  
835 report its findings and recommendations to the House of  
836 Delegates.

837 B. COMMITTEE ON CREDENTIALS.

838 a. COMPOSITION. The Committee, consisting of five (5)  
839 officially certified delegates, shall be appointed by the  
840 President at least sixty (60) days in advance of each  
841 session.

842 b. DUTIES. It shall be the duty of the Committee (1) to  
843 record and report the roll call of the House of Delegates  
844 at each meeting; (2) to conduct a hearing on any contest  
845 regarding the certification of a delegate or alternate dele-  
846 gate and to report its recommendations to the House of  
847 Delegates.

848 C. COMMITTEE ON RULES AND ORDER.

849 a. COMPOSITION. The Committee, consisting of five (5)  
850 officially certified delegates, shall be appointed by the  
851 President at least sixty (60) days in advance of each  
852 session.

853 b. DUTIES. It shall be the duty of the Committee (1) to  
854 prepare a report, in consultation with the Speaker and  
855 Secretary of the House of Delegates, on matters relating  
856 to the order of business and special rules of order; (2) to  
857 consider all matters referred to it and report its recom-  
858 mendations to the House of Delegates.

859 D. REFERENCE COMMITTEES.

860 a. COMPOSITION. Reference committees, consisting of five  
861 (5) officially certified delegates, shall be appointed by the  
862 President at least sixty (60) days in advance of each  
863 annual session.

864 b. DUTIES. It shall be the duty of a reference committee  
865 to consider reports referred to it, to conduct open hearings  
866 and to report its recommendations to the House of Dele-  
867 gates.

868 E. SPECIAL COMMITTEES. The Speaker, with the consent of  
869 the House of Delegates, shall appoint special committees to  
870 perform duties not otherwise assigned by these *Bylaws*, to  
871 serve until adjournment *sine die* of the session at which they  
872 were appointed.

873 Section 140. ELECTION PROCEDURES: Elective officers, mem-  
874 bers of the Board of Trustees and members of councils and  
875 committees shall be elected by the House of Delegates  
876 except as otherwise provided in these *Bylaws*. Voting shall  
877 be by ballot, except that when there is only one candidate  
878 for an office, council or committee, such candidate may  
879 be declared elected by the Speaker. The Secretary shall  
880 provide facilities for voting. The polls shall be open for  
881 at least three (3) hours. The majority of the ballots cast  
882 shall elect. In the event no candidate receives a majority  
883 of the votes cast on the first ballot, the two (2) candidates

884 receiving the greatest number of votes shall be balloted  
885 upon again.

## CHAPTER VI • BOARD OF TRUSTEES

886 Section 10. COMPOSITION: The Board of Trustees shall con-  
887 sist of one (1) trustee from each of the fourteen (14) trustee  
888 districts. Such fourteen (14) trustees, the President-elect  
889 and the three Vice Presidents\* shall constitute the voting  
890 membership of the Board of Trustees. In addition, the Presi-  
891 dent and the appointive officers of the Association, except as  
892 otherwise provided in these *Bylaws*, shall be *ex officio* mem-  
893 bers of the Board without the right to vote.

894 Section 20. QUALIFICATIONS: A trustee must be an active, life  
895 or retired member, in good standing, of this Association and  
896 an active or life member of one of the constituent societies  
897 which compose the trustee district he is elected to represent.  
898 Should the status of any trustee change in regard to the pre-  
899 ceding qualifications during his term of office, that office  
900 shall be declared vacant by the President and he shall fill  
901 such vacancy as provided in Chapter VI, Section 70, of these  
902 *Bylaws*.

903 Section 30. TERM OF OFFICE: The term of office of a trustee  
904 shall be three (3) years. The consecutive tenure of a trustee  
905 shall be limited to two (2) terms of three (3) years each.

906 Section 40. NOMINATION: At each annual session of the  
907 House of Delegates, the delegates from the constituent soci-  
908 eties of the trustee district in which the term of the trustee  
909 is to terminate shall hold a caucus to select a nominee or  
910 nominees for the office of trustee. Such caucus shall be called  
911 by the trustee whose term is about to expire, or by his  
912 designee. The notice of the time and place of such caucus  
913 shall be reported to the Secretary of the House.

914 At the caucus the delegates shall nominate one (1) or two  
915 (2) candidates for the office of trustee, whose name or names  
916 shall be presented to the House of Delegates in accordance  
917 with the following rules:

918 A. A person receiving the unanimous vote of the delegates  
919 present and voting at the caucus shall be the only nominee  
920 presented by the district.

921 B. In the event that one (1) candidate receives a majority  
922 vote, one (1) or more of the delegates voting in the minority  
923 may select another nominee and the names of both nominees  
924 shall be presented to the House of Delegates as the nominees  
925 of that district.

926 C. The number of votes received by each nominee in the  
927 caucus shall be reported to the House of Delegates.

\*A resolution was adopted by the 1971 House of Delegates  
eliminating the office of Third Vice President effective with  
the close of the 1975 annual session.

928 D. A nominating speech of four (4) minutes shall be allowed  
929 in the House of Delegates on behalf of each nominee. Sec-  
930 onding speeches are not permitted except that two (2) mem-  
931 bers of the House of Delegates will be permitted to indicate  
932 their second from the floor.

933 *Section 50. ELECTION:* The trustee shall be elected by the  
934 House of Delegates according to the following rules:

935 A. If there is only one (1) nominee from a trustee district,  
936 the Speaker shall declare such nominee elected.

937 B. If there are two (2) nominees from a trustee district, the  
938 election shall be by ballot in accordance with Chapter V,  
939 Section 140. The nominee receiving the larger number of  
940 votes cast shall be declared elected.

941 *Section 60. INSTALLATION:* The trustee shall be installed by  
942 the President or by his designee.

943 *Section 70. VACANCY:* In the event of a vacancy in the office  
944 of trustee, the President shall appoint an active or life mem-  
945 ber of the same constituent society, unless such privilege is  
946 yielded by that constituent society, to fill such office until  
947 a successor is elected by the next House of Delegates for the  
948 remainder of the unexpired term.

949 In the event a trustee is to be absent for an entire session  
950 of the Board of Trustees, the President shall appoint an  
951 active or life member of the constituent society of which the  
952 absentee is a member as a substitute trustee to serve during  
953 that session.

954 *Section 80. POWERS:*

955 A. The Board of Trustees shall be the managing body of  
956 the Association, vested with full power to conduct all busi-  
957 ness of the Association, subject to the laws of the State of  
958 Illinois, the *Articles of Incorporation*, the *Constitution* and  
959 *Bylaws* and the mandates of the House of Delegates.

960 B. It shall have the power to establish rules and regulations  
961 not inconsistent with these *Bylaws* to govern its organization  
962 and procedure.

963 C. It shall have the power to direct the President to call a  
964 special session of the House of Delegates as provided in  
965 Chapter V, Section 70, of the *Bylaws*.

966 D. It shall have full discretionary power to cause to be pub-  
967 lished in, or to be omitted from, any official publication of  
968 the Association any article in whole or in part, except the  
969 editorials written or approved by the Editor.

970 E. It shall have the power to establish *ad interim* policies  
971 when the House of Delegates is not in session and when such  
972 policies are essential to the management of the Association,  
973 provided, however, that all such policies must be presented

974 for review at the next session of the House of Delegates.

975 F. It shall have the power to remove a council member for  
976 cause in accordance with procedures established by the  
977 Board of Trustees in its *Rules*.

978 *Section 90. DUTIES:* It shall be the duty of the Board of  
979 Trustees:

980 A. To provide for the purchase, sale, mortgage, maintenance  
981 and supervision of the Headquarters Office and all other  
982 property or offices owned or operated by this Association.

983 B. To appoint active or life members of the Association to  
984 the offices of Executive Director, Treasurer and Editor.

985 C. To determine the date and place for convening each an-  
986 nual session and provide for the management and general  
987 arrangements for each annual session as provided in Chapter  
988 XIV, Section 30.

989 D. To cause to be bonded by a surety company all appoin-  
990 tive officers and employees of the Association entrusted with  
991 Association funds.

992 E. To provide guidelines and directives to govern the Trea-  
993 surer's custody, investment and disbursement of Association  
994 funds and other property as provided in Chapter VIII, Sec-  
995 tion 40B, of these *Bylaws*; and to cause all accounts of the  
996 Association to be audited by a certified public accountant  
997 at least once a year.

998 F. To prepare a budget for carrying on the activities of the  
999 Association for each ensuing fiscal year.

1000 G. To cause to be distributed to the secretary of each con-  
1001 stituent society and component thereof all approved plans  
1002 for increasing the principal of the Relief Fund of this Asso-  
1003 ciation and to approve the rules and regulations for granting  
1004 financial aid to dentists, their dependents and survivors.

1005 H. To submit to the House of Delegates at the opening  
1006 meeting of the annual session, in printed form, nominations  
1007 for membership to the councils, except as otherwise pro-  
1008 vided in these *Bylaws*.

1009 I. To appoint annually the chairman of each council and to  
1010 act upon council nominations for consultants and advisors  
1011 as provided in Chapter IX, Section 50A of these *Bylaws*.

1012 J. To review the reports of councils and special committees  
1013 of the Association and to make recommendations concerning  
1014 such reports to the House of Delegates.

1015 K. To act upon applications for affiliate membership, and  
1016 for active membership from applicants practicing in depen-  
1017 dencies of the United States or in federal dental services in  
1018 which no constituent society exists.

1019 L. To submit an annual report to the House of Delegates of  
1020 its activities and those of the appointive officers.

1021 M. To nominate honorary members.

1022 N. To elect associate members.

1023 O. To establish other funds as divisions of the General Fund  
1024 in accordance with the provisions of Chapter XVI, Sec-  
1025 tion 40.

1026 P. To appoint special committees of the Association in ac-  
1027 cordance with Chapter X, Section 10 of these *Bylaws*.

1028 Q. To perform such other duties as are prescribed by these  
1029 *Bylaws*.

1030 *Section 100. SESSIONS:*

1031 A. REGULAR SESSIONS: There shall be four regular sessions  
1032 of the Board of Trustees each year:

1033 a. One immediately after the close of each annual session  
1034 of the House of Delegates.

1035 b. Two apart from the annual session, one in the spring  
1036 and one in the summer.

1037 c. One immediately before and during each annual session  
1038 of the House of Delegates.

1039 B. SPECIAL SESSIONS: Special sessions of the Board of Trus-  
1040 tees may be called at any time by the President. He shall  
1041 call such sessions on request of five (5) voting members of  
1042 the Board, provided at least ten (10) days' notice is given to  
1043 each member in advance of the session. No business shall be  
1044 considered except that provided in the call unless by unani-  
1045 mous consent of the members present and voting.

1046 *Section 110. QUORUM:* A majority of the voting members of  
1047 the Board of Trustees shall constitute a quorum.

1048 *Section 120. OFFICERS:*

1049 A. CHAIRMAN AND SECRETARY: The officers of the Board of  
1050 Trustees shall be the President of the Association who shall  
1051 be the Chairman, and the Executive Director of the Associa-  
1052 tion who shall be the Secretary.

1053 In the absence of the President, the office of Chairman  
1054 shall be filled by the First, Second or Third Vice President  
1055 in that order and, in their absence, a voting member of the  
1056 Board shall be elected Chairman *pro tem*.

1057 In the absence of the Secretary, the Chairman shall ap-  
1058 point a Secretary *pro tem*.

1059 B. DUTIES:

1060 a. CHAIRMAN. The Chairman shall preside at all meetings  
1061 of the Board of Trustees. He shall cast the deciding vote  
1062 in case of a tie.

1063 b. SECRETARY. The Secretary shall serve as the recording  
1064 officer of the Board of Trustees and as the custodian of its

1065 records. He shall cause a factual record of the proceedings  
1066 to be published as the official transactions of the Board.

## CHAPTER VII • ELECTIVE OFFICERS

1067 *Section 10. TITLE:* The elective officers of this Association  
1068 shall be President, President-elect, First Vice President,  
1069 Second Vice President, Third Vice President and Speaker  
1070 of the House of Delegates, as provided in Article V of the  
1071 *Constitution*.\*

1072 *Section 20. ELIGIBILITY:* Only an active, life or retired mem-  
1073 ber, in good standing, of this Association shall be eligible to  
1074 serve as an elective officer.

1075 *Section 30. NOMINATIONS:* Nominations for the offices of  
1076 President-elect, First Vice President, Second Vice President,  
1077 Third Vice President and Speaker of the House shall be  
1078 made in accordance with the order of business.\* The nomi-  
1079 nating speech shall not exceed four (4) minutes in length.  
1080 Seconding speeches are not permitted except that two (2)  
1081 members of the House of Delegates will be permitted to  
1082 indicate their second from the floor.

1083 *Section 40. ELECTIONS:* The elective officers shall be elected  
1084 in accordance with Chapter V, Section 140.

1085 *Section 50. TERM OF OFFICE:* The elective officers shall serve  
1086 for a term of one (1) year or until their successors are elected  
1087 and installed.

1088 *Section 60. INSTALLATION:* The elective officers shall be in-  
1089 stalled at the last meeting of the annual session of the House  
1090 of Delegates. The President-elect shall be installed as Presi-  
1091 dent at the next annual session of the House following his  
1092 election.

1093 *Section 70. VACANCIES:* In the event the office of President  
1094 becomes vacant, the First Vice President shall become Presi-  
1095 dent for the unexpired portion of the term. In the event the  
1096 office of First Vice President becomes vacant, the Second  
1097 Vice President shall become the First Vice President for the  
1098 unexpired portion of the term. In the event the office of  
1099 Second Vice President becomes vacant, the Third Vice  
1100 President shall become the Second Vice President for the  
1101 unexpired portion of the term. A vacancy in the office of  
1102 Third Vice President or Speaker of the House of Delegates  
1103 shall be filled by a majority vote of the Board of Trustees.  
1104 In the event the office of President-elect becomes vacant, the  
1105 office of President for the ensuing year shall be filled at the  
1106 next annual session of the House in the same manner as that  
1107 provided for the nomination and election of elective officers,

\*A resolution was adopted by the 1971 House of Delegates eliminating the office of Third Vice President effective with the close of the 1975 annual session.

1108 except that the ballot shall read "President for the Ensuing  
1109 Year".\*

1110 *Section 80. DUTIES:*

1111 A. PRESIDENT. It shall be the duty of the President:  
1112 a. To serve as an official representative of this Association  
1113 in its contacts with governmental, civic, business and pro-  
1114 fessional organizations for the purpose of advancing the  
1115 objects and policies of this Association.  
1116 b. To serve as Chairman and *ex officio* member of the  
1117 Board of Trustees and to perform such duties as are pro-  
1118 vided in Chapters V and VI of these *Bylaws*.  
1119 c. To call special sessions of the House of Delegates and  
1120 the Board of Trustees as provided in Chapters V and VI  
1121 of these *Bylaws*.  
1122 d. To appoint the members of all committees of the House  
1123 of Delegates except as otherwise provided in these *Bylaws*.  
1124 e. To fill vacancies in the office of trustee as provided in  
1125 Chapter VI, Section 70, of these *Bylaws* and to fill other  
1126 vacancies in accordance with these *Bylaws*.  
1127 f. To submit an annual report to the House of Delegates.  
1128 g. To perform such other duties as may be provided in  
1129 these *Bylaws*.

1130 B. PRESIDENT-ELECT. It shall be the duty of the President-  
1131 elect:

1132 a. To assist the President as requested.  
1133 b. To serve as an *ex officio* member of the House of Dele-  
1134 gates unless he is serving as an officially certified delegate.  
1135 c. To serve as an *ex officio* member of the Board of Trus-  
1136 tees.  
1137 d. To succeed to the office of President at the next annual  
1138 session of the House of Delegates following his election as  
1139 President-elect.

1140 C. VICE PRESIDENTS. It shall be the duty of the Vice Presi-  
1141 dents:

1142 a. To assist the President as requested.  
1143 b. To serve as *ex officio* members of the House of Delegates  
1144 unless they are serving as officially certified delegates.  
1145 c. To serve as *ex officio* members of the Board of Trustees.  
1146 d. To succeed to the office of President, First Vice Presi-  
1147 dent or Second Vice President, as provided in this chapter  
1148 of these *Bylaws*.\*

1149 D. SPEAKER OF THE HOUSE OF DELEGATES. The Speaker shall  
1150 preside at the meetings of the House of Delegates and shall  
1151 perform such duties as custom and parliamentary usage re-  
1152 quire. He shall cast the deciding vote in case of a tie. The  
1153 Speaker shall not be a member of the Board of Trustees.

\*A resolution was adopted by the 1971 House of Delegates  
eliminating the office of Third Vice President effective with  
the close of the 1975 annual session.

CHAPTER VIII • APPOINTIVE OFFICERS

1154 *Section 10. TITLE:* The appointive officers of this Association  
1155 shall be Executive Director, Treasurer and Editor, as pro-  
1156 vided in Article V of the *Constitution*.

1157 *Section 20. APPOINTMENTS:* Any active, life or retired mem-  
1158 ber in good standing may be appointed to an appointive  
1159 office by a majority vote of the Board of Trustees.

1160 *Section 30. TERM OF OFFICE AND SALARY:* The Board of Trus-  
1161 tees shall determine the salary and tenure of each appoin-  
1162 tive officer for periods not to exceed three (3) years.

1163 *Section 40. DUTIES:* The duties of the appointive officers  
1164 shall be as follows:

1165 A. EXECUTIVE DIRECTOR. The Executive Director shall be  
1166 the executive head of the Headquarters Office and all its  
1167 branches. He shall engage all employees except as otherwise  
1168 provided in these *Bylaws*. He shall supervise and coordinate  
1169 the activities of all councils, committees and bureaus in re-  
1170 gard to their specific assignments and systematize the prepa-  
1171 ration of their reports.  
1172 The Executive Director shall have the continuing respon-  
1173 sibility for the review of the articles of the *Constitution and*  
1174 *Bylaws*, recommend editorial corrections and suggest appro-  
1175 priate amendments when needed to keep them consistent  
1176 with the Association's program.

1177 B. TREASURER. The Treasurer shall serve as custodian of  
1178 all monies, securities and deeds belonging to the Association  
1179 which may come into his possession, and he shall hold, in-  
1180 vest and disburse same, subject to the direction of the Board  
1181 of Trustees, and perform such other duties as are prescribed  
1182 by the Board of Trustees or these *Bylaws*.

1183 C. EDITOR. The Editor shall be Editor-in-chief of all journals  
1184 of the Association and shall exercise full editorial control  
1185 over such publications, subject only to policies established  
1186 by the Board of Trustees and these *Bylaws*. He shall per-  
1187 form other duties prescribed by the Board of Trustees and  
1188 these *Bylaws*.

CHAPTER IX • COUNCILS

1189 *Section 10. NAME:* The councils of this Association shall be:  
1190 Council on Dental Care Programs  
1191 Council on Dental Education  
1192 Council on Dental Health  
1193 Council on Dental Laboratory Relations  
1194 Council on Dental Materials and Devices  
1195 Council on Dental Research  
1196 Council on Dental Therapeutics  
1197 Council on Federal Dental Services  
1198 Council on Hospital Dental Service

- 1199 Council on Insurance  
1200 Council on International Relations  
1201 Council on Journalism  
1202 Council on Judicial Procedures, Constitution and Bylaws  
1203 Council on Legislation  
1204 Council of National Board of Dental Examiners  
1205 Council on Relief  
1206 Council on Scientific Session

1207 *Section 20. MEMBERS, NOMINATIONS AND ELECTIONS:*

1208 A. All councils, except as otherwise provided for in these  
1209 *Bylaws*, shall be composed of five (5) members. Nomi-  
1210 nations for all councils shall be made by the Board of Trustees.  
1211 Additional nominations may be made by the House of Dele-  
1212 gates unless otherwise provided for in these *Bylaws*. Mem-  
1213 bers of councils shall be elected by the House of Delegates in  
1214 accordance with Chapter V, Section 140.

1215 B. NOMINATIONS AND ELECTIONS FOR THE COUNCIL ON DEN-  
1216 TAL EDUCATION. The Council on Dental Education shall be  
1217 composed of twelve (12) members nominated and elected as  
1218 follows:

1219 a. NOMINATION.

1220 (1) Four (4) members shall be nominated by the Board of  
1221 Trustees from the active, life or retired members of this  
1222 Association, no one of whom shall be a member of a fac-  
1223 ulty of a school of dentistry or a member of a state board  
1224 of dental examiners.

1225 (2) Four (4) members shall be nominated by the Ameri-  
1226 can Association of Dental Examiners from the active  
1227 membership of that body, no one of whom shall be a mem-  
1228 ber of a faculty of a school of dentistry.

1229 (3) Four (4) members shall be nominated by the Ameri-  
1230 can Association of Dental Schools from its active member-  
1231 ship. These members shall hold positions of professorial  
1232 rank in dental schools accredited by this Association  
1233 and shall not be members of any state board of dental  
1234 examiners.

1235 b. ELECTION. All members of the Council on Dental Edu-  
1236 cation shall be elected by the House of Delegates from  
1237 nominees selected in accordance with this section.

1238 C. NOMINATIONS AND ELECTIONS FOR THE COUNCIL OF NA-  
1239 TIONAL BOARD OF DENTAL EXAMINERS. The Council of Na-  
1240 tional Board of Dental Examiners shall be composed of nine  
1241 (9) members nominated and elected as follows:

1242 a. NOMINATION.

1243 (1) Three (3) members shall be nominated by the Board  
1244 of Trustees from the active or life members of this Associ-  
1245 ation, no one of whom shall be a member of a faculty of a  
1246 school of dentistry or a member of a state board of dental  
1247 examiners.

1248 (2) Three (3) members shall be nominated by the Ameri-  
1249 can Association of Dental Examiners from the active  
1250 membership of that body, no one of whom shall be a  
1251 member of a faculty of a school of dentistry.

1252 (3) Three (3) members shall be nominated by the Ameri-  
1253 can Association of Dental Schools from its active member-  
1254 ship. These members shall hold positions of professorial  
1255 rank in dental schools accredited by this Association and  
1256 shall not be members of any state board of dental  
1257 examiners.

1258 b. ELECTION. All members of the Council of National  
1259 Board of Dental Examiners shall be elected by the House  
1260 of Delegates from nominees selected in accordance with  
1261 this section.

1262 D. NOMINATIONS AND ELECTIONS FOR THE COUNCIL ON LEGIS-  
1263 LATION. The Council on Legislation shall be composed of six  
1264 (6) members nominated and elected as follows:

1265 a. NOMINATION.

1266 (1) Five (5) members shall be nominated in accordance  
1267 with Section 20A of this Chapter.

1268 (2) One (1) member, who is a physician, shall be nomi-  
1269 nated annually by the American Medical Association.

1270 b. ELECTION. All members shall be elected by the House of  
1271 Delegates from nominees in accordance with this section.

1272 E. REMOVAL FOR CAUSE. The Board of Trustees may remove  
1273 a council member for cause in accordance with procedures  
1274 established by the Board of Trustees.

1275 *Section 30. ELIGIBILITY:*

1276 A. All members of councils must be active, life or retired  
1277 members in good standing of this Association except as  
1278 otherwise provided in these *Bylaws*.

1279 B. A member of the Council on Dental Education or of the  
1280 Council of National Board of Dental Examiners, who was  
1281 nominated by the American Association of Dental Examin-  
1282 ers and who is no longer an active member of the American  
1283 Association of Dental Examiners, may continue as a mem-  
1284 ber of the council for the balance of his elected term.

1285 C. When a member of the Council on Dental Education or  
1286 the Council of National Board of Dental Examiners, who  
1287 was nominated by the American Association of Dental  
1288 Schools, shall cease to be a member of the faculty of a mem-  
1289 ber school of that Association, his membership on either  
1290 council shall terminate, and the President of the Association  
1291 shall declare the position vacant.

1292 *Section 40. CHAIRMEN:* One member of each council shall be  
1293 appointed annually by the Board of Trustees to serve as  
1294 chairman. The chairman of the Council on Dental Education  
1295 and of the Council of National Board of Dental Examiners  
1296 shall be appointed from nominations submitted by their  
1297 respective councils.

1298 *Section 50. CONSULTANTS, ADVISERS AND SECRETARIES:*

1299 A. CONSULTANTS AND ADVISERS. Each council shall have the  
1300 authority to nominate consultants and advisers in confor-  
1301 mity with rules and regulations established by the Board of  
1302 Trustees.

1303 B. SECRETARIES. Secretaries of councils, in the event they are  
1304 employees, shall be employed by the Executive Director of  
1305 the Association subject to the approval of the Board of  
1306 Trustees.

1307 Section 60. TERM OF OFFICE: The term of office of members  
1308 of councils shall be three (3) years except that the physician  
1309 nominated by the American Medical Association for mem-  
1310 bership on the Council on Legislation shall be elected for a  
1311 one (1) year term. The consecutive tenure of a member of  
1312 a council shall be limited to two (2) terms of three (3) years  
1313 each except that the physician nominated by the American  
1314 Medical Association for membership on the Council on Leg-  
1315 islation shall not be limited as to the number of consecutive  
1316 one (1) year terms that he may serve.

1317 Section 70. VACANCY: In the event of a vacancy in the mem-  
1318 bership of any council, the President shall appoint a member  
1319 of the Association possessing the same qualifications as es-  
1320 tablished by these *Bylaws* for the previous member, to fill  
1321 such vacancy until a successor is elected by the next House  
1322 of Delegates for the remainder of the unexpired term. In the  
1323 event such vacancy involves the chairman of the council,  
1324 the President shall have the power to appoint an *ad interim*  
1325 chairman.

1326 Section 80. QUORUM: A majority of the members of any  
1327 council shall constitute a quorum.

1328 Section 90. PRIVILEGE OF THE FLOOR: Chairmen and mem-  
1329 bers of councils who are not members of the House of Dele-  
1330 gates shall have the right to participate in the debate on  
1331 their respective reports but shall not have the right to vote.

1332 Section 100. ANNUAL REPORT AND BUDGET:

1333 A. ANNUAL REPORT. Each council shall submit, through the  
1334 Executive Director, an annual report to the House of Dele-  
1335 gates and a copy thereof to the Board of Trustees.

1336 B. PROPOSED BUDGET. Each council shall submit to the Board  
1337 of Trustees, through the Executive Director, a proposed  
1338 itemized budget for the ensuing fiscal year.

1339 Section 110. DUTIES:

1340 A. COUNCIL ON DENTAL CARE PROGRAMS. The duties of the  
1341 Council shall be:

1342 a. To formulate and recommend policies relating to the  
1343 planning, administration and financing of dental care pro-  
1344 grams.

1345 b. To study, evaluate and disseminate information on the  
1346 planning, administration and financing of dental care pro-  
1347 grams.

1348 c. To assist the constituent societies and other agencies in  
1349 developing programs for the planning, administration and  
1350 financing of dental care programs.

1351 B. COUNCIL ON DENTAL EDUCATION. The duties of the Coun-  
1352 cil shall be:

1353 a. To act as the agency of the Association in the evalua-  
1354 tion and accreditation of dental education and associated  
1355 subjects.

1356 b. To accredit on behalf of this Association dental schools  
1357 and schools in related fields of dental education in accor-  
1358 dance with requirements and standards approved by the  
1359 House of Delegates.

1360 c. To approve on behalf of this Association internships  
1361 and residencies in accordance with requirements and stan-  
1362 dards approved by the House of Delegates.

1363 d. To study and make recommendations on (1) the recog-  
1364 nition of special areas of dental practice; (2) the approval  
1365 or disapproval of national certifying boards for special  
1366 areas of dental practice; (3) the educational and adminis-  
1367 trative standards of the certifying boards; and to act on  
1368 behalf of this Association in maintaining effective liaison  
1369 with the certifying boards and related special groups.

1370 C. COUNCIL ON DENTAL HEALTH. The duties of the Council  
1371 shall be:

1372 a. To formulate and recommend policies relating to dental  
1373 practice, preventive dentistry and dental public health.

1374 b. To study, evaluate and disseminate information on  
1375 dental practice, preventive dentistry and dental public  
1376 health.

1377 c. To assist the constituent societies and other agencies in  
1378 the development and promotion of programs to improve  
1379 dental practice, preventive dentistry and dental public  
1380 health.

1381 D. COUNCIL ON DENTAL LABORATORY RELATIONS. The duties  
1382 of the Council shall be:

1383 a. To conduct studies and make recommendations on pro-  
1384 grams which will maintain for the dental profession the  
1385 complete legal, as well as professional, responsibility for  
1386 providing prosthetic dental services to members of the  
1387 public.

1388 b. To encourage and develop satisfactory relations with  
1389 the various organizations representing the dental labora-  
1390 tory industry and craft.

1391 c. To formulate programs for establishing and maintaining  
1392 the greatest efficiency of the dental laboratory industry  
1393 and craft in their relation to the dental profession.

1394 E. COUNCIL ON DENTAL MATERIALS AND DEVICES. The Council  
1395 shall be composed of nine (9) members and its duties shall  
1396 be:

1397 a. To determine the safety and effectiveness of, and dis-  
1398 seminate information on, materials and devices which are  
1399 offered to the public or to the profession.

1400 b. To encourage the development and improvement of  
1401 materials and devices for use in dental practice or to im-  
1402 prove the oral health of the public.



1403 F. COUNCIL ON DENTAL RESEARCH. The duties of the Council  
1404 shall be:

- 1405 a. To guide and assist and act as liaison to the American  
1406 Dental Association Health Foundation and its agencies.
- 1407 b. To encourage efforts demonstrating the relationship of  
1408 oral health research to the practice of dentistry.
- 1409 c. To formulate and recommend policies identifying and  
1410 promoting needed research in oral health.

1411 G. COUNCIL ON DENTAL THERAPEUTICS. The Council shall  
1412 be composed of nine (9) members and its duties shall be:

- 1413 a. To study, evaluate and disseminate information with  
1414 regard to dental therapeutic agents, their adjuncts and  
1415 dental cosmetic agents which are offered to the public or  
1416 to the profession.
- 1417 b. To formulate plans for encouraging, establishing and  
1418 supporting programs of research in the field of dental  
1419 therapeutics.

1420 H. COUNCIL ON FEDERAL DENTAL SERVICES. The duties of the  
1421 Council shall be:

- 1422 a. To review and study the professional problems of the  
1423 federal dental services and formulate programs to increase  
1424 the efficiency of such services.
  - 1425 b. To formulate programs for the participation of dentists  
1426 in disaster preparedness activities.
- 1427 Members of the Council shall not be in the full-time employ  
1428 of the federal government, and at least three (3) members  
1429 shall be service veterans.

1430 I. COUNCIL ON HOSPITAL DENTAL SERVICE. The duties of the  
1431 Council shall be:

- 1432 a. To examine dental services in hospitals and patient  
1433 care units other than hospitals and to issue, in the name  
1434 of the American Dental Association, certificates of ap-  
1435 proval to those institutions having dental services which  
1436 meet the basic standards or requirements established by  
1437 the House of Delegates.
- 1438 b. To act on behalf of the Association in the inspection  
1439 and improvement of dental services in hospitals and pa-  
1440 tient care units other than hospitals.
- 1441 c. To study and make recommendations on the effective  
1442 involvement of hospital dental services in community,  
1443 state, regional and federal health care programs.

1444 J. COUNCIL ON INSURANCE. The duties of the Council shall  
1445 be:

- 1446 a. To study programs for insuring members of this Asso-  
1447 ciation and to make recommendations regarding such  
1448 programs.
- 1449 b. To assist the constituent societies and other agencies in  
1450 matters relating to such programs.

1451 K. COUNCIL ON INTERNATIONAL RELATIONS. The duties of the  
1452 Council shall be to cooperate with dentists and dental and

1453 other organizations in the United States and abroad for the  
1454 purpose of supporting an international exchange of dental  
1455 knowledge and information and fostering international good  
1456 will.

1457 L. COUNCIL ON JOURNALISM. The duty of the Council shall  
1458 be to develop methods and programs for the advancement of  
1459 dental journalism. The Editor of the Association shall be a  
1460 member *ex officio*.

1461 M. COUNCIL ON JUDICIAL PROCEDURES, CONSTITUTION AND  
1462 BYLAWS. The duties of the Council shall be:

- 1463 a. To consider proposals for amending the *Principles of*  
1464 *Ethics*.
- 1465 b. To provide advisory opinions regarding the interpreta-  
1466 tion of the *Principles of Ethics*.
- 1467 c. To consider appeals from members of the Association,  
1468 or from component societies subject to the requirements  
1469 of Chapter XI, Section 20 of these *Bylaws*.
- 1470 d. To hold hearings and render decisions in disputes aris-  
1471 ing between constituent societies or between constituent  
1472 and component societies.
- 1473 e. To review the articles of the *Constitution and Bylaws* in  
1474 order to keep them consistent with the Association's pro-  
1475 gram.
- 1476 f. To recommend editorial corrections in the *Bylaws*.
- 1477 g. To act as the Standing Committee on *Constitution and*  
1478 *Bylaws* during the annual session of the House of Dele-  
1479 gates.

1480 Decisions of the Council shall be subject to appeal to the  
1481 House of Delegates except in the event of appeals which are  
1482 covered by the provisions of Chapter XI, *Principles of Ethics*  
1483 and Judicial Procedure, Section 20, Discipline of Members.

1484 N. COUNCIL ON LEGISLATION. The duties of the Council shall  
1485 be:

- 1486 a. To protect and further the interests of the public and  
1487 the dental profession in matters of legislation, patents and  
1488 regulations by appropriate activities.
- 1489 b. To disseminate information which will assist the con-  
1490 stituent and component societies in their problems involv-  
1491 ing legislation and affecting the dental health of the public  
1492 or the practice of dentistry.

1493 O. COUNCIL OF NATIONAL BOARD OF DENTAL EXAMINERS. The  
1494 duties of the Council shall be:

- 1495 a. To provide and conduct written examinations, exclusive  
1496 of clinical demonstrations, for the purpose of determining  
1497 qualifications of dentists who seek license to practice in  
1498 any state, district or dependency of the United States.  
1499 Dental licensure is subject to the laws of the state, district  
1500 or dependency and the conduct of all clinical examinations  
1501 for licensure is reserved to the individual board of dental  
1502 examiners.
- 1503 b. To provide and conduct written examinations, exclusive  
1504 of clinical demonstrations, for the purpose of determining

1505 qualifications of dental hygienists who seek license to  
1506 practice in any state, district or dependency of the United  
1507 States. Dental hygiene licensure is subject to the laws of  
1508 the state, district or dependency and the conduct of all  
1509 clinical examinations for licensure is reserved to the indi-  
1510 vidual board of dental examiners.

1511 c. To make rules and regulations for the conduct of exami-  
1512 nations and the certification of successful candidates.

1513 P. COUNCIL ON RELIEF. The duties of the Council shall be:  
1514 a. To formulate programs for increasing the principal of  
1515 the American Dental Association Relief Fund.

1516 b. To recommend to the Board of Trustees rules and regu-  
1517 lations for the granting of financial aid to dentists, their  
1518 dependents and survivors.

1519 The members of the Council shall be the trustees of the  
1520 American Dental Association Relief Fund.

1521 Q. COUNCIL ON SCIENTIFIC SESSION. The duties of the Coun-  
1522 cil shall be:

1523 a. To serve as the program committee for the scientific  
1524 session.

1525 b. To establish rules and regulations governing section  
1526 officers in the performance of their duties, subject to ap-  
1527 proval by the Board of Trustees.

#### CHAPTER X • SPECIAL COMMITTEES

1528 *Section 10. APPOINTMENT AND TERM:* Special committees of  
1529 this Association may be created at any session of the House  
1530 of Delegates or, when the House is not in session, by the  
1531 Board of Trustees, for the purpose of performing duties not  
1532 otherwise assigned by these *Bylaws*. Such special commit-  
1533 tees may serve until adjournment *sine die* of the next annual  
1534 session of the House of Delegates. The authority for appoint-  
1535 ing the members of a special committee and their number  
1536 shall be set forth in the resolution creating such committee.

1537 *Section 20. PRIVILEGE OF THE FLOOR:* Chairmen and members  
1538 of special committees who are not members of the House of  
1539 Delegates shall have the right to participate in the debate on  
1540 their respective reports but shall not have the right to vote.

#### CHAPTER XI • PRINCIPLES OF ETHICS AND JUDICIAL PROCEDURE

1541 *Section 10. PROFESSIONAL CONDUCT OF MEMBERS:* The pro-  
1542 fessional conduct of a member of this Association shall be  
1543 governed by the *Principles of Ethics* of this Association and  
1544 by the codes of ethics of the constituent and component so-  
1545 cieties within whose jurisdiction he practices, or conducts or  
1546 participates in other professional dental activities.

1547 *Section 20. DISCIPLINE OF MEMBERS:*

1548 A. CONDUCT SUBJECT TO DISCIPLINE. A member may be

1549 disciplined by his component or constituent society for (1)  
1550 having been found guilty of a felony, (2) having been found  
1551 guilty of violating the dental practice act of a state, District  
1552 of Columbia, territory, dependency or country, or (3) vio-  
1553 lating the *Bylaws*, the *Principles of Ethics*, the codes of  
1554 ethics of the constituent or component societies. Members  
1555 who are not members of a constituent society may be dis-  
1556 ciplined by this Association for the same offenses. Disciplin-  
1557 ary proceedings may be instituted by either the member's  
1558 component or constituent society. Disciplinary proceedings  
1559 against direct members may be instituted by the Council on  
1560 Judicial Procedures, Constitution and Bylaws of this Asso-  
1561 ciation.

1562 B. DISCIPLINARY PENALTIES. A member may be placed under  
1563 a sentence of censure or suspension or may be expelled from  
1564 membership for any of the offenses enumerated in Section  
1565 20A of this Chapter.

1566 Suspension, subject to Chapter I, Section 30 of these *By-*  
1567 *laws*, means all membership privileges except continued en-  
1568 titlement to coverages under insurance programs are lost  
1569 during the suspension period. Suspension shall be uncondi-  
1570 tional and for a specified period at the termination of which  
1571 full membership privileges are automatically restored. A  
1572 subsequent violation shall require a new disciplinary proce-  
1573 dure before additional discipline may be imposed.

1574 Expulsion is an absolute discipline and may not be im-  
1575 posed conditionally.

1576 C. DISCIPLINARY PROCEEDINGS. Before a disciplinary penalty  
1577 is invoked against a member the following procedures shall  
1578 be followed by the society preferring charges:

1579 a. HEARING. The accused member shall be entitled to a  
1580 hearing at which he shall be given the opportunity to pre-  
1581 sent his defense to all charges brought against him. A  
1582 society shall permit the accused member to be represented  
1583 by legal counsel.

1584 b. NOTICE. The accused member shall be notified in writ-  
1585 ing of charges brought against him and of the time and  
1586 place of the hearing, such notice to be sent by registered  
1587 letter addressed to his last known address and mailed not  
1588 less than twenty-one (21) days prior to the date set for  
1589 the hearing. An accused member, upon his request, shall  
1590 be granted one postponement for a period not to exceed  
1591 thirty (30) days.

1592 c. CHARGES. The written charges shall include an officially  
1593 certified copy of the alleged conviction or determination  
1594 of guilt, or a specification of the bylaw or ethical provi-  
1595 sions alleged to have been violated, as the case may be,  
1596 and a description of the conduct alleged to constitute each  
1597 violation.

1598 d. DECISION. Every decision which shall result in censure,  
1599 probation, suspension or expulsion shall be reduced to  
1600 writing and shall specify the charges made against the  
1601 member, the facts which substantiate any or all of the  
1602 charges, the verdict rendered, the penalty imposed, and a

1603 notice shall be mailed to the accused member informing  
1604 him of his right of appeal. Within ten (10) days of the  
1605 date on which the decision is rendered a copy thereof shall  
1606 be sent by registered mail to the last known address of  
1607 each of the following parties: the accused member; the  
1608 secretary of the component society of which he is a mem-  
1609 ber; the secretary of the constituent society of which he is  
1610 a member; the chairman of the Council on Judicial Proce-  
1611 dures, Constitution and Bylaws of this Association and the  
1612 Executive Director of this Association.

1613 **D. APPEALS.** The accused member under sentence of censure,  
1614 suspension or expulsion shall have the right to appeal from  
1615 a decision of his component society to his constituent society  
1616 by filing an appeal in affidavit form with the secretary of  
1617 the constituent society. Such an accused member, or the  
1618 component society concerned, shall have the right to appeal  
1619 from a decision of the constituent society to the Council on  
1620 Judicial Procedures, Constitution and Bylaws of this Associ-  
1621 ation by filing an appeal in affidavit form with the chairman  
1622 of the Council on Judicial Procedures, Constitution and By-  
1623 laws. An appeal from any decision shall not be valid unless  
1624 notice of the appeal is filed within thirty (30) days and the  
1625 supporting brief, if one is to be presented, is filed within  
1626 forty-five (45) days after such decision has been rendered.  
1627 No decision shall become final while an appeal therefrom is  
1628 pending or until the thirty (30) day period for filing notice  
1629 of appeal has elapsed. In the event of a sentence of expulsion  
1630 and no notice of appeal is received within the 30 day period,  
1631 the constituent society shall notify all parties of the failure  
1632 of the accused member to file an appeal. The sentence of  
1633 expulsion shall take effect on the date the parties are noti-  
1634 fied. The component and constituent societies shall each  
1635 determine what portion of current dues, if any, shall be re-  
1636 turned to the expelled member. Dues paid to this Association  
1637 shall not be refundable in the event of expulsion. The follow-  
1638 ing procedure shall be used in processing appeals:

1639 a. **HEARINGS ON APPEAL.** The accused member of the so-  
1640 ciety (or societies) concerned shall be entitled to a hear-  
1641 ing on an appeal, provided that such appeal is taken in  
1642 accordance with, and satisfies the requirements of, Section  
1643 20D of this Chapter. A society shall permit the accused  
1644 member to be represented by legal counsel. A party need  
1645 not appear for his appeal to be heard by an appellate  
1646 agency.

1647 b. **NOTICE.** The agency receiving an appeal shall notify  
1648 the society (or societies) concerned and the accused mem-  
1649 ber of the time and place of the hearing, such notice to be  
1650 sent by registered letter to the last known address of the  
1651 parties to the appeal and mailed not less than thirty (30)  
1652 days prior to the date set for the hearing. Granting of  
1653 continuances shall be at the option of the agency hearing  
1654 the appeal.

1655 c. **BRIEFS.** Every party to an appeal shall be entitled to  
1656 submit a brief in support of his or its position. The party

1657 initiating the appeal shall submit his or its brief to the  
1658 secretary of the constituent society or the chairman of the  
1659 Council on Judicial Procedures, Constitution and Bylaws  
1660 of this Association, as the case may be, within forty-five  
1661 (45) days of the date upon which the decision appealed  
1662 from was rendered. The party initiating the appeal may  
1663 elect to rely on the record and/or on an oral presentation  
1664 and not file a brief.

1665 d. **RECORD OF DISCIPLINARY PROCEEDINGS.** Upon notice of  
1666 an appeal the society which preferred charges shall fur-  
1667 nish to the agency which has received the appeal and to  
1668 the accused member a transcript of, or an officially certi-  
1669 fied copy of the minutes of the hearing accorded the  
1670 accused member. The transcript or minutes shall be ac-  
1671 companied by certified copies of any affidavits or other  
1672 documents submitted as evidence to support the charges  
1673 against the accused member or submitted by the accused  
1674 member as part of his defense. Where the society prefer-  
1675 ring charges does not provide for transcription of the  
1676 hearing, the accused member, at his own expense, shall  
1677 be entitled to arrange for the services of a court reporter  
1678 to transcribe the hearing.

1679 e. **APPEALS JURISDICTION.** The agency to which a decision  
1680 has been appealed shall be required to review the decision  
1681 appealed from to determine whether the evidence before  
1682 the society which preferred charges against the accused  
1683 member supports that decision or warrants the penalty  
1684 imposed. The appeal agency shall not be required to con-  
1685 sider additional evidence unless there is a clear showing  
1686 that either party to the appeal will be unreasonably  
1687 harmed by failure to consider the additional evidence. The  
1688 parties to an appeal are the accused member and the  
1689 society which preferred charges. In appeals to the Council  
1690 on Judicial Procedures, Constitution and Bylaws, the so-  
1691 ciety which heard the first appeal may, at its option, par-  
1692 ticipate in the appeal.

1693 f. **DECISION ON APPEALS.** Every decision on appeal shall  
1694 be reduced to writing and shall state clearly the conclusion  
1695 of the appeal agency and the reasons for reaching that  
1696 conclusion. The appeal agency shall have the discretion  
1697 (1) to uphold the decision of the society which preferred  
1698 charges against the accused member; (2) to reverse the  
1699 decision of the society which preferred charges and there-  
1700 by exonerate the accused member; (3) to deny an appeal  
1701 which fails to satisfy the requirements of Section 20D of  
1702 this Chapter; (4) to refer the case back to the society  
1703 which preferred charges for a new proceedings, if the  
1704 rights of the accused member under all applicable bylaws  
1705 were not accorded him; or (5) to uphold the decision of  
1706 the society which preferred charges against the accused  
1707 member and reduce the penalty imposed.

1708 Within ten (10) days of the date on which a decision on  
1709 appeal is rendered, a copy thereof shall be sent by regis-  
1710 tered mail to the last known address of each of the follow-

1711 ing parties: the accused member, the secretary of the com-  
1712 ponent society of which he is a member, the secretary of  
1713 the constituent society of which he is a member, the chair-  
1714 man of the Council on Judicial Procedures, Constitution  
1715 and Bylaws of this Association and the Executive Director  
1716 of this Association.

1717 E. NON-COMPLIANCE. In the event of a failure of technical  
1718 conformance to the procedural requirements of Chapter XI,  
1719 the agency hearing the appeal shall determine the effect of  
1720 technical non-conformance.

## CHAPTER XII • BUREAUS

1721 *Section 10. NAME:* The bureaus of this Association shall be:

- 1722 A. Bureau of Audiovisual Service
- 1723 B. Bureau of Convention Services
- 1724 C. Bureau of Data Processing Services and Membership  
1725 Records
- 1726 D. Bureau of Dental Health Education
- 1727 E. Bureau of Dental Society Services
- 1728 F. Bureau of Economic Research and Statistics
- 1729 G. Bureau of Library Services
- 1730 H. Bureau of Public Information

1731 *Section 20. PERSONNEL:* The personnel of all bureaus shall  
1732 be employees of the Association.

1733 *Section 30. DUTIES:* The duties of each bureau shall be as-  
1734 signed by the Board of Trustees through the Executive Di-  
1735 rector of the Association under whose jurisdiction each shall  
1736 operate. The general duties of each bureau shall be:

1737 A. BUREAU OF AUDIOVISUAL SERVICE.  
1738 a. To develop and maintain a film library and a program  
1739 of audiovisual service for the Association.  
1740 b. To foster the use and production of audiovisual ma-  
1741 terials of interest to the dental profession.

1742 B. BUREAU OF CONVENTION SERVICES.  
1743 a. To prepare and submit recommendations concerning,  
1744 and arrange and coordinate details respecting, the annual  
1745 session of the Association.  
1746 b. To arrange the travel accommodations of those persons  
1747 on official assignment on behalf of the Association.  
1748 c. To coordinate the use of meeting rooms in the Head-  
1749 quarters Building of the Association.

1750 C. BUREAU OF DATA PROCESSING SERVICES AND MEMBERSHIP  
1751 RECORDS.  
1752 a. To establish, maintain and operate data processing ser-  
1753 vices for the Association.  
1754 b. To maintain the membership records of the Association.  
1755 c. To prepare and cause to be published the *American*  
1756 *Dental Directory*.

1757 D. BUREAU OF DENTAL HEALTH EDUCATION. To develop and  
1758 maintain a program of dental health education for this Asso-  
1759 ciation and to assist the constituent societies and other  
1760 agencies in the development of effective programs of dental  
1761 health education.

1762 E. BUREAU OF DENTAL SOCIETY SERVICES.  
1763 a. To develop, maintain and disseminate informational  
1764 services related to the administrative and program activi-  
1765 ties of constituent, component and other dental societies  
1766 and organizations composed of members of dental aux-  
1767 iliaries.  
1768 b. To coordinate and respond to requests for information  
1769 and services presented by constituent, component and  
1770 other dental societies and organizations composed of  
1771 members of dental auxiliaries.

1772 F. BUREAU OF ECONOMIC RESEARCH AND STATISTICS. To col-  
1773 lect, compile, develop, analyze and disseminate data and  
1774 statistics that concern the dental profession.

1775 G. BUREAU OF LIBRARY SERVICES.  
1776 a. To maintain and develop the library services of the  
1777 Association.  
1778 b. To prepare and cause to be published an index to dental  
1779 literature.  
1780 c. To develop uniform standards of nomenclature in the  
1781 field of dental science.  
1782 d. To maintain the archives of the Association.  
1783 e. To collect published and original documentary material  
1784 of historical interest to the dental profession.

1785 H. BUREAU OF PUBLIC INFORMATION. To develop and main-  
1786 tain a public relations program for this Association, includ-  
1787 ing the dissemination of information and publicity concern-  
1788 ing activities of this Association.

## CHAPTER XIII • AMERICAN DENTAL ASSOCIATION HEALTH FOUNDATION

1789 *Section 10. AGENCIES AND PERSONNEL:* The American Dental  
1790 Association Research Institute and the American Dental  
1791 Association Research Unit at the National Bureau of Stan-  
1792 dards will be agencies of the American Dental Association  
1793 Health Foundation and the personnel of these agencies shall  
1794 be employees of the Foundation.

1795 *Section 20. FINANCIAL SUPPORT:* The Association shall annu-  
1796 ally furnish sufficient financial support to the Foundation to  
1797 assure the continued viability of the Foundation's research  
1798 activities after other sources of financial support have been  
1799 explored.

1800 *Section 30. DUTIES:*

1801 A. The Foundation, through its agencies, the American Den-

1802 tal Association Research Institute and the American Dental  
1803 Association Research Unit at the National Bureau of Stan-  
1804 dards, shall:

1805 a. Conduct basic and applied research for the utilization in  
1806 and development of oral health.

1807 b. Conduct training programs in research disciplines that  
1808 relate to the basic and applied problems of oral health.

1809 B. In addition, the Foundation shall submit, either through  
1810 or in cooperation with the Council on Dental Research, an  
1811 annual report to the House of Delegates, interim reports on  
1812 request to the Board of Trustees, and an annual budget to  
1813 the Board of Trustees for such financial support allocations  
1814 as the Board may deem necessary.

1815 C. The Foundation also may perform such other charitable  
1816 and research functions as permitted under its articles of in-  
1817 corporation and bylaws and the laws of the State of Illinois.

#### CHAPTER XIV • SCIENTIFIC SESSION

1818 *Section 10. OBJECT:* The scientific session of this Association  
1819 is established to foster the presentation and discussion of  
1820 subjects pertaining to the improvement of the health of the  
1821 public and the science and art of dentistry.

1822 *Section 20. TIME AND PLACE:* The scientific session of the  
1823 Association shall be held annually at a time and place se-  
1824 lected by the Board of Trustees. Such selection shall be  
1825 made at least one (1) year in advance.

1826 *Section 30. MANAGEMENT AND GENERAL ARRANGEMENTS:* The  
1827 Board of Trustees shall provide for the management of, and  
1828 make all arrangements for, each scientific session unless  
1829 otherwise provided in these *Bylaws*.

1830 *Section 40. SECTIONS:*

1831 A. NAME. Each scientific session shall include the following  
1832 sections unless omitted by the Council on Scientific Session:

1833 a. Removable prosthodontics

1834 b. Fixed prosthodontics

1835 c. Operative dentistry

1836 d. Oral surgery

1837 e. Orthodontics

1838 f. Pedodontics

1839 g. Periodontics

1840 h. Practice administration

1841 i. Public health dentistry

1842 j. Research

1843 k. Radiology

1844 l. Anesthesiology

1845 m. Endodontics

1846 B. OFFICERS. The officers of each section shall be a chairman  
1847 and a vice chairman appointed annually by the Council on  
1848 Scientific Session subject to the approval of the Board of

1849 Trustees. It shall be their duty to preside at the meetings  
1850 of their respective sections in accordance with rules and  
1851 regulations established by the Council on Scientific Session.

1852 *Section 50. TRADE AND LABORATORY EXHIBITS:* Products of  
1853 the dental trade and dental laboratories and other products  
1854 may be exhibited at each scientific session under the direc-  
1855 tion of the Board of Trustees and in accordance with rules  
1856 and regulations established by that body.

1857 *Section 60. ADMISSION:* Admission to meetings of the scien-  
1858 tific sessions shall be limited to members of this Association  
1859 who are in good standing and to others admitted in accor-  
1860 dance with rules and regulations established by the Board  
1861 of Trustees.

#### CHAPTER XV • PUBLICATIONS

1862 *Section 10. OFFICIAL JOURNAL:*

1863 A. TITLE. This Association shall publish or cause to be pub-  
1864 lished an official journal under the title of *The Journal of*  
1865 *the American Dental Association*, hereinafter referred to as  
1866 *The Journal*.

1867 B. OBJECT. The object of *The Journal* shall be to report,  
1868 chronicle and evaluate activities of scientific and profes-  
1869 sional interest to members of the dental profession.

1870 C. FREQUENCY OF ISSUE AND SUBSCRIPTION RATE. The fre-  
1871 quency of issue and the subscription rate of *The Journal*  
1872 shall be determined by the Board of Trustees.

1873 D. EDITOR. The Editor of the Association shall be Editor-in-  
1874 chief of *The Journal*.

1875 *Section 20. OTHER JOURNALS:* The Association may publish  
1876 or cause to be published other journals in the field of den-  
1877 tistry under the editorial supervision of the Editor and  
1878 subject to the direction and regulations of the Board of  
1879 Trustees.

1880 *Section 30. OFFICIAL TRANSACTIONS:* The official transactions  
1881 of the House of Delegates and the Board of Trustees and  
1882 the reports of officers, councils and committees shall be pub-  
1883 lished under the direction of the Executive Director.

1884 *Section 40. INDEX TO DENTAL LITERATURE:* This Association  
1885 shall cause to be published an *Index to Dental Literature*  
1886 under the supervision of the Bureau of Library Services.

1887 *Section 50. ACCEPTED DENTAL THERAPEUTICS:* This Associa-  
1888 tion shall cause to be published *Accepted Dental Therapeu-*  
1889 *tics* under the supervision of the Council on Dental Thera-  
1890 peutics.

1891 *Section 60. AMERICAN DENTAL DIRECTORY:* This Association

1892 shall cause to be published an *American Dental Directory*  
1893 under the supervision of the Bureau of Data Processing  
1894 Services and Membership Records.

#### CHAPTER XVI • FINANCES

1895 *Section 10. FISCAL YEAR:* The fiscal year of the Association  
1896 shall begin January 1 of each calendar year and end Decem-  
1897 ber 31 of the same year.

1898 *Section 20. GENERAL FUND:* The General Fund shall con-  
1899 sist of all monies received other than those specifically allo-  
1900 cated to other funds by these *Bylaws*. This fund shall be  
1901 used for defraying all expenses incurred by this Association  
1902 not otherwise provided for in these *Bylaws*. The General  
1903 Fund may be divided into Operating and Reserve Divisions  
1904 at the direction of the Board of Trustees.

1905 *Section 30. RELIEF FUND:*

1906 A. PURPOSE: This Association shall establish the American  
1907 Dental Association Relief Fund, fully detached from any  
1908 other fund of the Association for the purpose of granting  
1909 financial aid to dentists, their dependents and survivors in  
1910 accordance with any indenture of trust governing the Relief  
1911 Fund and in accordance with rules and regulations formu-  
1912 lated by the Council on Relief and approved by the Board  
1913 of Trustees.

1914 B. FUND: This Fund shall be held in the name of the Ameri-  
1915 can Dental Association Relief Fund and shall be derived  
1916 from cash, securities and other property transferred or ap-  
1917 propriated to it by the Board of Trustees, contributions,  
1918 bequests and earnings thereon.

1919 *Section 40. OTHER FUNDS:* The Association may establish  
1920 other funds, at the direction of the Board of Trustees, for  
1921 activities and programs requiring separate accounting rec-  
1922 ords to meet governmental and administrative requirements.  
1923 Such funds shall consist of monies and other assets received  
1924 or allocated in accordance with the purpose for which they  
1925 are established. Such funds shall be used for defraying all  
1926 expenses incurred in their operation, shall serve only as  
1927 separate accounting entities and continue to be held in the  
1928 name of the American Dental Association as divisions of the  
1929 General Fund.

#### CHAPTER XVII • WOMEN'S AUXILIARY TO AMERICAN DENTAL ASSOCIATION

1930 *Section 10. RECOGNITION:* The Association recognizes the  
1931 Women's Auxiliary to the American Dental Association as  
1932 an organization of the wives of active, life or retired mem-

1933 bers in good standing of this Association, and of widows of  
1934 such members who were in good standing at the time of  
1935 death.

1936 *Section 20. CONSTITUTION AND BYLAWS:* No provision in the  
1937 constitution and bylaws of the Auxiliary shall be in conflict  
1938 with the *Constitution and Bylaws* of this Association.

#### CHAPTER XVIII • INDEMNIFICATION

1939 The Association shall indemnify and hold harmless each  
1940 trustee, each officer and each member of the councils now or  
1941 hereafter serving the Association from and against any and  
1942 all claims and liabilities to which he may be or become sub-  
1943 ject by reason of his now or hereafter being or having here-  
1944 tofore been a trustee, officer and/or member of a council of  
1945 the Association and/or by reason of his alleged acts or omis-  
1946 sions as a trustee, officer and/or member of a council as  
1947 aforesaid, and shall reimburse each trustee and each officer  
1948 of the Association for all legal and other expenses reasonably  
1949 incurred by him in connection with defending against any  
1950 such claims or liabilities, provided, however, that no trustee,  
1951 officer or member of a council shall be indemnified against  
1952 or be reimbursed for any expenses incurred in defending  
1953 against any claim or liability arising out of his own negli-  
1954 gence or willful misconduct. The foregoing rights of trustees,  
1955 officers and members of councils shall not be exclusive of  
1956 other rights to which they may be entitled lawfully.

#### CHAPTER XIX • AMENDMENTS

1957 *Section 10. PROCEDURE:* These *Bylaws* may be amended at  
1958 any session of the House of Delegates by a two-thirds ( $\frac{2}{3}$ )  
1959 majority vote of the members present and voting, provided  
1960 the proposed amendments shall have been presented in writ-  
1961 ing at a previous session or a previous meeting of same  
1962 session.

1963 *Section 20. AMENDMENT RELATING TO DUES:* An amendment  
1964 to these *Bylaws* effecting a change in the dues of active  
1965 members shall not be acted upon at the annual session at  
1966 which introduced except by unanimous consent.

ARTICLES  
OF *Incorporation*

.....

1967 1. NAME. The name of this corporation is AMERICAN  
1968 DENTAL ASSOCIATION.

1969 2. DURATION. The duration of the corporation is perpetual.

1970 3. PURPOSE AND OBJECT. The purpose and object of this cor-  
1971 poration are to encourage the improvement of the health of  
1972 the public, to promote the art and science of dentistry and  
1973 to represent the interests of the members of the dental pro-  
1974 fession and the public which it serves.

1975 4. OFFICE. The principal office of the corporation shall be in  
1976 the City of Chicago, Cook County, Illinois.

1977 5. BYLAWS. The bylaws of the corporation shall be divided  
1978 into two categories designated, respectively, "Constitution"  
1979 and "Bylaws" and each category shall be amendable from  
1980 time to time in the manner and by the method therein set  
1981 forth, but in case of any conflict between the Constitution  
1982 and the Bylaws the provisions of the Constitution shall  
1983 control.

1984 6. MEMBERSHIP. The qualifications, the method of election,  
1985 designation or selection, the privileges and obligations, and  
1986 the voting rights, if any, of the various classes of members  
1987 which are established by the Constitution and Bylaws of the  
1988 corporation from time to time shall be set forth in and gov-  
1989 erned by such Constitution and Bylaws.

1990 7. EXERCISE OF CORPORATE POWERS. Except as otherwise pro-  
1991 vided by law, the affairs of this corporation shall be governed  
1992 and the corporate powers of the corporation shall be exer-  
1993 cised by a Board of Directors (to be known as the Board of  
1994 Trustees), House of Delegates, officers, councils, commit-  
1995 tees, members, agents and employees as set forth in the  
1996 Constitution and Bylaws and the titles, duties, powers, and  
1997 method of electing, designating or selecting all of the fore-  
1998 going shall be as provided therein.

1999 8. VOTING RIGHTS WITH RESPECT TO ARTICLES OF INCORPORA-  
2000 TION. Only those members of the corporation shall have  
2001 voting rights in respect to amendments to the Articles of  
2002 Incorporation who shall have a right to vote on amendments  
2003 to the Constitution of the corporation.



